



**Staff Report**

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**File #:** 22-158  
**Version:** 1

**Date:** 4/11/2022  
**Item #:** 3.2a.

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**TO:** Mayor and City Council  
**THROUGH:** Kristin Retherford, Interim City Manager  
**FROM:** Josh Eggleston, Chief Financial Officer

**SUBJECT:**

Transfer of FY 2022 General Fund appropriations.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods  
Result Area(s): Good Governance, Natural Environmental Stewardship.

**SUMMARY:**

The Climate Action Plan (CAP) has been received by the City Council and staff is recommending transferring \$200,000 from General Fund contingency to fund initial steps in implementing the CAP.

**ISSUE:**

Shall the City Council adopt Resolution No. 2022-23 authorizing a transfer of appropriations within the City’s fiscal year 2022 budget for unanticipated changes?

**RECOMMENDATION:**

Adopt Resolution No. 2022-23 authorizing a transfer of appropriations within the City’s fiscal year 2022 budget for unanticipated changes.

**FACTS AND FINDINGS:**

***Climate Action Plan***

Fund 101, General Fund, Non-Departmental  
From: Non-Departmental, Contingency, 101-60961000-61110, \$200,000  
To: Non-Departmental, Materials and Services, 101-60961000-52670, \$200,000

The Public Works Department is coordinating the CAP strategies and implementation. By adopting this resolution, staff will have necessary funding for various studies and analyses as needed to further the CAP implementation. The funding will be re-budgeted in the FY 2023 budget and staff will return to Council if additional funds are needed.

Additional information can be found by viewing this next steps CAP staff report that was presented to the City Council in February:

<https://salem.legistar.com/ViewReport.ashx?M=R&N=TextL5&GID=647&ID=5910&GUID=LATEST&Title=Legislation+Text>

### **BACKGROUND:**

State law allows local governments to approve transfers of appropriations within the limits established by the adopted budget to address unanticipated changes.

#### Attachments:

1. Resolution No. 2022-23