



**Staff Report**

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**File #:** 22-84  
**Version:** 1

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**TO:** Mayor and City Council  
**FROM:** Historic Landmarks Commission

**SUBJECT:**

Annual Historic Landmarks Commission Report

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods  
Result Area(s): Welcoming and Livable Community.

**SUMMARY:**

The attached report contains the Salem Historic Landmarks Commission 2021 Accomplishments and 2022 Workplan.

**ISSUE:**

The Salem Historic Landmarks Commission 2021 Accomplishments and 2022 Workplan

**RECOMMENDATION:**

Information Only

**FACTS AND FINDINGS:**

1. At their January 20, 2022 meeting, the HLC accepted the 2021 Accomplishments and 2022 Work Plan and voted to forward both onto the City Council for their consideration.
2. Historic Landmarks Commission Chair Tracy Schwartz attended the February 22, 2021 City Council Meeting and spoke briefly about the HLC Accomplishments and Work Plan for the upcoming year. The City Council responded positively to the HLC's accomplishments and plans.

3. Throughout 2021 the HLC and staff continued to offer key programming to the public and historic property owners, including establishing the new Preservation Green grant fund and continuing with the Residential Toolbox grant and the annual HLC Historic Photo Contest as well as completing their regular monthly historic design reviews and archaeology roundtable, with twenty-seven historic design reviews and nineteen archaeological compliance reviews.

**BACKGROUND:**

The Historic Landmarks Commission (HLC) adopts an annual workplan every January and presents the accomplishments of the previous year along with the workplan for the upcoming year to the City Council. The annual workplan is typically based upon goals adopted as part of the adopted Historic Preservation Plan. In 2020, the City of Salem, a Certified Local Government (CLG), updated Salem's 2010-2020 Historic Preservation Plan, and a new 2020-2030 Historic Preservation Plan was adopted as part of Salem's Comprehensive Plan. The updated 2020-2030 Historic Preservation Plan has six goals with 57 actions related to improving public outreach and community education; streamlining historic code; increasing financial support; protecting the cultural landscapes and archaeological resources; encouraging sustainability; and surveying historic resources. The 2022 Work Plan includes 19 actions within these six goals. The HLC's key new project for 2022 is planned to be working with the new Heritage Neighborhood, the Highland Neighborhood Association. The work will be grant funded and supported by city staff

Kimberli Fitzgerald, AICP, RPA  
Historic Preservation Program Manager

**Attachments:**

1. Salem Historic Landmarks Commission 2021 Accomplishments and 2022 Workplan