



Staff Report

File #: 21-340

Version: 1

Date: 9/27/2021

Item #: 3.2a.

TO: Mayor and City Council

THROUGH: Steve Powers, City Manager

FROM: Josh Eggleston, AIC Chief Financial Officer

SUBJECT:

Authorizing a transfer of appropriation authority in the Airport Fund for a security system.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Service Area(s): Safe Community; Welcome and Livable Neighborhood; Strong and Diverse

Economy; Safe and Reliable Infrastructure; Good Governance; Natural Environment Stewardship

SUMMARY:

The Salem Municipal Airport has seen an increase in theft and suspicious late-night activity in parking areas, access roads, and around the terminal building. Installation of a video surveillance system around the terminal building is recommended to increase security at the Airport and protect City assets, the property of tenants, and vehicles of paid-parking customers. The project would be funded by an award from the American Rescue Plan Act to the Salem Municipal Airport that was not appropriated in the fiscal year 2022 adopted budget. Additional budget authority may be needed to complete the project which is why a transfer from contingency for the project cost is necessary.

ISSUE:

Shall the City Council adopt Resolution No. 2021-37, transferring \$50,000 in the Airport Fund from contingency to materials and services to pay for a security system at the Salem Municipal Airport during fiscal year 2022?

RECOMMENDATION:

Adopt Resolution No. 2021-37, transferring \$50,000 in the Airport Fund from contingency to materials and services to pay for a security system at the Salem Municipal Airport during fiscal year 2022.

FACTS AND FINDINGS:

The Salem Municipal Airport has experienced an increase in criminal activity in recent months, including theft of fuel and catalytic converters. As a security measure, installation of a video surveillance system around the Airport terminal building is recommended. This security system could deter suspicious late-night activity and provide useful information to the Salem Police Department during the investigation of crimes committed on Airport property.

This project was not included in the FY 2022 budget, so a transfer from contingency is needed to ensure sufficient budget authority in the correct expense category.

Resolution No. 2021-37 transfers a total of \$50,000 within the FY 2022 budget.

BACKGROUND:

State law allows the City Council to approve transfers of appropriations within the limits established by the adopted budget to address unforeseen changes that were not known at the time of budget development.

Kali Leinenbach
Senior Fiscal Analyst

Attachments:

1. Resolution No. 2021-37