

## Staff Report

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**File #:** 21-243**Version:** 1**Date:** 6/14/2021**Item #:** 3.3b.

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**TO:** Mayor and City Council**THROUGH:** Steve Powers, City Manager**FROM:** Peter Fernandez, PE, Public Works Director**SUBJECT:**

Providing water service beyond City limits for property located at 4929 Auburn Road NE.

Ward(s): Currently outside City Limits, Ward 6 (upon annexation)

Councilor(s): Hoy

Neighborhood(s): East Lancaster Neighborhood Association (upon annexation)

Service Area(s): Safe, Reliable, and Efficient Infrastructure

**ISSUE:**

Shall City Council authorize a water service connection to an existing single family residence on a parcel that is outside of, but contiguous to, the current City limits, conditioned on the property owner filing a complete application for annexation, executing an annexation agreement, paying all usual and customary fees and service charges, and complying with applicable codes and standards?

**RECOMMENDATION:**

Authorize a water service connection to an existing single family residence on a parcel that is outside of, but contiguous to, the current City limits, conditioned on the property owner filing a complete application for annexation, executing an annexation agreement, paying all usual and customary fees and service charges, and complying with applicable codes and standards.

**SUMMARY:**

The owners of the property at 4929 Auburn Road NE have requested City water to serve their existing single-family residence. The property is eligible for water service under the provisions of Council Policy. Council's approval will authorize the property owner to connect to City water subject to customary permit fees and standards.

**FACTS AND FINDINGS:**

1. A vicinity map is provided as Attachment 1 and the letter from the property owners requesting

City water is provided as Attachment 2.

2. The parcel is contiguous to City limits and is currently served by a private domestic well. The owners have reported the well produces water with an unpleasant sulfur smell, making it uncomfortable for drinking or other household uses.
3. This proposed connection to the water system prior to annexation conforms to the Council policy. A water main has recently been installed in Auburn Road NE abutting the subject property and can be permitted for connection when City forces complete an interconnect to an existing 8-inch water main in Greencrest Drive SE.
4. *Salem Revised Code 72.220* regulates the provision of City water services beyond the corporate limits of the City of Salem. This section of the Code requires specific Council approval prior to granting a service connection to a City water line, along with a properly executed petition and consent to annex, which shall include an agreement to abide by all applicable City requirements, submitted by the property owner.
5. A water main is located adjacent to the subject property and will be adequate to serve the proposed use.
6. The subject property is contiguous to City limits. Pursuant to Council Policy X-4, A-B, the applicant is required to file an application for annexation and record an annexation agreement prior to receiving water service.

## **BACKGROUND:**

Council Policy X-4, A-B, specifies that a property outside City limits is eligible for water service if the property is developed, is contiguous to city limits, and a water main is available at the property line to serve the existing uses.

Robert D. Chandler, PhD, PE  
Assistant Public Works Director

## **Attachments:**

1. Vicinity Map
2. Request for service from Property Owner