



Staff Report

File #: 21-169

Version: 1

Date: 4/26/2021

Item #: 6.e.

TO: Mayor and City Council

THROUGH: Steve Powers, City Manager

FROM: Robert Barron, Chief Financial Officer

SUBJECT:

Purchases approved administratively from March 1, 2021 through March 31, 2021.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

ISSUE:

Monthly purchasing activity report presented for City Council review.

RECOMMENDATION:

Information only.

SUMMARY:

The purpose of this report is to inform the Council of the specific awards and the sources of funds for all contracts administratively awarded, renewed, or modified during the month of March. Included in the report are procurement contracts and public contracting activities with a current fiscal year impact and annual contracts.

FACTS AND FINDINGS:

The attached purchases, renewals, and modifications were approved administratively during the month of March.

BACKGROUND:

The City Manager, or his designee, approves administrative awards, renewals, and modifications of contracts through the review of the Weekly Purchasing Report presented by the Contracts and Procurement Manager. All completed procurement transactions valued at \$25,000 and above that have been recommended for award by user departments are presented in the Weekly Purchasing Report and reviewed for compliance with the City's Public Contracting Rules.

Shawna Self, CPPB
Contracts and Procurement Manager

Attachments:

1. Purchases Approved Administratively March 2021