



Staff Report

File #: 20-290

Version: 1

Date: 7/27/2020

Item #: 3.2a.

TO: Mayor and City Council

THROUGH: Steve Powers, City Manager

FROM: Robert Barron, Chief Financial Officer

SUBJECT:

Transfer of FY 2021 General Fund budget appropriations.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

ISSUE:

Shall the City Council adopt Resolution No. 2020-35, authorizing a transfer of appropriations within the City budget in order to address unforeseen changes?

RECOMMENDATION:

Adopt Resolution No. 2020-35, authorizing a transfer of appropriations within the City budget in order to address unforeseen changes.

SUMMARY:

State law allows the City Council to approve transfers of appropriations within the limits established by the adopted budget to address unforeseen changes.

Resolution No. 2020-35 transfers a total of \$200,000 within the FY 2021 budget.

FACTS AND FINDINGS:

Fund 101, General Fund, Non Departmental

From: Non Departmental, Contingency, 101-60961000-61110, \$100,000
To: Non Departmental, Interfund Transfers, 101-60961000-62110, \$100,000

In June 2020, construction began on the Orchard Heights Tennis Court Reconstruction project. During site excavation activities, poor soil conditions were encountered under the existing tennis courts which required additional excavation and rock materials to be installed in order to stabilize the site for the new tennis courts. The total cost of the additional work is \$100,000 which exceeds the available contingency within the project budget. Construction is expected to be completed by the end of October 2020.

Fund 101, General Fund, Non Departmental
From: Non Departmental, Contingency, 101-60961000-61110, \$50,000
To: Non Departmental, Materials and Services, 101-60961000-54850, \$50,000

Funding is needed to continue the vehicle camping grant program that established eight separate sites, each accommodating 6 vehicles, for a total of 48 vehicles and serving more than one hundred individuals and complied with the standards determined by the City. Meals, sanitation, garbage service, and other sundry supplies are all provided. Grant fund for FY 19-20 was originally provided through the Blight to Bright program. The grant for services through September 30, 2020 totals \$24,870 with the balance appropriated for a possible extension. This expense may also be eligible for reimbursement from State or Federal grants.

Fund 101, General Fund, Non Departmental
From: Non Departmental, Contingency, 101-60961000-61110, \$50,000
To: Non Departmental, Materials and Services, 101-60961000-54850, \$50,000

Nicknamed "cash for trash," the program is a partnership between the City of Salem, nonprofit partners and people who are unsheltered and camping at either Cascades Gateway Park or Wallace Marine Park. A paramount priority is keeping the unincorporated park areas healthy and safe. To that end, the program incentivizes campers to keep personal camp areas clean. For a bag of trash collected from the personal campsite, the camper can receive a \$10 gift card. The City Parks Division provides waste removal services to support this effort and keeps the general common areas of the park free from debris. This partnership seeks to ensure the viability of the camp area, so that it remains an option for social distancing for people who are unsheltered to be. The program began in response to the COVID-19 Pandemic in April 2020 and used Non Departmental savings as a funding source. Additional funding is needed to continue the program. This \$50,000 can be used to fund the program through December 31, 2020. This expense may also be eligible for reimbursement from State or Federal grants. Staff are also researching additional funding sources for the program.

Josh Eggleston
Budget Officer

Attachments:

1. Resolution No. 2020-35

