



## Staff Report

---

**File #:** 20-246  
**Version:** 1

**Date:** 6/22/2020  
**Item #:** 3.3i.

---

**TO:** Mayor and City Council  
**THROUGH:** Steve Powers, City Manager  
**FROM:** Board and Commission Appointments Committee

**SUBJECT:**

Recommended appointments, reappointments, and interviews to the Citizen Budget Committee, Downtown Advisory Board, Salem Cultural and Tourism Promotion Advisory Board, Salem Hospital Facility Authority Board, Salem Parks and Recreation Advisory Board, Salem Planning Commission, Salem Public Art Commission, and Salem Public Library Advisory Board.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods  
Result Area(s): Result Area - Good Governance

**ISSUE:**

Shall the City Council appoint, reappoint, and interview the applicants listed in the Facts and Findings section to the Citizen Budget Committee, Downtown Advisory Board, Salem Cultural and Tourism Promotion Advisory Board, Salem Hospital Facility Authority Board, Salem Parks and Recreation Advisory Board, Salem Planning Commission, Salem Public Art Commission, and Salem Public Library Advisory Board?

**RECOMMENDATION:**

Appoint, reappoint, and interview the applicants listed in the Facts and Findings section to the Citizen Budget Committee, Downtown Advisory Board, Salem Cultural and Tourism Promotion Advisory Board, Salem Hospital Facility Authority Board, Salem Parks and Recreation Advisory Board, Salem Planning Commission, Salem Public Art Commission, and Salem Public Library Advisory Board.

**SUMMARY:**

The City Council's Board and Commission Appointments Committee convened on June 5, 2020, to review applications as well as consider requests for reappointment to the following Boards and Commissions. The Committee also reviewed applications for a vacancy on the Salem Planning Commission, which resulted in a recommendation to interview two candidates. The Committee recommends to Council the following appointments, reappointments, and interviews.

## **FACTS AND FINDINGS:**

### Citizen Budget Committee

Reappoint **Paul Tigan** as the Ward 1 representative to a term #2 expiring on June 30, 2023.

Reappoint **Roz Shirack** as the Ward 2 representative to a term #1 expiring on June 30, 2023.

Reappoint **Derik Milton** as the Ward 8 representative to a term #2 expiring on June 30, 2023.

### Downtown Advisory Board

Appoint **Charles Weathers** to a full term, representing a business owner or property owner within the Downtown Parking District, expiring on December 31, 2022.

### Salem Cultural and Tourism Promotion Advisory Board

Reappoint **Laura Tesler** to a term #2 expiring on June 30, 2023.

Reappoint **Rita Siong** to a term #2 expiring on June 30, 2023.

Appoint **Felipe Gonzales** to a term #1 expiring on June 30, 2023.

### Salem Hospital Facility Authority Board

Reappoint **Michael Compton** to a term #2 expiring on March 15, 2024.

Reappoint **Steve Hunter** to a term #2 expiring on March 15, 2024.

### Salem Parks and Recreation Advisory Board

Appoint **Keith Norris** to a term #1 expiring on December 31, 2022.

### Salem Planning Commission

Interview applicants **Dan Augustyn** and **Jordan Truitt** for a partial term vacancy expiring on December 31, 2020; interviews will take place on a yet-to-be determined date.

---

Salem Public Art Commission

Appoint **Spencer Emerick** to a term #1 representing a person experienced in landscape architecture, real estate development or community foundation expiring on December 31, 2022.

Salem Public Library Advisory Board

Reappoint **Lois Stark** to a term #2 expiring on June 30, 2024.

Reappoint **Francine Boullosa** to a term #1 expiring on June 30, 2024.

**BACKGROUND:**

Citizen Budget Committee

The State of Oregon requires that all local governments establish a budget committee made up of citizen members and elected officials. The purpose of the budget committee is to promote transparency, efficiency and economy in the expenditure of public funds. Pursuant to Oregon Revised Statutes (ORS) 294.341, the budget committee shall consist of "the members of the governing body and a number, equal to the number of members of the governing body, of qualified electors of the municipal corporation appointed by the governing body."

Downtown Advisory Board

This joint advisory board advises the Urban Renewal Agency Board on matters related to urban renewal and tax increment fund allocations, and will advise the City Council on matters related to the Downtown Parking District and the Parking Fund.

Salem Cultural and Tourism Promotion Advisory Board

The Salem Cultural and Tourism Promotion Advisory Board advises the City Council on matters pertaining to the use of the transient occupancy tax, cultural activities and convention/tourism business in Salem. Pursuant to Salem Revised Code Chapter 16 members of the Salem Cultural and Tourism Promotion Advisory Board are appointed by the Council upon the Mayor's recommendation.

Salem Hospital Facility Authority Board

Oregon statutes provide that a hospital facility authority may be created by the governing body of a county, city or local health district. The purpose of the authority is to assist in the financing of hospital facilities by issuing bonds which will be repaid from the revenues of the Borrower. The Borrower may be publicly owned, or it may be a private, nonprofit hospital or continuing care facility.

Salem Parks and Recreation Advisory Board

The Salem Parks and Recreation Advisory Board recommends to and advises City Council on the acquisition, development, and maintenance of park land and recreational facilities.

Salem Planning Commission

The Salem Planning Commission acts as an advisory commission to the City Council with a broad

scope of concern in promoting the growth and orderly development of the City of Salem.

#### Salem Public Art Commission

The Salem Public Art Commission is charged with overseeing the City's public art collection and recommending the Public Art Fund annual budget to City Council. The Commission's primary duties include acquisition, maintenance, cataloguing and deaccessioning art within the City's collection.

#### Salem Public Library Advisory Board

Salem Revised Code Chapter 18 authorizes the City Council to make appointments to the Salem Public Library Advisory Board.

While these recommended appointments and reappointments are important to the ongoing viability of the City's boards and commissions, volunteer positions are almost always available. To learn of current vacancies, interested individuals may refer to the boards and commissions page on the City's website at <https://www.cityofsalem.net/boards-and-commissions>. Email inquiries may be sent to [boardsandcommissions@cityofsalem.net](mailto:boardsandcommissions@cityofsalem.net) [boardsandcommissions@cityofsalem.net](mailto:boardsandcommissions@cityofsalem.net).

#### Attachments:

1. Charles Weathers Application - Redacted
2. Felipe Gonzales Application - Redacted
3. Keith Norris Application - Redacted
4. Dan Augustyn Application - Redacted
5. Jordan Truitt Application - Redacted
6. Spencer Emerick Application - Redacted