



Staff Report

File #: 20-114

Version: 1

Date: 3/23/2020

Item #: 2.2 a.

TO: Mayor and City Council

THROUGH: Steve Powers, City Manager

FROM: Robert Barron, Chief Financial Officer

SUBJECT:

Transfer of FY 2020 General Fund budget appropriations.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

ISSUE:

Shall the City Council adopt Resolution No. 2020-17, authorizing transfer of appropriations within the City budget in order to address unforeseen changes?

RECOMMENDATION:

Adopt Resolution No. 2020-17, authorizing transfer of appropriations within the City budget in order to address unforeseen changes.

SUMMARY:

State law allows the City Council to approve transfers of appropriations within the limits established by the adopted budget to address unforeseen changes.

Resolution No. 2020-17 transfers a total of \$927,800 from within the FY 2020 budget.

FACTS AND FINDINGS:

Elevator Modernization

Fund 101, General Fund, Non Departmental
From: Non Departmental, Contingency, 101-60961000-61110, \$627,800
To: Non Departmental, Materials and Services, 101-60961000-52670, \$627,800

The elevators at the Civic Center campus were originally installed in 1970 and are showing considerable wear and active leaking. New replacement parts are no longer available and refurbished parts can be unreliable. Upgrades to the elevators will provide modern, safe, and reliable operations of the elevators. The replacement to a gearless, traction type is more efficient and will provide reduced operating costs, and a substantially higher ride quality.

Centralized Customer Service Center Model

Fund 101, General Fund, Non Departmental
From: Non Departmental, Contingency, 101-60961000-61110, \$100,000
To: Non Departmental, Materials and Services, 101-60961000-52670, \$100,000

With the departure of the Police Department from the Civic Center by the end of 2020, we have an opportunity to enhance the experience of City customers. The project will develop a customer-service philosophy and shared services framework, including service delivery metrics. Specific work will include analysis to help determine services that could locate in a customer service center, considering technology, finance, facilities, and human resources impacts. Work products from the budget transfer will include a business case for any change and a specific scope for customer service center implementation.

Mid-Willamette Valley Community Action Agency Grant

Fund 101, General Fund, Non Departmental
From: Non Departmental, Contingency, 101-60961000-61110, \$60,000
To: Non Departmental, Materials and Services, 101-60961000-54850, \$60,000

Expansion of warming shelters from a temperature-based model to a duration model where shelter space is open every night through March 31, 2020 at Church at the Park. Also, includes funds to expand Safe Sleep from 10 beds to 19 beds.

Marion Square Park Expenses

Fund 101, General Fund, Non Departmental
From: Non Departmental, Contingency, 101-60961000-61110, \$90,000
To: Parks Operations, Materials and Services, 101-21501000-52670, \$90,000

This transfer provides funds for a temporary shelter, additional restroom cleaning, sanitation stations, and refuse collection and disposal.

Climate Action Plan

Fund 101, General Fund

From: Community Development, Materials and Services, 101-25202500-54850, \$50,000

To: Non Departmental, Materials and Services, 101-60961000-52670, \$50,000

The Climate Action Plan was originally budgeted in the Community Development department. This transfer moves the budget authority to General Fund Non Departmental to align the budget with the current approach to the Climate Action Plan.

Josh Eggleston
Budget Officer

Attachments:

1. Resolution No. 2020-17