



## Staff Report

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**File #:** 19-294

**Version:** 1

**Date:** 6/24/2019

**Item #:**

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**TO:** Mayor and City Council

**THROUGH:** Steve Powers, City Manager

**FROM:** Board and Commission Appointments Committee

### **SUBJECT:**

Recommended appointments to the Citizen Budget Committee, Citizens Advisory Traffic Commission, Civil Service Commission, Downtown Advisory Board, Salem Cultural and Tourism Advisory Board, and Salem Public Library Board

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Result Area - Good Governance

### **ISSUE:**

Shall the City Council appoint the applicants listed in the Facts and Findings section to the Citizen Budget Committee, Citizens Advisory Traffic Commission, Civil Service Commission, Downtown Advisory Board, Salem Cultural and Tourism Promotion Advisory Board, and Salem Public Library Advisory Board?

### **RECOMMENDATION:**

Appoint the applicants listed to the Citizen Budget Committee, Citizens Advisory Traffic Commission, Civil Service Commission, Downtown Advisory Board, Salem Cultural and Tourism Promotion Advisory Board, and Salem Public Library Advisory Board.

### **SUMMARY:**

#### Citizen Budget Committee

The State of Oregon requires that all local governments establish a budget committee made up of citizen members and elected officials. The purpose of the budget committee is to promote transparency, efficiency and economy in the expenditure of public funds. Pursuant to Oregon Revised Statutes (ORS) 294.341, the budget committee shall consist of "the members of the governing body

and a number, equal to the number of members of the governing body, of qualified electors of the municipal corporation appointed by the governing body.”

#### Citizens Advisory Traffic Commission

The Citizens Advisory Traffic Commission makes recommendations to the City Council in the area of traffic movement and safety. Salem Revised Code Chapter 5 states the City Council make appointments to the Citizens Advisory Traffic Commission.

#### Civil Service Commission

City Charter Section 31 defines the role of the Civil Service Commission. No member of the Commission shall hold any other public office, place, position or employment with the City. No person shall be appointed a member of the Commission who is not a citizen of the United States and a resident of the City. The persons appointed shall be known to believe in the principles of the Civil Service, and shall be responsible for the administration of the Civil Service System.

#### Downtown Advisory Board

This joint advisory board advises the Urban Renewal Agency Board on matters related to urban renewal and tax increment fund allocations, and will advise the City Council on matters related to the Downtown Parking District and the Parking Fund.

#### Salem Cultural and Tourism Promotion Advisory Board

The Salem Cultural and Tourism Promotion Advisory Board advises the City Council on matters pertaining to the use of the transient occupancy tax, cultural activities and convention/tourism business in Salem. Pursuant to Salem Revised Code Chapter 16 members of the Salem Cultural and Tourism Promotion Advisory Board are appointed by the Council upon the Mayor’s recommendation.

#### Salem Public Library Advisory Board

Salem Revised Code Chapter 18 authorizes the City Council to make appointments to the Salem Public Library Advisory Board.

While these reappointments are important to the ongoing viability of the City’s boards and commissions, volunteer positions are almost always available. To learn of current vacancies, interested individuals may refer to the boards and commissions page on the City’s website at <https://www.cityofsalem.net/boards-and-commissions>. Email inquiries may be sent to [boardsandcommissions@cityofsalem.net](mailto:boardsandcommissions@cityofsalem.net) <<mailto:boardsandcommissions@cityofsalem.net>>.

## **FACTS AND FINDINGS:**

#### Citizen Budget Committee

Reappoint **William Andersen** as the Ward 6 representative to a term #1 expiring on June 30, 2022

Reappoint **Vanessa Nordyke** as the Ward 7 representative to a term #2 expiring on June 30, 2022.

Appoint **April Davis** as the Ward 3 representative to a term #1 expiring on June 30, 2022.

Citizen Advisory Traffic Commission

Appoint **Jeffrey Morehead** to a partial term expiring on December 31, 2020.

Civil Service Commission

Reappoint **Frank Pack** to a term #1 expiring on June 30, 2022.

Downtown Advisory Board

Appoint **Joshua Kay** to a partial term, representing real estate and/or banking/financial professionals, expiring on December 31, 2019.

Salem Cultural and Tourism Promotion Advisory Board

Reappoint **Jonathan Baker** to a term #1 expiring on June 30, 2022.

Reappoint **Omar Alvarado** to a term #1 expiring on June 30, 2022.

Appoint **Lowell Alik** to a partial term expiring on June 30, 2020.

Appoint **Ryan Gail** to a term #1 expiring on June 30, 2022.

Salem Public Library Advisory Board

Appoint **Gretchen Coppedge** to a term #1 expiring on June 30, 2023.

Appoint **Katherine Daniels** to a term #1 expiring on June 30, 2023.

**BACKGROUND:**

The City Council's Board and Commission Appointments Committee convened on June 10, 2019, to review applications as well as consider requests for reappointment to several Boards and Commissions.

Attachments:

1. April Davis Application - Redacted
2. Jeffrey Morehead Application - Redacted
3. Joshua Kay Application - Redacted

4. Lowell Alik Application - Redacted
5. Ryan Gail Application - Redacted
6. Gretchen Coppedge Application - Redacted
7. Katherine Daniels Application - Redacted