



Staff Report

File #: 18-233

Version: 2

Date: 6/11/2018

Item #: 4.2a.

TO: Urban Renewal Agency Board
THROUGH: Steve Powers, Executive Director
FROM: Kacey Duncan, Deputy Executive Director

SUBJECT:

Amending the Agency's Public Contracting Rules.

Ward(s): All Wards
Board Member(s): All Board Members
Neighborhood(s): All Neighborhoods

ISSUE:

Shall the Board adopt Resolution No. 18-6 URA amending the Urban Renewal Agency Public Contracting Rules, and rescinding Resolution No. 05-04 URA?

RECOMMENDATION:

Adopt Resolution No. 18-6 URA amending the Urban Renewal Agency Public Contracting Rules, and rescinding Resolution No. 0504 URA.

SUMMARY AND BACKGROUND:

The Urban Renewal Agency Public Contracting Rules (PCR) are adopted by the local contract review board pursuant to authority established in the ORS Chapters 279A, 279B, and 279C to govern procedures regarding purchasing, contracting, and competitive processes. The Board serves as the local contract review board for the Urban Renewal Agency. The Oregon Legislature adopted legislative changes affecting public contracting code, and the Agency has revised its PCRs to meet current statutory requirements.

FACTS AND FINDINGS:

It has been 13 years since the Urban Renewal Agency Public Contracting Rules has been significantly revised. Prompted by recent legislative changes, the Agency has performed a thorough review of its rules to ensure alignment with State statutes. The following summarizes the changes to the PCRs:

1. Aligning dollar amounts for all types of procurements to provide consistency and compliance

with the Oregon Revised Statutes.

2. Allowing electronic procurements.
3. Updating Alternate Contracting Methods related to Construction Manager / General Contractor and Design-Build to be consistent with the Oregon Administrative Rules.
4. Correcting grammatical errors and conflicts, and clarifying text as necessary.

Changes to the PCRs related to allowing electronic procurements are anticipated to reduce the Agency's annual advertising costs. Using electronic procurement will provide the Agency with the following benefits:

- Over 70,000 vendors access to the Agency's solicitations to increase competition.
- Provides for increased staff efficiency as solicitation documents are delivered electronically rather than through the U.S. Mail.
- Reduced postage and paper costs.
- Instant access to solicitations.

Shawna Self, CPPB
Contracts and Procurement Manager

Attachments:

1. Resolution 18-6 URA.
2. 2018 Public Contracting Rules.