



Staff Report

File #: 18-36

Version: 1

Date: 2/12/2018

Item #: 3.2c.

TO: Mayor and City Council

THROUGH: Steve Powers, City Manager

FROM: Peter Fernandez, PE, Public Works Director

Kacey Duncan, Deputy City Manager

SUBJECT:

Transfer of appropriation authority within the General Fund for Center 50+ security services

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

ISSUE:

Shall the City Council Adopt Resolution 2018-9 to transfer \$28,000 of appropriation authority from General Fund, Non Departmental, contingencies to General Fund, Recreation Services, materials and services for the purpose of funding security officer services at Center 50+?

RECOMMENDATION:

Adopt Resolution 2018-9 to transfer \$28,000 of appropriation authority from General Fund, Non Departmental, contingencies to General Fund Recreation Services, materials and services, for the purpose of funding security officer services at Center 50+.

SUMMARY AND BACKGROUND:

The City's budget needs to respond to unforeseen changes. State law allows for City Council to approve transfers of appropriations within the limits established by the adopted budget.

City Council is being asked to approve a transfer within the General Fund that will allow for increased appropriation authority in the Recreation Services Division budget to fund security officer services at Center 50+ through the remainder of FY 2017-18.

FACTS AND FINDINGS:

Center 50+ is a community center for older adults located at 2615 Portland Road NE in Salem. It operates Monday through Thursday 7:30 a.m.-9 p.m., Friday 8 a.m.-5 p.m., and Saturday 8 a.m.-3 p.m. Each day, approximately 850 community members attend the Center for programs, activities, or services. Although the Center employs 6.70 FTE, most programs and activities are supported by a volunteer work force of 50 to 75 individuals per day.

With the growth in daily attendance, the Center has experienced an influx of attendees with varying behaviors and public concerns. The Center is equipped with cameras and two panic buttons. However, for the safety of patrons, volunteers, and staff it has become necessary to add security support. The purpose of the security is to assist with enforcement of the Center's Code of Conduct, respond to patron security concerns, and interface with law enforcement when necessary.

During the months of November and December, the Center utilized security staffing from DePaul Employment Services, the approved qualified rehabilitation facility (QRF). Since the addition of security services, there has been a decrease in the number of incident reports, non-regular patron violence and disturbances, and violations of the Center's Code of Conduct.

Center 50+ recommends the continued use of DePaul Employment Services to provide security services at Center 50+ for the remainder of FY 2017-18 at an estimated total cost of \$28,000. Adoption of Resolution No 2018-9 provides the necessary appropriation authority to fund this recommendation for the current fiscal year. It is anticipated the Recreation Services budget proposed for FY 2018-19 will include ongoing security services at a cost of \$43,000.

Marilyn Daily
Center 50+ Manager

Attachments:

Resolution No. 2018-9, Center 50+ Security Services
Resolution No. 2018-9, Exhibit A, Contingency Status