



Staff Report

File #: 17-616

Version: 1

Date: 12/11/2017

Item #: 6.e.

TO: Mayor and City Council

THROUGH: Steve Powers, City Manager

FROM: Norman Wright, Community Development Director

SUBJECT:

Appeal of Planning Administrator's Decision approving the request for a Class 3 Site Plan Review and Class 2 Driveway Approach Permit for redevelopment of three new retail/office buildings with a Class 2 Adjustment to eliminate the off-street loading space requirement and reduce the vehicle use area setback adjacent to 9th Street NW for property approximately 3.03 acres in size, zoned CG (General Commercial) and located at the 500 Block of Glen Creek Road NW and the 500-600 Block of 9th Street NW.

Ward(s): Ward 1

Councilor(s): Kaser

Neighborhood(s): West Salem

ISSUE:

Information only. City Council may assume jurisdiction of an appeal and schedule a public hearing for a future City Council meeting.

RECOMMENDATION:

Information only.

SUMMARY AND BACKGROUND:

The consolidated Class 3 Site Plan Review, Class 2 Adjustment and Class 2 Driveway Approach Permit is appealable to the Hearings Officer. Upon receipt of an appeal of a Class 3 Site Plan Review, Class 2 Adjustment, and Class 2 Driveway Approach Permit, notice of the appeal shall be provided to City Council. City Council may assume jurisdiction for review. **If the City Council does not assume jurisdiction, the Hearings Officer shall hear the appeal, and the Hearings Officer's decision will be the final decision of the City.**

FACTS AND FINDINGS:

On November 22, 2017, the Planning Administrator issued a decision approving Class 3 Site Plan Review, Class 2 Adjustment and Class 2 Driveway Approach Permit Case No. SPR-ADJ-DAP17-26, proposing redevelopment of existing property, including removing existing buildings and development of three new retail/office buildings with an associated parking area (Attachment 1). On December 7, 2017, an appeal was filed by the West Salem Neighborhood Association (Attachment 2).

Aaron Panko
Planner III

Attachments:

1. SPR-ADJ-DAP17-26 Decision
2. Appeal Request