



Staff Report

File #: 17-435

Version: 1

Date: 9/11/2017

Item #: 3.3b.

TO: Mayor and City Council

THROUGH: Steve Powers, City Manager

FROM: Kristin Retherford, Urban Development Director

SUBJECT:

Funding for Mill Creek Corporate Center infrastructure projects.

Ward(s): 3

Councilor(s): Nanke

Neighborhood(s): SEMCA

ISSUE:

Shall the City Council authorize the use of \$432,000 of Mill Creek Development District funds to fund sewer improvements within the Mill Creek Corporate Center?

RECOMMENDATION:

Authorize the use of \$432,000 of Mill Creek Development District funds to fund sewer improvements within the Mill Creek Corporate Center.

SUMMARY AND BACKGROUND:

Adoption of the staff recommendation will allow the City to proceed with sewer projects within the Mill Creek Corporate Center.

In 2005, the State of Oregon Department of Administrative Services (DAS), City of Salem, and Urban Renewal Agency executed an Intergovernmental Agreement (IGA) to coordinate implementation of the Salem Regional Employment Center development program (later referred to as the "Mill Creek Corporate Center"), including financing of required on and off-site infrastructure.

The IGA states that the City and Agency shall be responsible for funding off-site infrastructure and that a Master Developer or DAS (through the use of State funds or Development District fees) shall be responsible for on-site infrastructure consistent with a master project list. The master project list is updated as project costs and conditions change.

In order to accommodate potential new development within the Mill Creek Corporate Center on sites C, E, and F (Attachment 1), the following projects from the master project list are being recommended for completion in FY 2017-18. According to the IGA, these projects are to be funded with Development District fees.

Sewer abandonment and relocation Sites C and F	\$121,000
New sewer line Site F, includes relocation of existing sewer	\$ 98,000
New sewer main Sites E and F	\$213,000
Total recommended projects	\$432,000

FACTS AND FINDINGS:

Sufficient budget authority exists within the FY 2017-18 adopted budget for the Mill Creek Development District to fund the projects. The \$432,000 of funds would come from \$2,085,240 currently allocated for future, unspecified projects.

Renee K Frazier
Financial Services Supervisor

Attachments:
1. Area map

8/24/17