

Staff Report

File #: 16-237**Version:** 2**Date:** 9/26/2016**Item #:** 4.a.

TO: Mayor and City Council**THROUGH:** Steve Powers, City Manager**FROM:** Kristin Retherford, Urban Development Director**SUBJECT:**

Community Development Block Grant and HOME Investment Partnership Programs Consolidated Annual Performance and Evaluation Report

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

ISSUE:

Shall the City Council approve submittal of the 2015-2016 Program Year Consolidated Annual Performance and Evaluation Report for the Community Development Block Grant and HOME Investment Partnership Programs to the US Department of Housing and Urban Development no later than September 30, 2016?

RECOMMENDATION:

Approve submittal of the 2015-2016 Program Year Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant and HOME Investment Partnership Programs to the US Department of Housing and Urban Development (HUD) no later than September 30, 2016.

SUMMARY AND BACKGROUND:

The City is required to file a CAPER with HUD for the Community Development Block Grant and HOME Investment Partnership programs (Attachment 1). The report lists projects and programs funded through these sources including homeless activities, economic development activities, affordable housing activities, public service activities, and various required planning and administrative activities. The CAPER assesses the progress made toward the community's housing and community development goals. HUD requires the City to provide a 15-day public comment period prior to a public hearing. The City published notice of the hearing and the comment period on

September 8, 2016. The comment period ended on September 23, 2016, and as of the date of this reports no comments had been received.

HUD requires only information recorded in the electronic Integrated Disbursement and Information System (IDIS) during the Program Year to be reported in the CAPER. Therefore, the financial information summarized in the standard HUD report may not correlate with the City's financial record based on accrual accounting methods.

FACTS AND FINDINGS:

1. Opportunity for Citizen Involvement

A public notice, making the report available, appeared in the Statesman Journal on September 8, 2016. Notice was also provided as a press release including outreach to local minority publications. The report was available at the Salem Public Library, the Urban Development Department at 350 Commercial Street NE, the City of Salem web site, and at the City of Keizer Department of Community Development; Keizer is a member of the Salem-Keizer Consortium.

Staff conducted public outreach to the following:

- Emergency Housing Network
- Salem Urban Development Community Services and Housing Commission
- UD Quarterly Newsletter

2. Report Highlights

The 2015-2016 CAPER addresses activities undertaken during the Program Year. These activities addressed priorities identified in the 2015-2019 Housing and Community Development Consolidated Plan. The 2015-2016 Program Year Annual Action Plan was approved by Council on April 27, 2015.

This is the first year under the 2015-2019 Housing and Community Development Consolidated Plan, and the City is on schedule to meet the 2015-2019 target goals that addressed gaps identified in the Consolidated Plan.

The City tracks the performance of all projects and programs that received an allocation of funding through the 2015-2016 Program Year. In addition to tracking the performance of these projects and programs, HUD requires the City monitor all expenditures from the 2015-2016 Program Year

The following table lists those expenditures for each identified goal in the 2015-2019 Housing and Community Development Consolidated Plan.

Community Development Block Grant and/or HOME	Expenditures
Goal 1 - Promote Economic Development	\$233,569
Goal 2 - End Homelessness	\$549,030.75
Goal 3 - Expand Affordable Housing	\$188,097.85
Goal 4 - Neighborhood Revitalization	\$64,253.23
Project Monitoring, Management, Fair Housing and Reporting	\$337,783.95
Section 108 Loan Repayment - CDBG Only	\$2,257,483.69

Goal 1: Promote Economic Development

The City provided funds for two microenterprise programs and two job training programs to support community economic development activities. The microenterprise programs created 52 new small businesses and a minimum of 52 new jobs.

The job training programs created job placement in the welding industry and job training for clients with disabilities (these programs will be completed during the 2016-2017 Program Year and will be reported in the 2016-2017 CAPER).

Goal 2: End Homelessness

Six programs and one project were completed in the 2015-2016 Program Year. The programs included interim housing (subsistence payments), case management, rehabilitation of affordable housing, tenant based rental assistance, and security deposit assistance. The total clients served under this goal for the reporting period was 3,205.

Goal 3: Expand Affordable Housing

Projects and programs included fair housing training for local property owners and tenants, owner-occupied rehabilitation assistance, and rehabilitation of affordable units. There were 4 households assisted through affordable housing programs and projects completed during this reporting period.

Goal 4: Neighborhood Revitalization:

One project, Grant School Park Rehabilitation was completed during the 2015-2016 Program Year serving 1,623 individuals. This project is located in the HUD approved Neighborhood Revitalization Strategy Area (NRSA) which allows the City to fund projects to bring about economic development or neighborhood improvement. The City will continue to encourage more developers and economic driven projects to apply for program funding in this area.

Project monitoring, management, fair housing, reporting, and Section 108 Loan Repayment are City obligations to receive CDBG and HOME funding. These activities are of an administrative nature and are not associated with any one goal.

Rena Peck
Federal Programs Manager

File #: 16-237
Version: 2

Date: 9/26/2016
Item #: 4.a.

Attachments:
1. CAPER

8/26/2016