



CITY OF SALEM

585 Liberty St SE
Salem, OR 97301

Staff Report

File #: 22-339

Date: 8/8/2022

Version: 1

Item #: 6.a.

TO: Mayor and City Council
THROUGH: Kristin Retherford, Interim City Manager
FROM: Josh Eggleston, Chief Financial Officer

SUBJECT:

Purchases approved administratively from June 1, 2022 through June 30, 2022.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

SUMMARY:

Specific awards and the sources of funds for all contracts administratively awarded, renewed, or modified during the month of June. Included in the report are procurement contracts and public contracting activities with a current fiscal year impact and annual contracts.

ISSUE:

Monthly purchasing activity report presented for City Council review.

RECOMMENDATION:

Information only.

FACTS AND FINDINGS:

The attached purchases, renewals, and modifications were approved administratively during the month of June.

BACKGROUND:

The Interim City Manager, or her designee, approves administrative awards, renewals, and

modifications of contracts through the review of the Weekly Purchasing Report presented by the Contracts and Procurement Manager. All completed procurement transactions valued at \$25,000 and above that have been recommended for award by user departments are presented in the Weekly Purchasing Report and reviewed for compliance with the City's Public Contracting Rules.

Shawna Self, NIGP-CPP, CPPB
Contracts and Procurement Manager

Attachments:

1. Purchases approved administratively June 2022