



CITY OF SALEM

585 Liberty St SE
Salem, OR 97301

Staff Report

File #: 20-434

Date: 11/9/2020

Version: 1

Item #:

TO: Urban Renewal Agency Board
THROUGH: Steve Powers, Executive Director
FROM: Kristin Rutherford, Urban Development Dept. Director

SUBJECT:

Retail lease for Agency-owned property located at 311 Commercial Street NE.

Ward(s): 1

Board Member(s): Kaser

Neighborhood(s): CANDO

Result Area(s): Good Governance; Welcoming and Livable Community.

ISSUE:

Shall the Urban Renewal Agency authorize the Executive Director to execute the attached lease for retail property with the City of Salem?

RECOMMENDATION:

Authorize the Executive Director to execute the attached lease for retail property with the City of Salem.

SUMMARY:

The Salem Public Library needs space for artisans to rehabilitate its miniature doll house. The space is vacant.

FACTS AND FINDINGS:

Key terms of the Lease are below.

Term: 7 1/2 months, November 15, 2020 - June 30, 2021
Lease Rate: No cost.
Square Feet: 208

BACKGROUND:

In March 2019, the Agency acquired property in the 300 block of Commercial Street NE for future redevelopment. The property was acquired using Riverfront-Downtown Urban Renewal funds. The property is scheduled for redevelopment in July 2021.

Clint Dameron
Real Property Services Manager

Attachments:

1. Proposed Lease