



# CITY OF SALEM

585 Liberty St SE  
Salem, OR 97301

## Staff Report

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File #: 19-605

Version: 1

Date: 1/21/2020

Item #: 3.b.

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**TO:** Mayor and City Council  
**THROUGH:** Steve Powers, City Manager  
**FROM:** Robert Barron, Chief Financial Officer

**SUBJECT:**

A transfer of appropriation authority for the purpose of funding a temporary shelter at Pringle Community Hall and increasing shelter capacity

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

**ISSUE:**

Shall the City Council adopt Resolution No. 2020-1 transferring \$213,000 of appropriation authority from the General Fund, Non-Departmental, contingency to General Fund, Non-Departmental, materials and services for the purpose of funding a temporary shelter at Pringle Community Hall and increasing shelter capacity?

**RECOMMENDATION:**

Adopt Resolution No. 2020-1 transferring \$213,000 of appropriation authority from the General Fund, Non-Departmental, contingency to General Fund, Non-Departmental, materials and services for the purpose of funding a temporary shelter at Pringle Community Hall and increasing shelter capacity.

**SUMMARY:**

To help unsheltered individuals in our community, on December 9, 2019, City Council authorized the City to enter into an agreement with the Mid-Willamette Valley Community Action Agency (MWVCAA), supporting the ARCHES project to expand warming center operations and expend funds not to exceed \$213,000 for that purpose. The plan to expand warming center operations did not occur due to the lack of viable facilities. On January 13, 2020, the City Council discussed Pringle Community Hall as a location for a temporary shelter to be operated by the Mid-Willamette Valley

Community Action Agency and directed staff to prepare an emergency declaration that would allow the removal of legal restrictions on the proposed shelter use. At the meeting, City Council also identified the \$213,000 to be used for this purpose.

This requested transfer is intended to cover material and operating costs for the temporary shelter at Pringle Community Hall through March 31, 2020 and for operations of expanded warming centers.

## **FACTS AND FINDINGS:**

State law allows the City Council to approve transfers of appropriation within the limits established by the adopted budget to address unforeseen changes.

An appropriation for this expense was not included in the FY 2020 adopted budget. Resolution No. 2020-1 provides the required appropriation authority in the Non Departmental cost center of the General Fund to expand warming shelter operations.

## **BACKGROUND:**

On December 9, 2019, City Council authorized the use of \$213,000 from the City's contingency fund for used for expanded warming center operations. On January 13, 2020, City Council directed that the funds be used for operation of a temporary shelter at Pringle Community Hall.

Kali Leinenbach  
Management Analyst II

### Attachments:

1. Resolution No. 2020-1