



CITY OF SALEM

585 Liberty St SE
Salem, OR 97301

Staff Report

File #: 19-396

Version: 1

Date: 9/9/2019

Item #: 3.3 a.

TO: Mayor and City Council
THROUGH: Steve Powers, City Manager
FROM: Norman Wright, Community Development Director

SUBJECT:

Order for City Council review of the Planning Administrator's decision approving a Tentative Subdivision Review with a Class 1 Adjustment application for Permit Case No. SUB-ADJ19-02 for property located at the 575 Salem Heights Avenue S.

Ward(s): 7

Councilor(s): Cook

Neighborhood(s): Southwest Association of Neighbors

Result Area(s): Welcoming and Livable Community

ISSUE:

Shall the City Council adopt the order to affirm the decision affirm the decision of the Planning Administrator for Subdivision / Class 1 Adjustment Case No. SUB-ADJ19-02.

RECOMMENDATION:

Staff recommends that the City Council adopt the order affirming the decision of the Planning Administrator for Subdivision / Class 1 Adjustment Case No. SUB-ADJ19-02.

SUMMARY:

On June 6, 2019, the Planning Administrator adopted an order approving Tentative Subdivision Plan and Class 1 Adjustment Case No. SUB-ADJ19-02 subject to 12 conditions of approval (Attachment 1). At the June 24, 2019 regular meeting, the City Council voted to initiate review of the Planning Administrator's decision.

FACTS AND FINDINGS:

On July 22, 2019, the City Council conducted a hearing to receive evidence and testimony regarding

the proposal, and the public hearing was closed on July 22, 2019 and leave the record open. (The record was held open for any party to submit additional testimony and evidence for seven days (July 29, 2019); for persons to submit testimony to rebut the new testimony that was submitted in the prior seven days, by August 5, 2019; and for the applicant to provide final written argument by August 12, 2019.

The City Council conducted deliberations on August 12, 2019 and voted to affirm the decision of the Planning Administrator approving the consolidated application for Tentative Subdivision Plan and Class 1 Adjustment Case No. SUB-ADJ19-02. The attached order provides the facts and findings related to the City Council's decision (Attachment 2).

Olivia Glantz
Planner III

Attachments:

1. June 6, 2019 Decision of the Planning Administrator
2. Order No. 2019-9 SUB-ADJ19-02