



CITY OF SALEM

585 Liberty St SE
Salem, OR 97301

Staff Report

File #: 19-388

Version: 1

Date: 9/9/2019

Item #: 6.a.

TO: Urban Renewal Agency Board
THROUGH: Steve Powers, Executive Director
FROM: Robert Barron, Chief Financial Officer

SUBJECT:

Purchases approved administratively - July 1, 2019 through July 31, 2019.

Ward(s): All Wards

Board Member(s): All Board Members

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

ISSUE:

Monthly purchasing activity report presented for Urban Renewal Agency Board.

RECOMMENDATION:

Information only.

SUMMARY:

The purpose of this report is to inform the Board of the specific awards and the sources of funds for all contracts which were administratively awarded, renewed, or modified during the month of July. This report presents the public contracting activity in the following categories: Category I, Current Fiscal Year Procurement Contract and Category II, Annual Requirement Contracts.

FACTS AND FINDINGS:

The attached purchases, renewals, and modifications were approved administratively during the month of July.

BACKGROUND:

The Executive Director, or his designee, approves administrative awards, renewals, and modifications

of contracts through the review of the Weekly Purchasing Report presented by the Contracts and Procurement Manager. All completed procurement transactions valued at \$25,000 and above that have been recommended for award by user departments are presented in the Weekly Purchasing Report and reviewed for compliance with the Public Contracting Rules.

Shawna Self, CPPB
Contracts & Procurement Manager

Attachments:

1. Purchases approved administratively URA July 2019.