



# CITY OF SALEM

585 Liberty St SE  
Salem, OR 97301

## Staff Report

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**File #:** 19-316

**Version:** 1

**Date:** 7/8/2019

**Item #:** 3.3h.

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**TO:** Mayor and City Council  
**THROUGH:** Steve Powers, City Manager  
**FROM:** Norman Wright, Community Development Director

### **SUBJECT:**

Order for City Council review of the Planning Administrator's decision approving a Tentative Subdivision Review with a Class 2 Adjustment application for Permit Case No. SUB-ADJ19-03 for property located at the 600 Block of Mildred Lane SE.

Ward(s): 4

Councilor(s): Leung

Neighborhood(s): South Gateway Neighborhood Association

Result Area(s): Welcoming and Livable Community

### **ISSUE:**

Shall the City Council adopt the order to affirm the decision affirm the decision of the Planning Administrator for Subdivision / Class 2 Adjustment Case No. SUB-ADJ19-03.

### **RECOMMENDATION:**

Staff recommends that the City Council adopt the order affirming the decision of the Planning Administrator for Subdivision / Class 2 Adjustment Case No. SUB-ADJ19-03.

### **SUMMARY:**

On May 6, 2019, the Planning Administrator adopted an order approving Phased Tentative Subdivision Plan and Class 2 Adjustment Case No. SUB-ADJ19-03 subject to 16 conditions of approval (Attachment 1). At the May 28, 2019 regular meeting, the City Council voted to initiate review of the Planning Administrator's decision.

### **FACTS AND FINDINGS:**

On June 24, 2019, the City Council conducted a hearing to receive evidence and testimony regarding

the proposal, and the public hearing was closed on June 24, 2019. The City Council conducted deliberations on June 24, 2019 and voted to affirm the decision of the Planning Administrator approving the consolidated application for Tentative Subdivision Plan and Class 2 Adjustment Case No. SUB-ADJ19-03. The attached order provides the facts and findings related to the City Council's decision (Attachment 2).

Olivia Glantz  
Planner III

Attachments:

1. May 6, 2019 Decision of the Planning Administrator
2. Order No. 2019-5 SUB-ADJ19-03