



# CITY OF SALEM

585 Liberty St SE  
Salem, OR 97301

## Staff Report

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File #: 19-295

Version: 1

Date: 6/24/2019

Item #:

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**TO:** Mayor and City Council  
**THROUGH:** Steve Powers, City Manager  
**FROM:** Robert Barron, Chief Financial Officer

**SUBJECT:**

Transfer of FY 2019 budget appropriations.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

**ISSUE:**

Shall the City Council adopt Resolution No. 2019-22, authorizing transfers of appropriations within the City budget in order to maintain compliance with Oregon budget law?

**RECOMMENDATION:**

Adopt Resolution No. 2019-22, authorizing transfers of appropriations within the City budget in order to maintain compliance with Oregon budget law.

**SUMMARY:**

State law allows the City Council to approve transfers of appropriations within the appropriation limits established by the Budget Committee for each fund. A transfer resolution makes changes to the fiscal budget.

Resolution No. 2019-22 transfers a total of \$370,000 within the FY 2019 budget to maintain compliance with Oregon budget law.

**FACTS AND FINDINGS:**

Fund 101, General Fund

Parks Operations

From: Non-Departmental, Contingencies, 101-60961000-61110, \$100,000  
To: Parks Operations, Materials and Services, 101-21501000-52670, \$100,000

Flooding from the Willamette River during April 2019 damaged the softball complex at Wallace Marine Park. Repairs needed to occur quickly to ensure the softball complex was ready for upcoming league and tournament play. As the flood event was so close to the end of the fiscal year, Parks Operations is unable to absorb the repair expenses from budget savings. A transfer of \$100,000 from General Fund contingencies will ensure the Parks Operations' budget remains compliant with Oregon budget law.

Fund 101, General Fund, Non-Departmental  
Fund 355, City Services Fund, IT Telecommunications Services  
CISCO Enterprise License Maintenance Agreement  
From: Non-Departmental, Contingencies, 101-60961000-61110, \$270,000  
To: Non-Departmental, Interfund Transfers, 101-60961000-62110, \$270,000

The Information Technology Department has negotiated a new contract with CISCO Systems for license maintenance of the City's telephone system. The City will save approximately \$200,000 over the five-year term of the agreement. The savings amount is contingent upon the City's capacity to pay the \$440,380 cost prior to July 1, 2019. Approximately \$344,330 of the expense would be assigned to the City's Telecommunications Services cost center in the City Services Fund with the balance of the cost being assigned to the Information Technology Department's operating budget. While the Telecommunications Services cost center has sufficient cash available to incur the \$344,330 expense, there is insufficient budget authority for the expense. A \$270,000 transfer of budget authority from General Fund contingencies will allow the actual payment to be made from the Telecommunications Services cost center in the City Services Fund while remaining in compliance with Oregon budget law.

Attachments:

1. Resolution 2019-22