



## Staff Report

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**File #:** 19-270

**Version:** 1

**Date:** 6/24/2019

**Item #:** 3.3a.

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**TO:** Mayor and City Council

**THROUGH:** Steve Powers, City Manager

**FROM:** Jerry Moore, Chief of Police

**SUBJECT:**

Intergovernmental Agreement with the Salem Area Mass Transit District

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community.

**ISSUE:**

Shall the City Council authorize the City Manager to execute the attached Intergovernmental Agreement (IGA) with the Salem Area Mass Transit District (SAMTD) for police services at the Downtown Transit Center during Fiscal Year 2019-2020 and Fiscal Year 2020-2021?

**RECOMMENDATION:**

Authorize the City Manager to execute the attached IGA with SAMTD for police services at the Downtown Transit Center during Fiscal Year 2019-2020 and Fiscal Year 2020-2021.

**SUMMARY:**

SAMTD has contracted with the City of Salem, through its Police Department, to provide law enforcement services at the Downtown Transit Center for over twenty years. This partnership has been impactful in ensuring the safety of the public in and around the Downtown Transit Center. The attached IGA will allow for the continued coordination of police service for the Downtown Transit Center during Fiscal Years 2019-'20 and 2020-'21.

**FACTS AND FINDINGS:**

1. Under the current IGA that expires on June 30, 2019, the Police Department provides a minimum of forty-five (45) hours of on-call services per week to SAMTD.
2. The new IGA requires the Police Department to assign a minimum of one sworn police officer to the Downtown Transit Center on an on-call basis for not less than forty-five (45) hours per week during designated hours beginning July 1, 2019 and through August 31, 2019.
3. Starting September 1, 2019 and through the end of this agreement, the new IGA requires the Police Department to assign a minimum of one sworn police officer to the Downtown Transit Center on an on-call basis for not less than fifty-four (54) hours per week during designated hours.
4. The IGA requires that SAMTD pay the City the sum of \$156,530.04 for Fiscal Year 2019-2020 and \$167,076.00 for Fiscal Year 2020-2021. The amount due to the City for each fiscal year will be paid to the City in twelve (12) monthly installments over the two fiscal years, for a total of twenty-four (24) payments.

**BACKGROUND:**

SAMTD is a public transit operator based in Salem and provides bus and paratransit service in Salem and the neighboring communities. The system operates using a "hub and spoke" system, with the hub being the Downtown Transit Center.

The Police Department's Downtown Enforcement Team conducts community based policing for Salem's downtown core area where the Downtown Transit Center is located. The Downtown Enforcement Team is staffed with one Sergeant and six Officers who deploy on foot, on bicycles and in police cars to public safety issues in and around the downtown core. No additional staffing is necessary to fulfill the City's obligations under the IGA.

Skip Miller  
Deputy Chief

**Attachments:**

1. IGA with Salem Area Mass Transit District.