



CITY OF SALEM

585 Liberty St SE
Salem, OR 97301

Staff Report

File #: 19-235

Version: 1

Date: 5/28/2019

Item #: 6.a.

TO: Urban Renewal Agency Board
THROUGH: Steve Powers, Executive Director
FROM: Kelley Jacobs, Finance Division Manager

SUBJECT:

Purchases approved administratively - April 1, 2019 through April 30, 2019.

Ward(s): All Wards

Board Member(s): All Board Members

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

ISSUE:

Monthly purchasing activity report presented for Urban Renewal Agency Board (Board) review.

RECOMMENDATION:

Information only.

SUMMARY:

The purpose of this report is to inform the Board of the specific awards and the sources of funds for all contracts which were administratively awarded, renewed, or modified during the month of April. This report presents the public contracting activity in the following category: Category III, Consultant of Record (COR) Contracts.

FACTS AND FINDINGS:

The attached purchases, renewals, and modifications were approved administratively during the month of April.

BACKGROUND:

The Executive Director, or his designee, approves administrative awards, renewals, and modifications

of contracts through the review of the Weekly Purchasing Report presented by the Contracts and Procurement Manager. All completed procurement transactions valued at \$25,000 and above that have been recommended for award by user departments are presented in the Weekly Purchasing Report and reviewed for compliance with the Public Contracting Rules.

Shawna Self, CPPB
Contracts and Procurement Manager

Attachments:

1. URA Purchases approved administratively April 2019.