

## Staff Report

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**TO:** Mayor and City Council  
**THROUGH:** Steve Powers, City Manager  
**FROM:** Kristin Retherford, Urban Development Director

**SUBJECT:**

Federal Aviation Administration grant application for construction of the Terminal Apron Rehabilitation Project

Ward(s): 2  
Councilor(s): Andersen  
Neighborhood(s): SEMCA

**ISSUE:**

Shall City Council authorize the City Manager to apply for and accept Federal Aviation Administration Airport Improvement Program (AIP) grant funds for construction of the Terminal Apron Rehabilitation Project at the Salem Airport?

**RECOMMENDATION:**

Authorize the City Manager to apply for and accept Federal Aviation Administration Airport Improvement Program (AIP) grant funds for the construction of the Terminal Apron Rehabilitation Project at the Salem Airport.

**SUMMARY AND BACKGROUND:**

Located immediately outside the commercial terminal, the terminal apron is the primary commercial aircraft parking location at the Salem Airport (Attachment 1). The terminal apron is used by charter airlines, cargo operators, and business jets. In a 2015 pavement evaluation, the terminal apron pavement condition was assessed as "Poor" with a pavement condition index scoring a 53 on a scale of 0-100 (Attachments 2 and 3). Forecast conditions for 2020 and 2025 show expected pavement conditions to deteriorate further into the "poor" range. FAA is interested in undertaking a pavement rehabilitation project in 2019 to extend the useful life of the terminal apron for at least two decades.

The design of the Terminal Apron Rehabilitation Project was authorized by City Council in June 2018,

and FAA grant funds were awarded on August 13, 2018. Design is underway and expected to be complete in January 2019.

The construction portion of the project is planned to be funded from a combination of FAA AIP entitlement and discretionary funds, and State of Oregon Critical Oregon Airport Relief (COAR) grant funds, all expected to be available in spring 2019.

## **FACTS AND FINDINGS:**

- The project was not previously anticipated to be funded by the FAA and is not included in the City's current Capital Improvement Plan.
- Total project cost is \$1.33 Million; the federal share is \$1.2 Million (90%). The City will be required to provide a ten percent grant match of \$133,333. The Airport Fund will provide the non-federal share. A successful COAR grant award of 75% of the required matching funds, or \$100,000, would reduce the City's local match to \$33,333. A separate authorization request to apply for and accept State of Oregon COAR grant funds is on the October 8 City Council agenda.
- The FAA grant application date and final award is expected to be no later than July 31, 2019, and construction is planned for completion in September 2019.
- The use of Airport Improvement Project (AIP) grant funds is restricted to only the scope of the specified capital project for which the FAA has already reviewed and formally approved. Funds cannot be used for any other capital projects nor for general airport operations and maintenance.
- Acceptance by the City of AIP grant funds requires the City to continue operating its airport in compliance with all FAA Grant Assurances for up to 20 years following the date of the acceptance of the grant award. The Grant Assurances include: compliance with federal non-discrimination, environmental and contracting regulations, accounting and reporting requirements, and compliance with FAA regulations on the operation of airports.

John Paskell  
Airport Manager

### **Attachments:**

1. Project Exhibit
2. Pavement Condition Map
3. Pavement Condition Indices