



CITY OF SALEM

585 Liberty St SE
Salem, OR 97301

Staff Report

File #: 16-195

Version: 1

Date: 8/22/2016

Item #: 3.2a.

TO: Mayor and City Council
FROM: Salem City Council Finance Committee

SUBJECT:

Resolution No. 2016-38 Establishing a Joint Advisory Salem City Council and Urban Renewal Agency Finance Committee and Rescinding Resolution No. 2008-8

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

ISSUE:

Shall the City Council adopt Resolution No. 2016-38 establishing a joint advisory Salem City Council and Urban Renewal Agency Finance Committee, and rescinding Resolution No. 2008-8?

RECOMMENDATION:

Adopt Resolution No. 2016-38 establishing a joint advisory Salem City Council and Urban Renewal Agency Finance Committee, and rescinding Resolution No. 2008-8.

SUMMARY AND BACKGROUND:

In the 1980's the City of Salem formed an audit committee to receive and consider the results of the City's annual financial audit. Through Resolution No. 2008-8 the committee became the "Salem City Council Finance Committee". The 2008 resolution established membership requirements and the matters to be considered by the committee. The Salem City Council Finance Committee is currently comprised of the Mayor and three sitting City Councilors. The City Council members are appointed by the Mayor.

On March 3, 2008, the Board of the Urban Renewal Agency of the City of Salem (Board) adopted Resolution 08-4 URA creating an "Urban Renewal Agency Finance Committee." It is comprised of the same members as those appointed to serve on the Salem City Council Finance Committee, and it advises the Board on financial issues affecting the Urban Renewal Agency.

At a July 11, 2016 joint meeting, the committees approved the following recommendations to City Council and the Board:

1. Merge the Salem City Council Finance Committee and the Urban Renewal Agency Finance Committee into one, joint committee to be known as the "Finance Committee of the Salem City Council and the Urban Renewal Agency of the City of Salem," and which may be referred to as the "Finance Committee."
2. Modify the membership of the new joint Finance Committee from the current requirement of three (3) sitting City Councilors and the Mayor, to four (4) sitting members of the City Council and the Board of the Urban Renewal Agency. The term for all members would be for one year, and members may be reappointed.

FACTS AND FINDINGS:

- The Salem City Council Finance Committee and the Urban Renewal Agency Finance Committee are comprised of the same members and perform essentially the same functions.
- One joint committee will help streamline processes and ensure consistent financial planning and policies.

Sandra Montoya
Financial Services Administrator

Attachments:

1. Resolution No. 2016-38
08/03/2016