



Legislation Details (With Text)

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**Type:** Informational Report      **Status:** Filed

**In control:** City Council

**On agenda:** 1/14/2019      **Final action:** 1/14/2019

**Title:** Purchases approved administratively - November 1, 2018 through November 30, 2018.

Ward(s): All Wards  
 Councilor(s): All Councilors  
 Neighborhood(s): All Neighborhoods

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Purchases approved administratively November 2018

Date	Ver.	Action By	Action	Result
1/14/2019	1	City Council	received and filed	

**TO:** Mayor and City Council

**THROUGH:** Steve Powers, City Manager

**FROM:** Kelley Jacobs, Finance Division Manager

**SUBJECT:**

Purchases approved administratively - November 1, 2018 through November 30, 2018.

Ward(s): All Wards  
 Councilor(s): All Councilors  
 Neighborhood(s): All Neighborhoods

**ISSUE:**

Monthly purchasing activity report presented for City Council review.

**RECOMMENDATION:**

Information only.

**SUMMARY AND BACKGROUND:**

The City Manager, or his designee, approves administrative awards, renewals, and modifications of

contracts through the review of the Weekly Purchasing Report presented by the Contracts and Procurement Manager. All completed procurement transactions valued at \$25,000 and above that have been recommended for award by user departments are presented in the Weekly Purchasing Report and reviewed for compliance with the City's Public Contracting Rules.

The purpose of this report is to inform the Council of the specific awards and the sources of funds for all contracts which were administratively awarded, renewed, or modified during the month of November. This report presents the public contracting activity in the following categories: Category I, Current Fiscal Year Procurement Contracts, public contracting activities with current fiscal year impact and Category II, Annual Requirement Contracts.

### **FACTS AND FINDINGS:**

The attached purchases, renewals, and modifications were approved administratively during the month of November.

Shawna Self, CPPB  
Contracts and Procurement Manager

#### Attachments:

1. Purchases approved administratively November 2018.