



of, but contiguous to, the current city limits, conditioned on the property owner filing a complete application for annexation, an annexation agreement, and paying all usual and customary fees and service charges.

### **SUMMARY AND BACKGROUND:**

An owner of property at 2487 Robins Lane SE (see Attachment 1) has requested water service to serve an existing single family residence (Attachment 2). The parcel is contiguous to City limits and is not located in a water or sewer service district. The residence is served by a shared domestic well.

### **FACTS AND FINDINGS:**

1. Council Policy X-4 specifies that a property outside City limits is eligible for water service if the property is developed, contiguous to city limits, and a water main is available at the property line to serve the existing uses. This proposed connection to the water system prior to annexation conforms to Council policy.
2. *Salem Revised Code 72.220* regulates the provision of City water services beyond the corporate limits of the City of Salem. This section of the Code requires specific Council approval prior to granting a service connection to a City water line, along with a properly executed petition and consent to annex, which shall include an agreement to abide by all applicable City requirements, submitted by the property owner.
3. A water main is located adjacent to the subject property adequate to serve the proposed use.
4. The subject property is contiguous to City limits. The applicant is required per Council policy to file an application for annexation prior to receiving water service.
5. Staff recommends approval of the request for water service, conditioned on the applicant filing a complete application for annexation, an annexation agreement and paying all usual and customary fees and service charges .

Robert D. Chandler, PhD, PE  
Assistant Public Works Director

#### Attachments:

1. Vicinity Map
2. Request for service from Property Owner

10/06/16