

is experiencing more activity than anticipated during budget development for overnight stays in Salem. With this increase in revenue, additional expenses not known at the time of budget development will be incurred resulting in the need for a budget adjustment.

ISSUE:

Shall City Council adopt Resolution No. 2023-26, Fiscal Year 2024 Supplemental Budget (1), increasing Airport Fund and Cultural & Tourism Fund resource and expenditure appropriation authority for unanticipated revenue and expenses?

RECOMMENDATION:

Adopt Resolution No. 2023-26, Fiscal Year 2024 Supplemental Budget (1), increasing Airport Fund and Cultural & Tourism Fund resource and expenditure appropriation authority for unanticipated revenue and expenses.

FACTS AND FINDINGS:

Airport Fund
Resources
Add: Parking rent - meters, 160-64131500-34148, \$210,620

Expenditures
Add: Principal, 160-64131500-60120, \$177,130
Add: Interest, 160-64131500-60130, \$33,490

This action would create budget authority in the debt service category of the Airport Fund to begin repaying the internal loan from the Utility Fund in FY 2024. This internal loan would be used to purchase a building near the Airport, expanding parking capacity and options and adding additional office space.

Cultural & Tourism Fund
Resources
Add: Hotel/Motel taxes, 175-60915000-31310, \$700,000

Expenditures
Add: Other Special Payments, 175-60912000-52670, \$700,000

This action would create additional budget authority to cover contractual expenses based on the increased amount of hotel / motel tax expected to be received in the Cultural & Tourism Fund.

BACKGROUND:

ORS 294.471(1)(a) authorizes a supplemental budget when an occurrence or condition that is not

ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.

Kelli Blechschmidt
Management Analyst II

Attachments:

1. Resolution No. 2023-26
2. Resolution No. 2023-26, Exhibit A
3. Resolution No. 2023-26, Exhibit B