

*555 Liberty St SE  
Salem, OR 97301*



## **Final Action Agenda - Minutes - Final**

**Monday, October 25, 2021**

**6:00 PM**

**Virtual Meeting**

**City Council**

**\*\*Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may view the meeting online at CC:Media YouTube Channel or watch on Comcast Cable CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at [cityrecorder@cityofsalem.net](mailto:cityrecorder@cityofsalem.net). Public comment and testimony may also be provided during the meeting via Zoom. Please pre-register between 8:00 a.m. and 2:00 p.m. on the day of the meeting at the following link: <https://www.cityofsalem.net/Pages/Public-Comment-at-Salem-City-Council-Meeting.aspx>.**

## **WORK SESSION**

**5:15 p.m. - 6:00 p.m. - City Council  
Resident Perspective on Infrastructure Need**

## **EXECUTIVE SESSION**

**None.**

**1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)**

### **Call to Order**

**6:25 p.m.**

### **Roll Call**

**Present:** 9 - Councilor Andersen, Councilor Lewis, Councilor Hoy, Mayor Bennett, Councilor Leung, Councilor Nordyke, Councilor Phillips, Councilor Stapleton, and Councilor Gonzalez

## **1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA**

**None.**

## **1.2 COUNCIL AND CITY MANAGER COMMENT**

**Comments by City Manager Steve Powers.**

## **1.3 PROCLAMATIONS**

**None.**

## 1.4 PRESENTATIONS

**1.4a. iProtect & Respect Project - Crystal Deffenbaugh, iProtect & Respect, Program Coordinator; Alison Kelley, CEO, Liberty House; and Police Chief Trevor Womack**

Opening remarks by Police Chief Trevor Womack.

Presentation by: Alison Kelley, CEO, Liberty House; and Crystal Deffenbaugh, iProtect & Respect, Program Coordinator.

Questions or Comments by: Mayor Bennett and Councilors Stapleton and Nordyke.

## 2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

None.

## 3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor Hoy, seconded by Councilor Stapleton to approve the consent calendar with the pulls of items 3.2a by Councilor Hoy, 3.2b by Councilor Lewis, 3.3b by Councilor Andersen and 3.3c by Councilor Lewis.

Questions or Comments by: Councilor Hoy and Mayor Bennett.

The motion **CARRIED** by the following vote;

**Aye:** 9 - Andersen, Lewis, Hoy, Bennett, Leung, Nordyke, Phillips, Stapleton, and Gonzalez

**Nay:** 0

**Abstain:** 0

## 3.1 MINUTES

**3.1a.** [21-461](#) October 11, 2021 Draft City Council Minutes

**Action: Approved.**

**3.1b.** [21-462](#) October 18, 2021 Draft Joint City Council and Planning Commission Work Session Minutes

**Action: Approved.**

### 3.2 RESOLUTIONS

- 3.2a.**     [21-450](#)     Approving property tax exemptions for nonprofit affordable housing owners

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Welcoming and Livable Community.

**Pulled by Councilor Hoy - See item 5.a.**

- 3.2b.**     [21-468](#)     Transfer of FY 2022 General Fund Appropriations.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

**Pulled by Councilor Lewis - See item 5.b.**

### 3.3 ACTION ITEMS

- 3.3a.**     [21-427](#)     Intergovernmental Agreement with the Housing Authority of the City of Salem for administrative services

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

**Authorized the City Manager to execute the IGA with the Housing Authority of the City of Salem that allows the City to provide administrative services to the SHA and allows the SHA to provide property inspection and wage interview services to the City for five (5) one-year terms contingent on annual budget authority.**

- 3.3b.**     [21-458](#)     Approval of the City's Economic Development Strategy update

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Strong and Diverse Economy

**Pulled by Councilor Andersen - See item 5.c.**

**3.3c.**     [21-470](#)

Finance Committee Recommendation for Infrastructure Bond Measure

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

**Pulled by Councilor Lewis - See item 5.d.**

**Public Comment, item 8, was heard immediately following item 3, Consent Calendar. The following individual provided public comment via remote video:**

**Carol Snyder, Ward 7, Eco-Earth Globe Restoration.**

**Questions or Comments by: Mayor Bennett and Councilors Lewis and Hoy.**

## **4. PUBLIC HEARINGS**

**4.a.**     [21-465](#)

Public hearing to consider the Sleepy Hollow Phase I Water System improvements.

Ward(s): Ward 6

Councilor(s): Councilor Hoy

Neighborhood(s): ELNA

Result Area(s): Safe, Reliable, and Efficient Infrastructure

**Staff presentation by Jason Pulley, Utilities Planner, Public Works.**

**No persons testified.**

**No organizations testified.**

**Questions or Comments by Mayor Bennett.**

**A motion was made by Councilor Hoy, seconded by Councilor Phillips to authorize staff to begin project activities to disconnect homeowners from the Sleepy Hollow Phase I Water System and provide connection to the City's water system, consistent with the plans for the project.**

**Comments by Councilor Hoy.**

**The motion CARRIED by the following vote:**

**Aye:**     9 - Andersen, Lewis, Hoy, Bennett, Leung, Nordyke, Phillips, Stapleton, and Gonzalez

Nay: 0

Abstain: 0

**5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)**

**5.a. [21-450](#)  
(3.2a)**

Approving property tax exemptions for nonprofit affordable housing owners

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Welcoming and Livable Community.

**A motion was made by Councilor Hoy, seconded by Councilor Stapleton to adopt Resolution 2021-42 to approve the property tax exemptions for eleven (11) applications owned by nonprofit affordable housing owners in accordance with Salem Revised Code 2.850 to 2.910.**

**Questions or Comments by: Councilor Hoy; Annie Gorski, Manager, Urban Development; Mayor Bennett and Councilor Andersen.**

**The motion CARRIED by the following vote:**

**Aye:** 9 - Andersen, Lewis, Hoy, Bennett, Leung, Nordyke, Phillips, Stapleton, and Gonzalez

**Nay:** 0

**Abstain:** 0

**5.b. [21-468](#)  
(3.2b)**

Transfer of FY 2022 General Fund Appropriations.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

**A motion was made by Councilor Lewis, seconded by Councilor Hoy to adopt Resolution No. 2021-43 authorizing a transfer of appropriations within the City's fiscal year 2022 budget for unanticipated changes.**

**Questions or Comments by: Councilor Lewis, City Manager Steve Powers, Courtney Knox Busch, Manager, City Manager's Office.**

**The motion CARRIED by the following vote:**

**Aye:** 9 - Andersen, Lewis, Hoy, Bennett, Leung, Nordyke, Phillips, Stapleton, and Gonzalez

**Nay:** 0

**Abstain:** 0

**5.c. [21-458](#)  
(3.3b)**

Approval of the City's Economic Development Strategy update

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Strong and Diverse Economy

**A motion was made by Councilor Andersen, seconded by Councilor Hoy to approve the Economic Development Strategy update.**

**Questions or Comments by: Councilor Andersen, Mayor Bennett and Annie Gorski, Manager, Urban Development.**

**The motion CARRIED by the following vote:**

**Aye:** 9 - Andersen, Lewis, Hoy, Bennett, Leung, Nordyke, Phillips, Stapleton, and Gonzalez

**Nay:** 0

**Abstain:** 0

**5.d.     [21-470](#)  
(3.3c)**

Finance Committee Recommendation for Infrastructure Bond Measure

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

**A motion was made by Councilor Lewis, seconded by Councilor Hoy to adopt the Finance Committee's recommendation to develop a ballot measure for the November 2022 general election for a bond of up to \$300 million to maintain the City's infrastructure and approve:**

- 1. Initiation of community outreach and engagement, including developing specific projects to best meet community-defined need;**
- 2. The mayor appointing a City Council sub-committee to guide the outreach and engagement strategy and make recommendations to City Council regarding the bond measure scope and criteria for prioritization of projects.**

**Questions or Comments by: Councilors Lewis, Nordyke, Hoy, Phillips and Stapleton.**

**The motion CARRIED by the following vote:**

**Aye:**    9 - Andersen, Lewis, Hoy, Bennett, Leung, Nordyke, Phillips, Stapleton, and Gonzalez

**Nay:**     0

**Abstain:**  0

## **6. INFORMATION REPORTS: (Items that require no Council action)**

**6.a.     [21-456](#)**

Planning Administrator Decision - to create two parcels with an adjustment to the lot depth - Approved.

Partition / Class 2 Adjustment Case No. PAR-ADJ21-12 - David Tan - 892 Edina Ln NE

Ward(s): 2

Councilor(s): Andersen

Neighborhood(s): NESCA

**This Informational Report was received and filed.**



- 6.b. [21-459](#) Economic development quarterly report

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Strong and Diverse Economy

**This Informational Report was .**

## 7. ORDINANCES

### 7.1 FIRST READING:

None.

### 7.2 SECOND READING:

- 7.2a. [21-452](#) Amending Salem Revised Code Chapter 21 (General Assessment Procedures) to modify the interest charged for infrastructure assessments.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable, and Efficient Infrastructure.

**Second Reading was conducted and Ordinance Bill No. 11-21, An Ordinance Relating to General Assessment Procedures; Amending SRC 21.090, was APPROVED by the following vote:**

**Aye:** 9 - Andersen, Lewis, Hoy, Bennett, Leung, Nordyke, Phillips, Stapleton, and Gonzalez

**Nay:** 0

**Abstain:** 0

- 7.2b. [21-457](#) Vacating public right-of-way located on the northeast corner of the intersection of Liberty Road S and Pembroke Street SE.

Ward(s): 7

Councilor(s): Nordyke

Neighborhood(s): Faye-Wright

Result Area(s): Safe and Reliable Infrastructure, Good Governance

**Second Reading was conducted and Ordinance Bill No. 12-21, An Ordinance Vacating Public Right-Of-Way Located on the Northeast Corner of the Intersection of Liberty Road S and Pembroke Street SE, was APPROVED by the following vote:**

**Aye:** 9 - Andersen, Lewis, Hoy, Bennett, Leung, Nordyke, Phillips, Stapleton, and  
Gonzalez

**Nay:** 0

**Abstain:** 0

**8. PUBLIC COMMENT: (Other than agenda items)**

This item was heard immediately following item 3, Consent Calendar.

**9. ADJOURNMENT**

7:17 p.m.