

*555 Liberty St SE  
Salem, OR 97301*



## **Final Action Agenda - Minutes - Final**

**Monday, July 27, 2020**

**6:00 PM**

**Virtual Meeting**

**Housing Authority of the City of Salem**

**\*\*Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may attend the meeting online at City of Salem Facebook, CCTVSalem You Tube Channel, or watch on Comcast Cable CCTV Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at [cityrecorder@cityofsalem.net](mailto:cityrecorder@cityofsalem.net). Public comment and testimony may also be provided during the meeting via Zoom at this link: <https://www.cityofsalem.net/Pages/Public-Comment-at-Salem-City-Council-Meeting.aspx>**

## **1. OPENING EXERCISES:**

### **Roll Call**

**Present** 7 - Commissioner Andersen, Commissioner Nanke, Commissioner Lewis, Commissioner Ausec, Commissioner Hoy, Commissioner Leung, and Commissioner Nordyke  
**Absent** 1 - Commissioner Kaser

### **Pledge of Allegiance**

Led by Chair Hoy.

## **1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA**

None.

## **2. PUBLIC COMMENT**

None.

## **3. CONSENT CALENDAR:**

**A motion was made by Commissioner Lewis, seconded by Commissioner Andersen to approve the consent calendar.**

**Comments by Commissioner Andersen.**

**The motion CARRIED by the following vote:**

**Aye:** 7 - Andersen, Nanke, Lewis, Ausec, Hoy, Leung, and Nordyke

**Nay:** 0

**Absent:** 1 - Kaser

**Abstain:** 0

**3.1 MINUTES:**

**3.1a.** June 22, 2020 Draft SHA Minutes

**Attachments:** [6-22-20 Draft SHA Minutes.pdf](#)

**Action: Approved.**

**3.2 ACTION ITEMS:**

**None.**

**3.3 RESOLUTIONS:**

**3.3a.** Salem Housing Authority's 2020-21 Public Housing Authority Plan and Annual Capital Fund Plan

Ward(s): All Wards

Commissioners(s): All Commissioners

Neighborhood(s): All Neighborhoods

Result Area(s): Welcoming and Livable Community

**Attachments:** [Resolution No. 2261](#)  
[Exhibit A -Public Housing Agency Plan.docx](#)  
[Exhibit B -Annual Capital Fund Plan](#)

**Adopted Resolution No. 2261, approving the Salem Housing Authority's 2020-21 Public Housing Agency Plan (Attachment 2) and Annual Capital Fund Plan (Attachment 3) for submission to the U.S. Department of Housing and Urban Development (HUD).**

**Questions or Comments by: Nicole Utz, Housing Administrator, Salem Housing Authority and Commissioner Andersen.**

**3.3b.** Independent Financial Audit Report for the Fiscal Year ending September 30, 2019

Ward(s): All Wards

Commissioners(s): All Commissioners

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community; Welcoming and Livable Community.

**Attachments:** [Resolution No. 2263](#)  
[Exhibit A - Salem Housing 2019 AU260 ltr.pdf](#)  
[Salem Housing 2019 Financial Statements Final.pdf](#)  
[Corrective Action Plan 2019-001](#)

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Adopted Resolution No. 2263, to receive and accept the Salem Housing Authority's Independent Financial Audit Report for the fiscal year ending September 30, 2019.

#### **4. PUBLIC HEARINGS**

None.

#### **5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the consent calendar, items of special importance to the Commission, and presentations from boards, commissions, or outside agencies)**

None.

#### **6. INFORMATION REPORTS:**

**6.a.** Program Management Report

Ward(s): All Wards

Commissioners(s): All Commissioners

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community; Welcoming and Livable Community.

**Attachments:** [Program Report](#)  
[Voucher Lease Up](#)  
[Portfolio Occupancy](#)  
[Client Statistics](#)  
[Applicant Statistics.docx](#)

**This Informational Report was received and filed.**

**Questions or Comments by: Nicole Utz, Housing Administrator, Chair Hoy, Commissioners Leung and Nordyke.**

#### **7. ADJOURNMENT**

**6:19 p.m.**