

*555 Liberty St SE  
Salem, OR 97301*



## **Final Action Agenda - Minutes - Final**

**Monday, July 8, 2024**

**6:00 PM**

**Council Chambers / Hybrid Meeting**

**Urban Renewal Agency**

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Council Chambers or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at [cityrecorder@cityofsalem.net](mailto:cityrecorder@cityofsalem.net). If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 4:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

## **1. OPENING EXERCISES:**

### **Call to Order**

**6:37 p.m.**

### **Roll Call**

**Board Member Phillips attended the meeting remotely.**

**Present:** 9 - Chairperson Hoy, Board Member Nordyke, Board Member Stapleton, Board Member Phillips, Board Member Gonzalez, Board Member Varney, Board Member Nishioka, Board Member Hoy, and Board Member Gwyn

## **1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA**

**A motion was made by Board Member Stapleton, seconded by Board Member Phillips to approve the addition to the agenda.**

**Comments by: Board Member Stapleton.**

**The addition was a revision pertaining to item 3.3a., file 24-251; the ward number and councilor name listed on the first page of the staff report were corrected.**

**The motion CARRIED by the following vote:**

**Aye:** 9 - Hoy, Nordyke, Stapleton, Phillips, Gonzalez, Varney, Nishioka, Hoy, and Gwyn

**Nay:** 0

**Abstain:** 0

## **2. PUBLIC COMMENT**

**None.**

### 3. CONSENT CALENDAR:

A motion was made by Board Member Stapleton, seconded by Board Member Phillips to approve the consent calendar.

Comments by Board Member Stapleton.

The motion CARRIED by the following vote:

**Aye:** 9 - Hoy, Nordyke, Stapleton, Phillips, Gonzalez, Varney, Nishioka, Hoy, and Gwyn

**Nay:** 0

**Abstain:** 0

### 3.1 MINUTES:

3.1a. [24-277](#) June 24, 2024 Draft Urban Renewal Agency Minutes

**Action: Approved.**

### 3.2 RESOLUTIONS:

None.

### 3.3 ACTION ITEMS:

3.3a. [24-251](#) Salem Convention Center Marketing Addendum for Fiscal Year 2025 (FY25).

Ward(s): Ward 2

Councilor(s): Nishioka

Neighborhood(s): CANDO

Result Area(s): Strong and Diverse Economy; Welcoming and Livable Community

**Authorized the Executive Director to execute the Amendment and Addendum for Marketing the Salem Convention Center that provides Transient Occupancy Tax revenues of \$524,590 for Salem Convention Center marketing in FY2025.**

### 4. PUBLIC HEARINGS:

None.

### 5. SPECIAL ORDERS OF BUSINESS

**5.a.**     [24-285](#)

Motion from Chair Chris Hoy regarding modifications to the Urban Renewal Agency grant exception criteria for each urban renewal area to require disclosure of information regarding entities providing work on URA funded projects.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

**A motion was made by Chair Hoy, seconded by Board Member Stapleton to modify the MUHTIP Program Standards and Guidelines to require transparency documentation of the identity of each contractor, subcontractor and all companies performing work on the project as set forth in the discussion section of this motion.**

**Questions or Comments by: Community Planning and Development Director Kristin Retherford and Chair Hoy.**

**Chair Hoy made a substitute motion, seconded by Board Member Stapleton to modify the Urban Renewal Grant Exception Criteria for each urban renewal area that provides grants to require transparency documentation of the identity of each contractor, subcontractor and all companies performing work on a URA funded project as set forth in the discussion section of this motion.**

**Questions or Comments by: Chair Hoy, Board Members Nordyke, Stapleton, and Varney, and Director Retherford.**

**The motion CARRIED by the following vote:**

**Aye:**   9 - Hoy, Nordyke, Stapleton, Phillips, Gonzalez, Varney, Nishioka, Hoy, and Gwyn

**Nay:**    0

**Abstain:** 0

**6. INFORMATION REPORTS:**

**None.**

**The meeting adjourned at 6:44 p.m.**