

**Temporary Shelter Types Proposed:** Micro Shelter Villages; Urban Camping; Vehicle Camping; & Warming Shelters

### Warming Shelters

Short-term emergency shelter that operates when temperatures or a combination of inclement weather becomes a threat to human health and safety.



Maximum Number of Persons

- The maximum number of people the building, or space within the building, can accommodate based on its approved building occupancy.

### Where & How Allowed

Where Allowed

Zones:

- Allowed in all zones other than Residential Zones.
- May be allowed within a religious organization in a Residential Zone.

Additional Location Standards:

- Must be located on property owned by a public, non-profit, or commercial entity;
- Except when located within a religious organization, cannot be located on property used for residential use or abutting a residential zone or school;
- May only be located within an existing building, or space within an existing building, that has an approved building occupancy that allows the use.

Warming Shelters	
How Allowed	Allowed as <b>Temporary Use</b> (SRC Chapter 701).
Approval Required	Class 1 Temporary Use Permit ( <i>Type I ministerial decision of the Planning Administrator. No public notice or comment</i> ).
Period of Use	<ul style="list-style-type: none"> <li>➤ September to April of each year during those times when adverse seasonal weather conditions, including cold temperatures or a combination of inclement weather, becomes a threat to human health and safety.</li> <li>➤ Permit may be renewed annually.</li> </ul>
Operational Requirements	
Management	<p><u>Must be Operated by:</u></p> <ul style="list-style-type: none"> <li>➤ A local government;</li> <li>➤ An organization with at least two years' experience operating an emergency shelter or providing shelter and support services to the homeless (<i>including a local housing authority, religious corporation, or a public benefit corporation</i>); or</li> <li>➤ A non-profit corporation partnering with any of the above entities.</li> </ul> <p><u>Staffing:</u> On-site manager must be present.</p> <p><u>Fees:</u> A fee may not be charged for any accommodations or services provided.</p>
Hours of Operation	Open overnight. Closed during daytime hours.
Required Support Services & Facilities	<ul style="list-style-type: none"> <li>➤ Minimum of two restrooms</li> </ul>

# Temporary Shelters Code Concepts Summary

## Vehicle Camping

**Temporary Shelter Types Proposed:** Micro Shelter Villages; Urban Camping; Vehicle Camping; & Warming Shelters

### Vehicle Camping

**Types of Vehicles Allowed:**

- Licensed and registered motor vehicles and motorized recreational vehicles (*tents and improvised camps are not allowed*).



Maximum Number of Vehicles

8 per site

Maximum Number of Persons

- One Family (*individuals related by blood or marriage*) per vehicle; or
- 2 unrelated adults (*18 years of age or older*) per vehicle.

### Where & How Allowed

Where Allowed

Zones:

- Allowed in all zones other than Residential Zones.
- May be allowed on the site of a religious organization in a Residential Zone.

Additional Location Standards:

- Must be located on property owned by a public, non-profit, or commercial entity;
- Except when located on the site of a religious organization, cannot be located on property used for residential use or abutting a residential zone or school;

Vehicle Camping	
	<ul style="list-style-type: none"> <li>➤ Must be located within an existing off-street parking area or on an existing paved area;</li> </ul>
How Allowed	Allowed as <b>Temporary Use</b> ( <i>SRC Chapter 701</i> ).
Approval Required	Class 1 Temporary Use Permit ( <i>Type I ministerial decision of the Planning Administrator. No public notice or comment</i> ).
Period of Use	<ul style="list-style-type: none"> <li>➤ Temporary use permit valid for a maximum period of one year for a specific site.</li> <li>➤ Permit may be renewed annually.</li> </ul>
Operational Requirements	
Management	<p><u>Must be Operated by:</u></p> <ul style="list-style-type: none"> <li>➤ A local government;</li> <li>➤ An organization with at least two years' experience operating an emergency shelter or providing shelter and support services to the homeless (<i>including a local housing authority, religious corporation, or a public benefit corporation</i>); or</li> <li>➤ A non-profit corporation partnering with any of the above entities.</li> </ul> <p><u>Operation and Management Plan Required:</u> Daily on-site operation and management will be governed by an operation and management plan required to be submitted and approved with the temporary use permit.</p> <p><u>Staffing:</u> On-site manager must be present 24-hours a day.</p> <p><u>Fees:</u> A fee may not be charged for any accommodations or services provided.</p> <p><u>Operator required to maintain contracts with service providers for the following:</u></p> <ul style="list-style-type: none"> <li>➤ Garbage pick-up and disposal;</li> <li>➤ Human solid waste pick-up and disposal.</li> </ul>
Hours of Operation	Daily – 6 p.m. to 7 a.m.
Required Support Services & Facilities <i>(For health, safety, and support of individuals and the safe operation of the use)</i>	<ul style="list-style-type: none"> <li>➤ Minimum of two restrooms;</li> <li>➤ A solid waste collection and servicing area that includes the equivalent of one 32-cubic-foot solid waste receptacle for each vehicle in addition to any garbage receptacles otherwise required for the property.</li> </ul>
Site Standards	

Vehicle Camping	
Vehicle Use Areas	<ul style="list-style-type: none"> <li>➤ All areas of the site used for parking, loading, and vehicle access and maneuvering shall be paved with a hard surface material.</li> <li>➤ Any new or expanded off-street parking, loading, or vehicle use area on the site shall meet all applicable setback and landscaping standards included under SRC Chapter 806 (<i>Off-Street Parking, Loading, &amp; Driveways</i>).</li> </ul>
Alterations to Existing Site/Property	Existing trees or existing perimeter landscaping within required setbacks cannot be removed to accommodate the use.

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**Temporary Shelter Types Proposed:** Micro Shelter Villages; Urban Camping; Vehicle Camping; & Warming Shelters

### Urban Camping

**Types of Structures Allowed:**

- Shelter Units: Tents and other similar structures designed specifically for camping (*motor vehicles, R.V.s, or improvised camping structures are not allowed*)
- All other Structures: Must be portable (*no permanent structures allowed*)



Maximum Number of Shelter Units

30 per site

Maximum Number of Shelter Residents

2 adults (*18 years of age or older*) per shelter unit (*maximum total of 60*)

**Where & How Allowed**

Where Allowed

Zones:

Urban Camping	
	<ul style="list-style-type: none"> <li>➤ Allowed in all zones other than Residential Zones.</li> <li>➤ May be allowed on the site of a religious organization in a Residential Zone.</li> </ul> <p><u>Additional Location Standards:</u></p> <ul style="list-style-type: none"> <li>➤ Must be located on property abutting an arterial or collector street or abutting a street and located within one-quarter mile of a transit route;</li> <li>➤ Except when located on the site of a religious organization, cannot be located on property used for residential use or abutting a residential zone or school;</li> <li>➤ Cannot be located within a mapped hazard area (e.g. flood plain/floodway or mapped landslide hazard susceptibility area); and</li> <li>➤ Cannot be located within an environmentally sensitive area (e.g. riparian corridor or wetland area).</li> </ul>
How Allowed	Allowed as <b>Temporary Use</b> (SRC Chapter 701).
Approval Required	Class 2 Temporary Use Permit (Type II administrative decision of the Planning Administrator requiring public notice and comment).
Period of Use	<ul style="list-style-type: none"> <li>➤ Temporary use permit valid for a maximum period of six months per calendar year for a specific site.</li> <li>➤ Permit may be renewed annually.</li> </ul>
Operational Requirements	
Management	<p><u>Must be Operated by:</u></p> <ul style="list-style-type: none"> <li>➤ A local government;</li> <li>➤ An organization with at least two years' experience operating an emergency shelter or providing shelter and support services to the homeless (including a local housing authority, religious corporation, or a public benefit corporation); or</li> <li>➤ A non-profit corporation partnering with any of the above entities.</li> </ul> <p><u>Operation and Management Plan Required:</u> Daily on-site operation and management will be governed by an operation and management plan required to be submitted and approved with the temporary use permit.</p> <p><u>Staffing:</u> On-site manager must be present 24-hours a day.</p> <p><u>Fees:</u> A fee may not be charged for any accommodations or services provided.</p>

<b>Urban Camping</b>	
	<p><u>Operator required to maintain contracts with service providers for the following:</u></p> <ul style="list-style-type: none"> <li>➤ Garbage pick-up and disposal;</li> <li>➤ Human solid waste and grey water pick-up and disposal;</li> <li>➤ Security services; and</li> <li>➤ Pest control services.</li> </ul>
Hours of Operation	24-hours a day.
Required Support Services & Facilities <i>(For health, safety, and support of residents and the safe operation of the use)</i>	<ul style="list-style-type: none"> <li>➤ Minimum of two restrooms;</li> <li>➤ Minimum of two showers or access to shower facilities;</li> <li>➤ Handwashing facilities;</li> <li>➤ Designated covered food preparation/kitchen area;</li> <li>➤ Designated covered dining area;</li> <li>➤ On-site laundry or access to laundry facilities;</li> <li>➤ Designated area for residents to meet with social workers and health care professionals to receive case management, counseling, support services, and medical treatments or examinations;</li> <li>➤ Designated common area where residents can gather;</li> <li>➤ Secure covered storage area for residents' personal belongings;</li> <li>➤ Secure covered storage area for supplies needed to operate the facility;</li> <li>➤ A solid waste collection and servicing area that includes the equivalent of one 32-cubic-foot solid waste receptacle for each shelter unit in addition to any garbage receptacles otherwise required for the property.</li> </ul>
<b>Site Standards</b>	
Perimeter Setback	Min. 20 ft. <i>(applies to all structures)</i>
Shelter Unit Space Size	Designated minimum 10 ft. x 10 ft. space for placement of tent.
Shelter Unit Siting	<ul style="list-style-type: none"> <li>➤ May be located on existing paved or unpaved area;</li> <li>➤ Must be raised off the ground;</li> <li>➤ Weather protection, in the form of a separate canopy or cover, shall be provided over each tent;</li> <li>➤ Site must be well drained;</li> </ul>
Shelter Unit Separation/Spacing	Min. 10 ft. clear open area required around each unit.
Structure Height	Max. 15 ft. <i>(applies to all structures)</i>



<b>Urban Camping</b>	
Off-Street Parking, Bicycle Parking, & Loading	<p><u>Off-Street Parking:</u></p> <ul style="list-style-type: none"> <li>➤ Min. 1 spaces per on-site manager; plus one additional space for on-site service provider (<i>for case work, counseling, or medical services</i>)</li> </ul> <p><u>Bicycle Parking:</u></p> <ul style="list-style-type: none"> <li>➤ Min. 1 space per shelter unit.</li> </ul> <p><u>Loading:</u></p> <ul style="list-style-type: none"> <li>➤ Min. 1 space (12'W x 30'L x 14' H)</li> </ul>
Vehicle Use Areas	<ul style="list-style-type: none"> <li>➤ All areas of the site used for parking, loading, and vehicle access and maneuvering shall be paved with a hard surface material.</li> <li>➤ Any new or expanded off-street parking, loading, or vehicle use area on the site shall meet all applicable setback and landscaping standards included under SRC Chapter 806 (<i>Off-Street Parking, Loading, &amp; Driveways</i>).</li> </ul>
Alterations to Existing Site/Property	Existing trees or existing perimeter landscaping within required setbacks cannot be removed to accommodate the use.
Site Screening/Security	A minimum 6-foot sight-obscuring fence is required around the perimeter of the site. The perimeter fence shall have a gate that can be closed and locked at night for security.

**Temporary Shelter Types Proposed:** Micro Shelter Villages; Urban Camping; Vehicle Camping; & Warming Shelters

### Micro Shelter Villages

**Types of Structures Allowed:**

- **Shelter Units:** Pre-fabricated, portable, non-permanent structures (*motor vehicles, R.V.s, tents, similar structures designed for camping, or improvised structures are not allowed*)

Examples:

- Pallet houses;
- Yurts;
- Conestoga huts;
- Tiny homes;
- Other pre-fabricated structures.

- **All other Structures:** Must be portable (*no permanent structures allowed*)



Maximum Shelter Unit Size

120 square feet

<b>Micro Shelter Villages</b>	
Maximum Number of Shelter Units	30 per site
Maximum Number of Shelter Residents	2 adults ( <i>18 years of age or older</i> ) per shelter unit ( <i>maximum total of 60</i> )
<b>Where &amp; How Allowed</b>	
Where Allowed	<p><u>Zones:</u></p> <ul style="list-style-type: none"> <li>➤ Allowed in all zones other than Residential Zones.</li> <li>➤ May be allowed on the site of a religious organization in a Residential Zone.</li> </ul> <p><u>Additional Location Standards:</u></p> <ul style="list-style-type: none"> <li>➤ Must be located on property abutting an arterial or collector street or abutting a street and located within one-quarter mile of a transit route;</li> <li>➤ Except when located on the site of a religious organization, cannot be located on property used for residential use or abutting a residential zone or school;</li> <li>➤ Cannot be located within a mapped hazard area (<i>e.g. flood plain/floodway or mapped landslide hazard susceptibility area</i>); and</li> <li>➤ Cannot be located within an environmentally sensitive area (<i>e.g. riparian corridor or wetland area</i>).</li> </ul>
How Allowed	Allowed as <b>Temporary Use</b> ( <i>SRC Chapter 701</i> ).
Approval Required	Class 2 Temporary Use Permit ( <i>Type II administrative decision of the Planning Administrator requiring public notice and comment</i> ).
Period of Use	<ul style="list-style-type: none"> <li>➤ Temporary use permit valid for a period of one-year.</li> <li>➤ Permit may be renewed annually.</li> <li>➤ Maximum four renewals allowed.</li> </ul>
<b>Operational Requirements</b>	
Management	<p><u>Must be Operated by:</u></p> <ul style="list-style-type: none"> <li>➤ A local government;</li> <li>➤ An organization with at least two years' experience operating an emergency shelter or providing shelter and support services to the homeless (<i>including a local housing authority, religious corporation, or a public benefit corporation</i>); or</li> <li>➤ A non-profit corporation partnering with any of the above entities.</li> </ul> <p><u>Operation and Management Plan Required:</u></p>

<b>Micro Shelter Villages</b>	
	<p>Daily on-site operation and management will be governed by an operation and management plan required to be submitted and approved with the temporary use permit.</p> <p><u>Staffing:</u> On-site manager must be present 24-hours a day.</p> <p><u>Fees:</u> A fee may not be charged for any accommodations or services provided.</p> <p><u>Operator required to maintain contracts with service providers for the following:</u></p> <ul style="list-style-type: none"> <li>➤ Garbage pick-up and disposal;</li> <li>➤ Human solid waste and grey water pick-up and disposal;</li> <li>➤ Security services; and</li> <li>➤ Pest control services.</li> </ul>
Hours of Operation	24-hours a day.
Required Support Services & Facilities <i>(For health, safety, and support of residents and the safe operation of the use)</i>	<ul style="list-style-type: none"> <li>➤ Minimum of two restrooms;</li> <li>➤ Minimum of two showers or access to shower facilities;</li> <li>➤ Handwashing facilities;</li> <li>➤ Designated covered food preparation/kitchen area;</li> <li>➤ Designated covered dining area;</li> <li>➤ On-site laundry or access to laundry facilities;</li> <li>➤ Designated area for residents to meet with social workers and health care professionals to receive case management, counseling, support services, and medical treatments or examinations;</li> <li>➤ Designated common area where residents can gather;</li> <li>➤ Secure covered storage area for residents' personal belongings;</li> <li>➤ Secure covered storage area for supplies needed to operate the facility;</li> <li>➤ A solid waste collection and servicing area that includes the equivalent of one 32-cubic-foot solid waste receptacle for each shelter unit in addition to any garbage receptacles otherwise required for the property.</li> </ul>
<b>Site Standards</b>	
Perimeter Setback	Min. 20 ft. <i>(applies to all structures)</i>
Shelter Unit Siting	<ul style="list-style-type: none"> <li>➤ May be located on existing paved or unpaved area;</li> <li>➤ Must be raised off the ground;</li> </ul>

Micro Shelter Villages	
	<ul style="list-style-type: none"> <li>➤ Site must be well drained;</li> </ul>
Shelter Unit Separation/Spacing	Min. 10 ft. clear open area required around each unit.
Structure Height	Max. 15 ft. <i>(applies to all structures)</i>
Off-Street Parking, Bicycle Parking, & Loading	<p><u>Off-Street Parking:</u></p> <ul style="list-style-type: none"> <li>➤ Min. 1 spaces per on-site manager; plus one additional space for on-site service provider <i>(for case work, counseling, or medical services)</i></li> </ul> <p><u>Bicycle Parking:</u></p> <ul style="list-style-type: none"> <li>➤ Min. 1 space per shelter unit.</li> </ul> <p><u>Loading:</u></p> <ul style="list-style-type: none"> <li>➤ Min. 1 space (12'W x 30'L x 14' H)</li> </ul>
Vehicle Use Areas	<ul style="list-style-type: none"> <li>➤ All areas of the site used for parking, loading, and vehicle access and maneuvering shall be paved with a hard surface material.</li> <li>➤ Any new or expanded off-street parking, loading, or vehicle use area on the site shall meet all applicable setback and landscaping standards included under SRC Chapter 806 <i>(Off-Street Parking, Loading, &amp; Driveways)</i>.</li> </ul>
Alterations to Existing Site/Property	Existing trees or existing perimeter landscaping within required setbacks cannot be removed to accommodate the use.
Site Screening/Security	A minimum 6-foot sight-obscuring fence is required around the perimeter of the site. The perimeter fence shall have a gate that can be closed and locked at night for security.