

Category I: Current Fiscal Year Procurement Contracts

	Business Entity	Dept.	Description	Contract Amount	Fund
1	Merryman Barnes Architects, Inc.	PW	Salem Convention Center Kitchen Improvements (Change Order No. 2) ¹	\$34,285.00	CC
2	Aaken Corporation	PW	Eola Drive NW / Doaks Ferry Rd NW Flashing Beacon	\$69,250.00	CI
3	Adcomm Engineering Company	PW	P25 Compliant 800MHz Trunked Radio System Site Improvements (Change Order No. 1) ²	\$30,000.00	CI
4	Berry, Dunn, McNeil & Parker, LLC	IT	Project Management Services for Computer Aided / Mobile Data System (CAD) Selection and Implementation (Cooperative Agreement)	\$78,990.00	CI
5	Brown & Caldwell, Inc.	PW	Engineering Services for the Willow Lake WPCF Trickling Filter Arm Replacements (Change Order No. 4) ³	\$228,214.00	CI
6	Code Electric	HR-Facilities	City Hall Lower Level Lighting Upgrades	\$90,970.00	CI
7	Gelco Construction Company	PW	B Street Sanitary Lateral Reversals (Change Order No. 1) ⁴	\$36,435.43	CI
8	Howard S. Wright	PW	Design Build Services for the Public Works Operations Building Project	\$1,029,119.00	CI
9	Howard S. Wright	PW	Salem Library Improvements (Change Order No. 5) ⁵	\$587,314.00	CI
10	Northwest Testing, Inc.	PW	Salem Police Station Special Inspections and Materials Testing (Change Order No. 4) ⁶	\$83,576.25	CI
11	Gresham Ford	HR-Fleet Services	2021 Ford SUV (Cooperative Agreement)	\$31,028.63	ERR
12	Suburban Chevrolet	HR-Fleet Services	2021 Chevrolet Pickup (Cooperative Agreement)	\$33,179.06	ES
13	ABC Window Cleaners	HR-Facilities	Window Washing / Pressure Washing Contractor of Record, FY 20/21 (Change Order No. 1) ⁷	\$50,000.00	G
14	DePaul Industries	PW	Security Services at Marion Square Park and Wallace Marine Park (Change Order No. 5) ⁸	\$64,000.00	G
15	Kubota Tractor Corporation	HR-Fleet Services	Two (2) Utility ATV's (Cooperative Agreement)	\$32,658.10	G
16	RDO Equipment Co	HR-Fleet Services	2021 Vermeer Mini Skid Steer with Bucket (Cooperative Agreement)	\$36,436.00	G
17	SeaWestern	Fire	N95 Respirator Masks	\$37,436.00	G

18	WESSCO	PW	Marathon Compactor (Cooperative Agreement)	\$45,999.00	G
19	Wilsonville Concrete Products	PW	Transit Mix Concrete, FY 20/21 (Change Order No. 1) ⁹	\$90,000.00	PW
20	USI Insurance Services Northwest	Human Resources	Consulting Services for Prescription Drug Management	\$25,000.00	SI
21	North Coast Electric	PW	Allen-Bradley Parts & Equipment, Repairs and Services, FY 20/21 (Change Order No. 1) ¹⁰	\$35,000.00	U
22	YSI, Inc.	PW	Water Quality Data, Datasondes, Related Equipment and Repair, FY 20/21 (Change Order No. 1) ¹¹	\$56,985.00	U

428 CC = Conference Center	\$34,285.00
255 CI = Capital Improvement Fund	\$2,233,868.68
388 ERR = Equipment Replacement Reserve Fund	\$31,028.63
320 ES = Emergency Services	\$33,179.06
101 G = General Fund	\$266,529.10
155 PW = Public Works Fund	\$90,000.00
365 SI = Self Insurance Fund	\$25,000.00
310 U = Utility Fund	\$91,985.00
TOTAL, CATEGORY 1	\$2,805,875.47

END NOTES TO CHANGE ORDERS:

- 1. Change Order No. 2 adds \$34,285:** Provides for reconfiguring the new kitchen layout due to a conflict for the drains, new kitchen equipment, and post tensioned cables in the existing slab.
- 2. Change Order No. 1 adds \$30,000:** Provides for a contract extension until June 30, 2021 for Adcomm to continue to provide support for the Motorola contract close out, alarm system programming and installation, attending project meetings, system documentation, review of project as-builts and documentation, and other technical support, as needed.
- 3. Change Order No. 4 adds \$228,214:** Provides for the daily inspection services at Willow Lake Water Pollution Control Facility as necessary during construction. The inspection services will ensure that the new rotary distributors and contractor's work are in compliance with the contract specifications.
- 4. Change Order No. 1 adds \$36,435.43:** Due to the PVC mains constructed along 24th Street NE and Chemeketa Street NE approximately 30 years ago. Not all the homes adjacent to these mains were rerouted from the old backyard sewer main to the new PVC mains. Six houses that had been "rerouted" in the past with possible plumbing connections were missed and still routed to the old backyard sewer main.
- 5. Change Order No. 5 adds \$587,314:** Provides for Anderson Room upgrades, front entry upgrades from the parking garage, replacement of the existing tunnel entrance with an open plaza type setting with new lighting and seating to create a meeting space for visitors, and additional electric vehicle chargers for City fleet use.
- 6. Change Order No. 4 adds \$83,576.25:** Provides for special inspections and materials testing for the construction of the new Police Station required by the building code.
- 7. Change Order No. 1 adds \$50,000:** Provides for additional window washing and pressure washing needed for this fiscal year.
- 8. Change Order No. 5 adds \$64,000:** Provides for security services for the the months of December 2020, January 2021, and February 2021 at Wallace Marine Park and Marion Square Park.
- 9. Change Order No. 1 adds \$90,000:** Provides for additional funds for the remainder of the fiscal year.
- 10. Change Order No. 1 adds \$35,000:** Provides for an emergency purchase of electrical equipment at Boone Road Water Pump Station for damage that occurred November 17, 2020 because of a power surge.
- 11. Change Order No. 1 adds \$56,985:** Provides for increased monitoring needs to occur post fires in the North Santiam Watershed.

Category II: Annual Requirement Contracts

The following Category II Annual Requirement Contracts were approved administratively during the month of December 2020. The not-to-exceed contract amounts are competitively set by applying bidder's/proposer's per unit price(s) to estimated annual requirement quantities. These contracts carry no guarantee for quantity of units purchased or services performed during any annual contract period. Both the bids and the contracts themselves state that the City retains the right to not award contracts and/or change contract amounts, both dollar and quantity, based on specific Council/Budget Committee actions/decisions. These are non-exclusive, one-year contracts that may be renewed for up to four additional one-year renewal periods.

	Business Entity	Dept.	Description	Contract Amount	Fund
1	Jimco Electrical, Inc.	IT	Interior and Exterior Cabling Services, FY 20/21	\$40,000.00	G
2	Neubrain LLC	Finance	Board Software Maintenance, Year 2021	\$27,204.00	G
3	Perseverance Strategies, Inc.	City Manager's Office	Government Relations Services, Year 2021	\$60,000.00	G
4	Salem Housing Authority	City Manager's Office	Homeless Rental Assistance, FY 20/21 (Grant Agreement)	\$1,100,000.00	G
5	Zoll Medical Corporation	Fire	Public Safety Medical Supplies, Equipment, and Monitors, FY 20/21 (Cooperative Agreement)	\$25,000.00	G
6	EBMS	Human Resources	Administrative Services for Medical, Prescription & Vision, Year 2021	\$430,120.00	SI
7	American Concrete Company	PW	Sawcutting, Alternate Provider through June 30, 2022	\$171,000.00	U
8	Roadrunner Sawcutting	PW	Sawcutting, Primary Provider through June 30, 2022	\$171,000.00	U

101 G = General Fund	\$1,252,204.00
365 SI = Self Insurance Fund	\$430,120.00
310 U = Utility Fund	\$342,000.00
TOTAL, CATEGORY 2	\$2,024,324.00