

DRAFT AMENDMENT TO COUNCIL RULE 21

Rule 21: Designation of Guest Councilor

(a) Each councilor shall be allowed to designate a person as guest councilor to fill the seat of the councilor at a ~~regular~~ meeting, other than an executive session, in the event of his or her absence. In the event of an extended absence or a vacancy in a council seat, the Council as a whole may designate persons to serve in the capacity of guest councilor until such time as the successor takes office. A person designated as guest councilor must be an elector and a resident of the ward of the councilor whose seat is being filled, and can serve as guest councilor only once each year.

Notwithstanding the foregoing, a person designated to serve as a guest councilor, who is the councilor-nominee or councilor-elect for the applicable seat, may serve as guest councilor for multiple meeting dates as indicated by the councilor or council in the designation. Employees of the City of Salem and the spouses and immediate family members of city employees are not eligible for designation as guest councilors.

(b) A councilor shall make such designation by giving notice of the name and address of the person so designated, and the council meeting date or dates that the person shall serve as guest councilor to the Presiding Officer and the City Manager. If the designation arises because of an extended absence or a vacancy, the recommendation for designation shall be forwarded to the Council as a whole as a Mayor's Item or Councilor's Item, as the case may be. If approved by consensus, the person so recommended shall serve at the next council meeting, or, if more than one person is designated, the City Manager shall schedule the persons for council meetings at mutually acceptable times. Upon designation, the City Manager shall have the agenda packet delivered to the person for the council meeting at which the person will serve.

(c) No person filling the seat of a councilor pursuant to this rule may make or second any motion or vote on any matter coming before the Council. Guest councilors shall not attend executive sessions of Council. At any ~~regular~~ meeting where a guest councilor is filling the seat of a councilor, the ~~Chair~~ Presiding Officer shall, at the beginning of the meeting, introduce the person to the other councilors and to the public. At any one ~~regular~~ meeting, no more than two guest councilors may attend.