

*555 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Draft

Monday, May 11, 2020

6:00 PM

Virtual Meeting

City Council

****Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may attend the meeting online at City of Salem Facebook, CCTVSalem You Tube Channel, or watch on Comcast Cable CCTV Channel 21. Please submit written comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net.**

WORK SESSION - AFFORDABLE HOUSING INCENTIVES

The work session begins immediately following the City Council Meeting.

EXECUTIVE SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

6:01 p.m.

Roll Call

The City Council convened remotely.

Present: 9 - Councilor Kaser, Councilor Andersen, Councilor Nanke, Councilor Ausec, Councilor Lewis, Councilor Hoy, Mayor Bennett, Councilor Leung, and Councilor Nordyke

Pledge of Allegiance

Led by Mayor Bennett.

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Councilor Hoy, seconded by Councilor Lewis to approve the addition of a new report, Community and Business Assistance and Homelessness Prevention Program, agenda item 5.c.

The motion **CARRIED** by the following vote:

Aye: 9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

Nay: 0

Abstain: 0

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments by: Councilors Nordyke, Andersen, Leung, City Attorney Atchison, City Manager Powers, and Fire Chief Niblock.

Questions or Comments by: Councilors Hoy, Kaser, Leung, Andersen, City Manager Powers, Fire Chief Niblock, and Mayor Bennett, and Police Chief Moore.

1.3 PROCLAMATIONS

1.3a. [20-169](#) Proclamation recognizing Memorial Day 2020

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Mayor Bennett read the proclamation.

1.4 PRESENTATIONS

None.

2. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor Hoy, seconded by Councilor Kaser to approve the consent calendar.

Comments by Councilor Hoy.

The motion CARRIED by the following vote:

Aye: 9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

Nay: 0

Abstain: 0

2.1 MINUTES

2.1a. [20-139](#) April 27, 2020 Draft City Council Minutes

Action: Approved.

2.2 RESOLUTIONS

None.

2.3 ACTION ITEMS

2.3a. [20-161](#)

United States Department of Justice Office of Justice Programs
Bureau of Justice Assistance FY20 Coronavirus Emergency
Supplemental Funding Program Grant

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community.

Ratified the City Manager's execution of all U.S. Department of Justice, FY20 Coronavirus Emergency Supplement Funding Grant (CESF) documents to accept the \$247,044 award.

3. PUBLIC HEARINGS

None.

4. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

None.

5. INFORMATION REPORTS: (Items that require no Council action)

5.a. [20-166](#)

Planning Administrator Decision - A proposed partition to divide property located at 1340 to 1380 Church Street NE into three parcels so that the three existing buildings on the property will each be located on a separate lot. Included with the application are two adjustment requests to allow two of the proposed parcels to exceed maximum lot dept and to reduce the minimum required driveway width for the existing driveway serving the existing home on proposed Parcel 2. - Approved.

Partition / Class 2 Adjustment / Class 1 Adjustment Case No.
PAR-ADJ20-05 - Gretchen Stone, CBTwo Architects, on behalf of
Salem Alliance Church - 1340-1380 Church St NE.

Ward(s): 1
Councilor(s): Kaser
Neighborhood(s): Grant

This Informational Report was received and filed.

5.b. [20-168](#)

Planning Administrator Decision - A tentative subdivision plan to divide approximately 2.03 acres (Parcel 1 of proposed PAR20-03) of a 6.97 acre property into 14 lots ranging in size from 4,633 square feet to 9,314 square feet. - Approved.

Subdivision Case No. SUB20-02 - Willamette Engineering, Inc. on
behalf of Pacific National Development Inc. - 6994 Sunnyside Rd SE.

Ward(s): 4
Councilor(s): Leung
Neighborhood(s): SGNA

This Informational Report was received and filed.

Questions or Comments by: Councilors Leung and Andersen, City Manager Powers, Norman Wright, Community Development Director, and Lisa Anderson-Ogilvie, Assistant Director, Community Development Planning Services.

5.c. [20-173](#)

Community and Business Assistance and Homelessness Prevention Program

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Strong and Diverse Economy;
Welcoming and Livable Community.

This Informational Report was received and filed.

Questions or Comments by City Manager Powers, Kristin Retherford, Urban Development Director, Mayor Bennett, Councilors Leung, Hoy, Lewis, Nordyke, Andersen, and Kaser.

6. ORDINANCES**6.1 FIRST READING:**

None.

6.2 SECOND READING:**6.2a. [20-159](#)**

Adoption of the Jory Apartments Tax Increment Funding (TIF) District

Ward(s): Ward 2

Councilor(s): Councilor Andersen

Neighborhood(s): NEN and NESCA

Result Area(s): Welcoming and Livable Community

Conducted second reading of Ordinance Bill No. 7-20, creating the Jory Apartments Tax Increment Funding (TIF) District.

Ordinance Bill No. 7-20 was APPROVED by the following vote:

Aye: 9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

Nay: 0

Abstain: 0

7. ADJOURNMENT

7:08 p.m.