

**Public Works Department**

555 Liberty Street SE / Room 325 • Salem OR 97301-3513 • Phone 503-588-6211 • Fax 503-588-6025

January 8, 2020

Sandra Morgan
1515 Boone Road SE
Salem OR 97302

**SUBJECT: Construction of Previously Deferred Street Improvements Abutting
1515 Boone Road SE**

Dear Ms. Morgan:

You are receiving this notice because City records show that you are the property owner of 1515 Boone Road SE (Property). An action item is tentatively scheduled for the January 27, 2020, City Council agenda that will affect you as owner of the Property. City staff is available to meet with you to discuss this issue. I encourage you to contact me directly to discuss the matter and, if you desire, to schedule a time to meet. You are also encouraged to attend the Council meeting on January 27, 2020; the details of the meeting will be available on January 24, 2020, on the City's website at cityofsalem.net. At the City Council meeting, you will be afforded an opportunity to speak to Councilors should you want to do so.

The Council is considering an action that will make you as the Property owner responsible for constructing street improvements to Boone Road SE abutting your Property. The deadline for completing the improvements will be 180 days after Boone Road SE street improvements are completed by the two subdivision developments adjacent to the Property. Further background regarding the issue is included below.

As a condition of Minor Partitioning Plat 83-12M for your property located at 1515 Boone Road SE, the petitioners were required to enter into a Minor Partition Street Improvement Agreement [also known as a deferral agreement] as recorded in Reel 324, Page 863 of Marion County Records (Attachment 1). The agreement specifies that Council has sole discretion to determine when there is a public need for the street improvement and to direct the owner to promptly construct the street improvement after receiving written notice from the City.

Recently, two adjacent properties have been tentatively approved for development of single-family residential subdivisions. Once those developments are completed, the north side of Boone Road will be fully improved with sidewalks from Commercial Street SE to Kinsington Street SE, except for the portion of street abutting the Property.

**Transportation and Utility
Operations**

1410 20th Street SE / Building 2
Salem OR 97302-1209
Phone 503-588-6063
Fax 503-588-6480

Parks Operations

1460 20th Street SE / Building 14
Salem OR 97302-1209
Phone 503-588-6336
Fax 503-588-6305

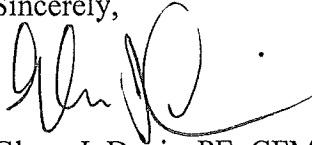
**Willow Lake Water Pollution
Control Facility**

5915 Windsor Island Road N
Keizer OR 97303-6179
Phone 503-588-6380
Fax 503-588-6387

Sandra Morgan
January 8, 2020
Page 2

As stated above, please feel free to contact me directly to discuss the matter further. I am available to answer any questions that you might have regarding this complex issue.

Sincerely,

A handwritten signature in black ink, appearing to read 'Glenn J. Davis', with a stylized flourish extending from the end.

Glenn J. Davis, PE, CFM
Chief Development Engineer
503-588-6211

JP/G:\Group\director\Judy\2020 Corresp\Notice to 1515 Boone Deferral_RDC.docx

Attachment: Improvement Agreement