

*555 Liberty St SE  
Salem, OR 97301*



## **Final Action Agenda - Minutes - Draft**

**Monday, January 13, 2020**

**6:00 PM**

**Council Chambers**

**City Council**

**EXECUTIVE SESSION**

**City Council**

**5:15 p.m. - City Manager's Conference Room**

**ORS 192.660(2)(e) Real Property Transactions**

**City Council**

**5:30 p.m. - 6:00 p.m. - City Manager's Conference Room**

**ORS 192.660(2)(f) To Consider information or records that are exempt by law  
from public inspection**

**WORK SESSION**

**None.**

**1. OPENING EXERCISES: (Includes call to order, roll call,  
pledge of allegiance, announcements, proclamations,  
ceremonial presentations, and Council comment)**

**Call to Order**

**6:04 p.m.**

**Roll Call**

**Present:** 9 - Councilor Kaser, Councilor Andersen, Councilor Nanke, Councilor Ausec,  
Councilor Lewis, Councilor Hoy, Mayor Bennett, Councilor Leung, and Councilor  
Nordyke

**Pledge of Allegiance**

**Led by Mayor Bennett.**

**Election of Council President**

**Councilor Kaser nominated Councilor Hoy as Council President and Councilor  
Ausec seconded the nomination.**

**Comments by Councilor Kaser and Mayor Bennett.**

**City Council, by acclamation, elected Councilor Hoy as Council President.**

**Aye:** 9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

**Nay:** 0

**Abstain:** 0

## 1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Councilor Hoy, no audible second, to approve the additions and revisions to the agenda which included the addition of item 1.3b, Proclamation honoring the life of former Mayor Mike Swaim; the addition of item 5.a, Temporary nighttime shelter; and revised attachments for Lovejoy and Domarco on item 3.3b.

Comments by Councilor Hoy.

The motion CARRIED by the following vote:

**Aye:** 9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

**Nay:** 0

**Abstain:** 0

## 1.2 COUNCIL AND CITY MANAGER COMMENT

Comments by Councilors Hoy, Andersen, Nordyke, Kaser, Leung, Mayor Bennett, and City Manager Powers.

## 1.3 PROCLAMATIONS

### 1.3a. [19-611](#)

Proclamation recognizing Rev. Martin Luther King, Jr. Day of Remembrance

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

**Mayor Bennett read and presented the proclamation to Benny Williams, President, NAACP, Salem Branch.**

Comments by Benny Williams.

Information Only.

### 1.3b. [20-3](#)

Proclamation honoring the life of former Salem Mayor Mike Swaim

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

**Mayor Bennett read the proclamation.**

Information Only.

## 1.4 PRESENTATIONS

None.

## 2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

Persons signed up for agenda item 8, Public Comment, were also heard at this time.

Appearances by:

Karen Purdom, 2548 Rose Garden Street NE, Homelessness

Curtis Grubbs, 2380 Church Street SE, Homelessness

Anthony Stevens, Homelessness

Dana Vugteveen, Manager, Salem Center, 401 Center Street NE, Item 5.a, File 20-18

Pamela Lyons-Nelson, 1145 21st Street, Item 5.a, File 20-18

Lynelle Wilcox, 1785 Norway Street, Item 5.a, File 20-18

Becky Beaman, 3280 Elderberry Drive S., Item 6.g, File 20-18, 19-607

Jean Hendron, Item 5.a, File 20-18

Barbie Taylor, 1220 Summer Street, Item 5.a, File 20-18

Angel Villamor, Items 5.a and 6.g.

Gene Pfeifer, Item 5.a, File 20-18

Ken Adams, 1695 Chemeketa Street, 17th Street intersection and pedestrian safety

John Olivera, Homelessness

Lori Walker, Homelessness

Jeannette Gardner, Homelessness

Questions or Comments by: Councilors Lewis, Nordyke, Kaser, Hoy, Andersen, and Mayor Bennett.

## 3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor Hoy, seconded by Councilor Kaser to approve the consent calendar.

Comments by: Councilors Hoy and Nordyke.

The motion CARRIED by the following vote:

**Aye:** 9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

**Nay:** 0

**Abstain:** 0

## 3.1 MINUTES

3.1a. [19-604](#) December 9, 2019 Draft City Council Minutes

**Action: Approved.**

## 3.2 RESOLUTIONS

## 3.3 ACTION ITEMS

3.3a. [19-609](#) Amendment to the Motor Carrier Safety Assistance Program  
Intergovernmental Agreement with the Oregon Department of  
Transportation

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community.

**Authorized the City Manager to execute the attached amendment to the  
Motor Carrier Safety Assistance Program IGA with ODOT.**

**3.3b.** [19-621](#)

Recommended appointments and reappointments to the Citizen Budget Committee, Citizens Advisory Traffic Commission, Community Police Review Board, Downtown Advisory Board, Salem Parks and Recreation Advisory Board, Salem Planning Commission, and Salem Public Art Commission.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

**The following appointments and reappointments were made:**

**Citizen Budget Committee:**

**Appointed Dianne Domarco to a term #1 at-large position expiring on June 30, 2022.**

**Citizens Advisory Traffic Commission:**

**Reappointed Reuben Worster to a term #2 expiring on December 31, 2022; appointed Jonathan Castro Monroy to a full term expiring on December 31, 2022.**

**Community Police Review Board:**

**Reappointed Jodi Sherwood to a term #2 expiring on January 1, 2022; reappointed Steven Rice to a term #2 expiring on January 1, 2022; reappointed Bevin Clapper to a term #1 expiring on January 1, 2022; appointed Jon-Michael McDaniel to a term #1 expiring on January 1, 2022.**

**Downtown Advisory Board:**

**Reappointed Joshua Kay to a term #1 expiring on December 31, 2022; reappointed Linda Nishioka to a term #1 expiring on December 31, 2022.**

**Salem Parks and Recreation Advisory Board:**

**Reappointed Micki Varney to a term #1 expiring on December 31, 2022; appointed Alan Alexander to a term #1 expiring on December 31, 2022.**

**Salem Planning Commission:**

**Reappointed Ian Levin to a term #2 expiring on December 31, 2023; reappointed Chane Griggs to a term #2 expiring on December 31, 2023, and interview applicants Lisa Heller, Ann Lovejoy, Stephan Price, and Michael Slater; interviews will likely take place immediately prior to the January 27, 2020, City Council meeting.**

**Salem Public Art Commission:**

**Reappointed Paula Booth to a term #2 expiring on December 31, 2022 and reappointed Michael Hernandez to a term #1 expiring on December 31, 2022.**

## 4. PUBLIC HEARINGS

**4.a.**     [19-602](#)

City Council review of the Planning Administrator's decision approving a Tentative Phased Subdivision Review and Class 2 Adjustment for Permit Case No. SUB19-08 and Urban Growth Preliminary Declaration Modification Case No. UGA17-03MOD1 for property located at the 4700 Block of Battle Creek Road SE.

Ward(s): Ward 3

Councilor(s): Nanke

Neighborhood(s): Morningside Neighborhood Association

Result Area(s): Welcoming and Livable Community

**Staff presentation by Olivia Glantz, Planner, Community Development Planning Services.**

**Persons Testifying:**

**Applicant's representative, Mark Grenz, Multitech Engineering, 1155 13th Street SE**

**Questions or Comments by: Councilors Hoy, Andersen, Leung, Nanke, Mayor Bennett, Glenn Davis, Chief Development Engineer with Public Works.**

**Councilor Nanke disclosed ex parte contact that consisted of his attendance at the Morningside Neighborhood Association meeting, where he heard discussion relating to the subdivision.**

**Organizations Testifying: None.**

**A motion was made by Councilor Nanke, seconded by Councilor Andersen that the City Council MODIFY the Planning Administrator's decision to correct two scriveners' errors and approve the application.**

**The motion CARRIED by the following vote:**

**Aye:**    9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

**Nay:**    0

**Abstain:**    0

**5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)**

**5.a.**     [20-18](#)

Temporary nighttime shelter

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community; Safe, Welcoming and Livable  
Community.

**A motion was made by Councilor Hoy, seconded by Councilor Andersen to direct staff to prepare an emergency declaration for Council's consideration, no later than the January 27, 2020 City Council Meeting, to allow the Safe Sleep Shelter located at 1910 Front Street to increased capacity to 19.**

**Comments by Councilor Hoy.**

**The motion CARRIED by a unanimous vote.**

**A second motion was made by Councilor Hoy, seconded by Councilor Kaser to direct staff to allow use of Pringle Hall as a temporary overnight shelter and to prepare an emergency declaration no later than the January 27, 2020 City Council Meeting.**

**Questions or Comments by: Councilors Hoy, Nordyke, Nanke, Andersen, Lewis, Kaser, Mayor Bennett, and City Attorney Atchison.**

**The motion CARRIED by a unanimous vote.**

**A third motion was made by Councilor Hoy, seconded by Councilor Kaser to direct staff to present the necessary information at the January 27, 2020 City Council Meeting, for Council to approve a program, as soon as possible, to allow vehicle camping on private property, with owner permission, following the best practices and recommendations outlined in the staff report (agenda item 6.g).**

**Comments by: Councilors Hoy, Nanke, Andersen, Kaser, City Attorney Atchison, and Brady Rogers, Manager, Community Development Compliance Services.**

**The motion CARRIED by the following vote:**

**Aye:**     9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

**Nay:**     0

**Abstain:**     0

## **6. INFORMATION REPORTS: (Items that require no Council action)**



**6.a.**     [19-597](#)

Purchases approved administratively from November 1, 2019 through November 30, 2019.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

**This Informational Report was received and filed.**

**6.b.**     [19-612](#)

Planning Administrator Decision - A replat to reconfigure four existing properties located at 685-695 Court Street NE and 299 Cottage Street NE. - Approved.

Replat Case No. REP19-04 - CB Two Architects on behalf of the Young Men's Christian Association (YMCA) - 685-695 Court St NE and 299 Cottage St NE.

Ward(s): 1

Councilor(s): Kaser

Neighborhood(s): CANDO

**This Informational Report was received and filed.**

**6.c.**     [19-616](#)

Planning Administrator Decision - A proposal to replace an existing light pole with a light pole with a top-mounted antenna and internally mounted equipment for wireless communications. - Approved.

Class 2 Wireless Siting Permit Case No. WS219-05 - Nohely Moreno and Melissa Juel, Mastec Network Solutions - 2000 Turner Rd SE.

Ward(s): 2

Councilor(s): Andersen

Neighborhood(s): SEMCA

**This Informational Report was received and filed.**

**6.d.**     [19-617](#)

Planning Administrator Decision - A proposal to replace an existing light pole with a light pole with a top-mounted antenna and internally mounted equipment for wireless communications. - Approved.

Class 2 Wireless Siting Permit Case No. WS219-06 - Nohely Moreno and Melissa Juel, Mastec Network Solutions -1302 Hawthorne Av SE.

Ward(s): 2  
Councilor(s): Andersen  
Neighborhood(s): SESNA

**This Informational Report was received and filed.**

**6.e.**     [19-618](#)

Planning Administrator Decision - A proposal to replace an existing light pole with a light pole with a top-mounted antenna and internally mounted equipment for wireless communications. - Approved.

Class 2 Wireless Siting Permit Case No. WS219-07 - Nohely Moreno and Melissa Juel, Mastec Network Solutions - 1130 Court St NE.

Ward(s): 1  
Councilor(s): Kaser  
Neighborhood(s): CANDO

**This Informational Report was received and filed.**

**6.f.**     [19-622](#)

Announcing appointments and reappointments to the Airport Advisory Commission, Center 50+ Advisory Commission, Historic Landmarks Commission, and Human Rights Commission

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

**This Informational Report was received and filed.**

**6.g.**     [19-607](#)

Allowing organized vehicle-camping.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods  
Result Area(s): Safe Community; Welcoming and Livable Community.

**This Informational Report was received and filed.**

## 7. ORDINANCES

### 7.1 FIRST READING:

**7.1a.**     [19-613](#)

Petitioner-Initiated Annexation of Territory Located at 1096 Hoffman Road NE - 97301 (Annexation Case No. C-734)

Ward(s): 6

Councilor(s): Hoy

Neighborhood(s): ELNA

Result Area(s): Good Governance; Safe Community; Safe, Reliable and Efficient Infrastructure

**A motion was made by Councilor Hoy, seconded by Councilor Nanke to conduct first reading of Ordinance Bill No. 2-20 annexing, applying City of Salem RA (Single Family Residential) zoning from Marion County UD (Urban Development) and UT-5 (Urban Transition - 5 Acres), and withdrawing from Marion County Fire District #1, for a 1.06-acre property located at 1096 Hoffman Road NE.**

**The motion carried by the following vote:**

**Aye:**     9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

**Nay:**     0

**Abstain:**     0

**7.1b.**     [19-614](#)

Petitioner-Initiated Annexation of Territory Located at 4696 Center Street NE and 592 Hile Lane NE - 97301 (Annexation Case No. C-736)

Ward(s): 6

Councilor(s): Hoy

Neighborhood(s): ELNA

Result Area(s): Good Governance; Safe Community; Safe, Reliable and Efficient Infrastructure

**A motion was made by Councilor Hoy, seconded by Councilor Kaser, to conduct first reading of Ordinance Bill No. 3-20 annexing, changing the Salem Area Comprehensive Plan map designation of the southern part of the Territory (592 Hile Lane NE and Marion County Assessor Map and Tax Lot 072W29BC03801) from "Developing Residential" to "Multi-Family Residential," changing the zoning from Marion County UD (Urban Development) to City of Salem RM-II (Multiple Family Residential II), and withdrawing from the Marion County Fire District #1 and the East Salem Sewer and Drainage District, for a 5.04-acre property located at 4696 Center Street NE and 592 Hile Lane NE - 97301.**

**The motion carried by the following vote:**

**Aye:** 9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

**Nay:** 0

**Abstain:** 0

**7.1c.** [19-615](#)

Salem Revised Code updates to multifamily housing design standards and regulations.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

**A motion was made by Councilor Hoy, seconded by Councilor Lewis to conduct first reading of Ordinance Bill No. 1-20, amending the Salem Revised Code to update design standards for multifamily housing and related regulations.**

**The motion carried by the following vote:**

**Aye:** 9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

**Nay:** 0

**Abstain:** 0

## 7.2 SECOND READING:

**7.2a.** [19-610](#)

Salem Transportation System Plan Amendment for Greencrest Street NE

Ward(s): 6

Councilor(s): Hoy

Neighborhood(s): East Lancaster NA

Result Area(s): Safe, Reliable, and Efficient Infrastructure

**Conducted second reading of Ordinance Bill No. 18-19 that amends the Salem Transportation System Plan to shift the alignment of the proposed Greencrest Street NE extension.**

**Ordinance Bill No. 18-19 was approved by the following vote:**

**Aye:** 9 - Kaser, Andersen, Nanke, Ausec, Lewis, Hoy, Bennett, Leung, and Nordyke

**Nay:** 0

**Abstain:** 0

**8. PUBLIC COMMENT: (Other than agenda items)**

See item 2, Public Comment.

**9. ADJOURNMENT**

8:27 p.m.