

November 12, 2019



VIA ELECTRONIC MAIL: LMAnderson@cityofsalem.net & planning@cityofsalem.net

Lisa Anderson-Ogilvie  
Deputy Director & Planning Administrator  
City of Salem Planning Division  
555 Liberty Street SE, Room 320  
Salem, OR 97301

RE: Withdrawal of Sign Variance Appeal(s)  
3995 Rickey St SE                      Your Case Nos. VAR-SI 19-02  
1598 Hawthorne Ave NE                      VAR-SI 19-03  
1112 Center St NE                      VAR-SI 19-04  
Our File No: PENDING

Dear Lisa:

My firm represents McDonald's Corporation, the "**Applicant**" and "**Appellant**" in the Appeal of the City of Salem's Hearings Officer's Decisions for Case Nos. VAR-SI 19-02, VAR-SI 19-03 and VAR-SI 19-04. Applicant requested (consolidated) sign permit and variance requests for to allow for construction of an additional freestanding vehicle viewing sign approximately 20 square feet in size (herein the "**Applications**").

The Applications were denied by the City of Salem's Hearings Officer on October 22- 23, 2019, respectively (collectively the "**Decisions**"). Applicant filed an appeal of the Decisions on or about November 1, 2019, (the "**Appeals**"). Since the Appeals were filed, the Applicant has retained my firm for guidance in continuing with the Appeals or withdrawing the Appeals and Applications. City Staff recently contacted Applicant's Co-Counsel regarding the scheduling of today, November 12, 2019, City Council Appeal Hearing date.

In light of the upcoming hearing today and deadline for the Planning Division to send out public notice, Applicant hereby withdraws the Appeals and Applications and intends to work directly with your department with the goal of adopting a code amendment to allow the pre-sell signs at drive-thru locations as soon as time allows.

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Please feel free to contact me if you have any questions.

Sincerely,



MARK D. SHIPMAN  
mshipman@sglaw.com  
Voice Message #310

MDS:hst

cc: Olivia Glantz  
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