

*555 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Draft

Tuesday, May 28, 2019

6:00 PM

Council Chambers

City Council

EXECUTIVE SESSION

City Council

5:30 p.m. City Manager's Conference Room

Real Property Transactions ORS 192.660(2)(e)

WORK SESSION

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

6:11 p.m.

Roll Call

Councilor Nanke served as Mayor Pro Tem, and Glenn Baly served as Guest Councilor for Councilor Leung.

Present: 5 - Councilor Andersen, Councilor Nanke, Councilor Ausec, Councilor Cook, and Councilor Lewis

Absent: 4 - Councilor Kaser, Councilor Hoy, Mayor Bennett, and Councilor Leung

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

None.

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments by: Councilors Andersen and Cook, Mayor Pro Tem Nanke, and City Manager Powers.

1.3 PROCLAMATIONS

None.

1.4 PRESENTATIONS

None.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

Appearances by:

Rebekah Smith, President, Center 50+ Advisory Commission, 633 7th Street NW, Item 6.d, File 19-225

Heidi Miller, Friends of Center 50+, 978 Terrace Drive NW, Item 6.d, File 19-225

John Hughes, Comfort Care Home Care, 3470 Pipebend Place, Item 6.d, File 19-225

Bandana Shrestha, Director of Community Engagement and Livable Communities for AARP, Item 6.d, File 19-225

Agenda Item 8, Public Comment, also heard at this time:

Frank Pack, Chair, Northgate Neighborhood Association, Vandalism in parks

Questions and Comments by: Mayor Pro Tem Nanke and Councilor Cook.

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor Lewis, seconded by Councilor Andersen to approve the consent calendar.

Comments by: Councilor Lewis.

The motion carried by the following vote:

Aye: 5 - Andersen, Nanke, Ausec, Cook, and Lewis

Nay: 0

Absent: 4 - Kaser, Hoy, Bennett, and Leung

Abstain: 0

3.1 MINUTES

3.1 a. [19-204](#) May 13, 2019 Draft City Council Minutes

Action: Approved.

3.2 RESOLUTIONS

None.

3.3 ACTION ITEMS

3.3 a. [19-210](#)

Reappointment of Deborah Wilson as Municipal Court Judge

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community

Reappointed Deborah Wilson as a Municipal Judge Pro Tempore for the Salem Municipal Court for a two-year term.

3.3 b. [19-216](#)

Regional Traffic Control Center Intergovernmental Agreement with Oregon Department of Transportation

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Reliable and Efficient Infrastructure

Authorized the City Manager to execute the attached Intergovernmental Agreement with the Oregon Department of Transportation for the purposes of receiving federal funds and providing local matching funds to operate the Salem Regional Traffic Control Center.

4. PUBLIC HEARINGS

4. a. [19-229](#)

2019-2020 Housing and Community Development Annual Action Plan

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Staff presentation by Shelly Ehenger, Program Manager, Urban Development Administrative Services.

Persons Testifying:

None.

Organizations Testifying:

TJ Putman, Director, Family Promise of the Mid-Willamette Valley, 1055 Edgewater Street NW

Rick Gaupo, President, Marion Polk Food Share, 1299 21st NE

Garrick Karmel, Development Consultant, Willamette Neighborhood Housing Services, 257 SW Madison Avenue, Corvallis, OR

Questions or Comments by: Councilors Andersen, Cook, and Mayor Pro Tem Nanke.

Additional comments by: Councilors Andersen and Cook, Shelly Ehenger, and Kristin Retherford, Director, Urban Development.

A motion was made by Councilor Lewis, seconded by Councilor Ausec to adopt the 2019-2020 Housing and Community Development Annual Action Plan (AAP) and direct staff to submit the AAP and required forms to the U.S. Department of Housing and Urban Development.

Comments by: Mayor Pro Tem Nanke, Councilor Andersen, and City Manager Powers.

An amended motion was made by Councilor Andersen, seconded by Councilor Lewis to direct staff to put forth a Request for Proposal (RFP) for unallocated funds that are available in the HOME program.

Comments by: Councilor Lewis, Cook, and Mayor Pro Tem Nanke.

The main motion carried by the following vote:

Aye: 5 - Andersen, Nanke, Ausec, Cook, and Lewis

Nay: 0

Absent: 4 - Kaser, Hoy, Bennett, and Leung

The amended motion carried by the following vote:

Aye: 5 - Andersen, Nanke, Ausec, Cook, and Lewis

Nay: 0

Absent: 4 - Kaser, Hoy, Bennett, and Leung

Abstain: 0

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

None.

6. INFORMATION REPORTS: (Items that require no Council action)

6. a. [19-214](#)

Planning Administrator Decision - Subdivision / Class 2 Adjustment Case No. SUB-ADJ19-03 - 600 Block of Mildred Lane SE - LP Holdings (Don Lulay) - Approved - A tentative subdivision plan to divide approximately 9.63 acres into 48 lots ranging in size from 4,428 square feet to 11,492 square feet including Alternative Street Standards request to increase the street grade from 12% to 15% for five street intervals and 50-foot right-of-way, where 60-feet is required; and a zoning adjustment to re-designate the front property lines for Lots 8, 19, 34, 43 and 44.

Ward(s): 4

Councilor(s): Leung

Neighborhood(s): South Gateway

A motion was made by Councilor Andersen, seconded by Councilor Cook to pull item 6.a for Council to review at a future public hearing.

Questions or Comments by: Councilor Andersen.

The motion carried by the following vote:

Aye: 4 - Andersen, Nanke, Ausec, and Cook

Nay: 1 - Lewis

Absent: 4 - Kaser, Hoy, Bennett, and Leung

Abstain: 0

6. b. [19-220](#)

Planning Commission Decision - Comprehensive Plan Map Change / Zone Change Case No. CPC-ZC19-03 - Approved - 5871 Liberty Road S - Harrison Industries, LLC (Kenneth Harrison, Kevin Harrison) - A consolidated application to change the Comprehensive Plan Map designation and zoning of an approximately 15.8-acre property from "Developing Residential" with RA (Residential Agriculture) zoning to "Multifamily Residential" with RM-2 (Multiple Family Residential) zoning.

Ward(s): 4

Councilor(s): Leung

Neighborhood(s): Sunnyslope

A motion was made by Councilor Cook, seconded by Councilor Ausec to call up item 6.b for Council to review at a future public hearing.

Comments by: Councilor Cook

The motion carried by the following vote:

Aye: 4 - Andersen, Nanke, Ausec, and Cook

Nay: 1 - Lewis

Absent: 4 - Kaser, Hoy, Bennett, and Leung

Abstain: 0

6. c. [19-221](#)

Hearings Officer Decision - Validation of Units of Land Case No. VUL19-04 - Approved - North River Partners, LLC (Timothy Moneke) - 4265 Claxter Ct NE - A proposal to validate one land area that was created through a sale by deed in 1988.

Ward(s): 5

Councilor(s): Ausec

Neighborhood(s): Northgate

This Informational Report was received and filed.

6. d. [19-225](#)

Center 50+ Advisory Commission Age-Friendly Initiative Assessment

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Welcoming and Livable Community

This Informational Report was received and filed.

6. e. [19-226](#)

Planning Commission Decision - Class 3 Design Review / Class 3 Site Plan Review Case No. DR-SPR19-02 - Approved - North River Partners, LLC (Randy Fultz, Tim Moneke) - 4265 Claxter Court NE - A Class 3 Design Review and Class 3 Site Plan Review for a proposed development of a 102-unit apartment complex with associated parking, play area, landscaping, common building and on-site amenities, for property approximately 3.15 acres in size, zoned CO (Commercial Office) and within the Portland/Fairgrounds Road Overlay Zone, and located at 4265 and 4285 Claxter Court NE.

Ward(s): 5

Councilor(s): Ausec

Neighborhood(s): Northgate

This Informational Report was received and filed.

6. f. [19-227](#)

Planning Administrator Decision - Replat Case No. REP19-03 - Approved - Union Gospel Mission of Salem - 700 to 800 Block of Commercial Street NE and 253 to 275 Division Street NE - An application to consolidate seven existing properties into one lot approximately 2.57 acres in size in order to accommodate the proposed relocation and development of the Union Gospel Mission (UGM) of Salem's men's shelter.

Ward(s): 1

Councilor(s): Kaser

Neighborhood(s): CANDO

This Informational Report was received and filed.

6. g. [19-228](#)

Economic Development Quarterly Report

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Strong and Diverse Economy

This Informational Report was received and filed.

Questions or Comments by Councilor Andersen, Kristin Retherford, and Mayor Pro Tem Nanke.

6. h. [19-230](#)

Planning Administrator Decision - Partition / Class 2 Adjustment
Case No. PAR-ADJ19-01 - Approved - Hichi Huynh - 365 Lancaster Drive SE - A proposed partition to divide property located at 365 Lancaster Drive SE into two parcels with an adjustment to allow a fifth property to use the existing private accessway.

Ward(s): 2
Councilor(s): Andersen
Neighborhood(s): SESNA

This Informational Report was received and filed.

6. i. [19-232](#)

Planning Administrator Decision - Urban Growth Preliminary Declaration Case No. UGA19-01 - Approved - MWSH Boone Road Property, LLC (Mountain West Senior Housing, LLC - Kelley D. Hamilton, Chris Jundt, Pam Gray) - 3290 Boone Road SE - An Urban Growth Area Preliminary Declaration to determine the public facilities required for development of property approximately 80 acres, designated as IC (Industrial-Commercial) in the Comprehensive Plan, zoned IC (Industrial Commercial), and located at 3290 Boone Road SE.

Ward(s): 4
Councilor(s): Leung
Neighborhood(s): SEMCA

This Informational Report was received and filed.

6. j. [19-234](#)

Purchases approved administratively from April 1, 2019 through April 30, 2019.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

This Informational Report was received and filed.

6. k. [19-237](#)

Announcing Mayoral Appointments to the Salem Human Rights Commission

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Result Area -Welcoming and Livable Community

This Informational Report was received and filed.

6. I. [19-238](#) Proposed FY 2020 Master Fee Schedule

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

This Informational Report was received and filed.

7. ORDINANCES

7.1 FIRST READING:

None.

7.2 SECOND READING:

- 7.2 a. [19-223](#) Revisions to Salem Revised Code Chapter 102- Parking

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Conducted second reading of Ordinance Bill No. 2-19, adopting amendments to the Salem Revised Code Chapter 102. - Parking.

Ordinance Bill No. 2-19 was adopted by the following vote:

Aye: 5 - Andersen, Nanke, Ausec, Cook, and Lewis

Nay: 0

Absent: 4 - Kaser, Hoy, Bennett, and Leung

Abstain: 0

8. PUBLIC COMMENT: (Other than agenda items)

This item was heard at agenda item 2, Public Comment.

9. ADJOURNMENT

7:33 p.m.