

2014, 2015, 2016, and 2017 CDBG and HOME Program Amendment #1

Submitted for review as part of the 2018 Annual Action Plan Public Process



Introduction

This document contains information related to the proposed amendments to the 2014, 2015, 2016, and 2017 Community Development Block Grant (CDBG) and HOME Investment Partnership program Annual Action Plans. This is the first amendment to each of the previously approved plans.

An amendment is necessary to allow the change in use of Federal HUD funding as required by Title 24 of the Code of Federal Regulations (CFR), Section 91.505.

Purpose

The purpose of this amendment is to describe the City's proposed change in use for the program years 2014, 2015, 2016 and 2017 CDBG and HOME funds. The proposed amendments consist of:

- (1) Deleting activities receiving funding and the activities were not carried out; and/or
- (2) Reallocation of unspent funds from projects completed under budget or remains uncommitted or not previously described in an action plan.

Funds are being transferred to eligible activities that can be spent in a timely manner on projects, which are feasible, meet federal objectives and the priorities of low- to moderate-income residents in our jurisdiction.

Summary of Citizen Participation Process and consultation process

The Citizen Participation Plan provides for, and encourages, citizens to participate in the planning, development, implementation, and evaluation of the City Housing and Community Development plans and programs. The Citizen Participation Plan focuses on public involvement in the process of developing the City's Housing and Community Development Consolidated Plan (Consolidated Plan), Annual Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER). Substantial amendments to the Consolidated Plan and the Annual Action Plan go before citizens for evaluation and comments prior to City Council approval.

The Consolidated Plan relies on multiple planning efforts from a variety of sources to inform the allocations of the Consolidated Plan funds. Most important to this effort is the awareness that the HUD funds are part of a much larger funding picture for housing, human services, and community development in the City of Salem.

Annual Plan Consultation Process

- Public Meetings with Salem Urban Development, Community Services and Housing Commission (CSHC) – March 7 & April 11, 2018
- Public Comment Period – March 21 – April 20, 2018
- Public Comment with Federal Programs Staff – April 2, 2018
- Public Hearing – May 14, 2018

Summary of public comments

Written public comments were received from two citizens by the April 20, 2018 deadline. Several comments were expressed during the public hearing held at the Keizer City Council meeting April 16, 2018. The responses are provided as an attachment to the AAP. The comments did not require a substantial deviation from the published draft document.

Summary of comments or views not accepted and the reasons for not accepting them

The comments not accepted are included in the responses. They did not require a substantial deviation from the published draft document.

Project Selection

The Consolidated Plan addresses three objectives and three outcomes defined by HUD, through the Community Planning and Development performance measurement framework, to address the needs of the community. The following are the three performance objectives and three outcomes:

Objectives

- Decent Housing
- Suitable Living Environment
- Economic Opportunities

Outcomes

- Availability/Accessibility
- Affordability
- Sustainability

The Federal Programs Division utilizes the above objectives and outcomes to determine the eligibility of programs and projects submitted during the application process.

Available Funds

The City's CDBG Annual Action Plans include eligible activities to be funded during a specific program year. Fiscal year funding is to be expended on activities as described in the Annual Action Plan. Per the City's plans, unspent funds are to be reallocated to eligible initiatives following an application and review period. The following table lists the unspent funds to be reprogrammed by this amendment.

The funds that are being reprogrammed are included in the 2018 Annual Action Plan. They were proposed for funding by the Community Services and Housing Commission.

Action Plan Year / Program	Annual Action Plan Activity	Annual Action Plan Funding	Amendment Amount
2017 HOME	Jason Lee Manor, unallocated HOME award and allocated amount to CDBG Program	\$148,200	\$148,200
2017 HOME	Unallocated \$116,768 awarded to CCSF for the St. Monica new construction project.	\$191,770	\$116,768
2017 HOME	Unallocated CHDO Operating awarded to CCSF	\$30,000	\$30,000
	TOTAL HOME	\$369,970	\$294,968
2016 CDBG	Community Lending Works, unallocated \$75,000 for microenterprise and small business development	\$75,000	\$75,000
2014 CDBG	Unallocated award	\$357,392	\$357,392
	TOTAL CDBG	\$432,392	\$432,392
Total Unspent	Funds to be Reprogrammed	\$802,362	\$727,360

Proposed Projects To Be Funded:

2017 HOME: CHDO set-aside for Nueva Luz new construction project	\$137,568
2017 HOME: Yaquina Hall Project supplemental allocation (balance from CDBG resources)	\$157,400
2017 CDBG: Yaquina Hall Project supplemental allocation	\$432,392
TOTAL TO BE REALLOCATED AS OF MAY 4, 2018	\$727,360

Jason Lee Manor Project \$148,200 was approved in the 2017 funding cycle therefor it is a carryover project for budgeting purposes.

Should the proposed projects result in unspent, uncommitted funds this Amendment will be revised and presented again to the public, Community Services and Housing Commission and City Council for review and reconsideration.