

*555 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Draft

Monday, July 24, 2017

6:00 PM

Council Chambers

City Council

EXECUTIVE SESSION

City Council

5:00 p.m. - City Manager's Conference Room

To consider information or records that are exempt by law from public inspection.

ORS 192.660(2)(f).

5:30 p.m. - City Manager's Conference Room

To conduct deliberations with persons designated by the governing body to negotiate real property transactions. ORS 192.660(2)(e).

WORK SESSION

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

6:15 p.m.

Roll Call

Present: 9 - Councilor Kaser, Councilor Andersen, Councilor Nanke, Councilor McCoid, Councilor Ausec, Councilor Cook, Councilor Lewis, Councilor Hoy, and Mayor Bennett

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Councilor McCoid, seconded by Councilor Ausec to approve the Additions/Deletions to the agenda.

Questions or Comments by: Councilor McCoid.

The motion carried by the following vote:

Aye: 9 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, Hoy, and Bennett

Nay: 0

Abstain: 0

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments by: Councilors Andersen, Kaser, and Lewis.

1.3 PROCLAMATIONS

None.

1.4 PRESENTATIONS

None.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

Appearances by:

Sandra Burnett, Salem Art Association, 600 Mission Street, Item 6.a, File 17-354

John Olbrantz, Hallie Ford Museum, 900 State Street, Item 6.a, File 17-354

Alicia Bay, Executive Director, Gilbert House Children's Museum, 116 Marion Street NE, Item 6.a, File 17-354

Laura Tea-Pelley, Salem Carousel, 4550 Thrush Drive NE, Item 6.a, File 17-354

Kathleen Fish, Executive Director, Salem Multicultural Institute, 189 Liberty Street NW, Item 6.a, File 17-354

Roger Williams, Executive Director, Willamette Art Center, 2163 Tanger Avenue NW, Item 6.a, File 17-354

Questions or Comments by: Mayor Bennett, Councilors Cook, Hoy, McCoid, Kaser, Andersen, and Lewis.

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor McCoid, seconded by Councilor Hoy to approve the Consent Calendar.

Questions or Comments by: Councilor McCoid.

The motion carried by the following vote:

Aye: 9 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, Hoy, and Bennett

Nay: 0

Abstain: 0

3.1 MINUTES

3.1a. [17-376](#) July 10, 2017 Draft Council Minutes

Action: Approved.

3.2 RESOLUTIONS

None.

3.3 ACTION ITEMS

- 3.3a.** [17-367](#) Short term retail lease with Salem Creative Network for space located at 365 Ferry Street SE, Suite A.

Ward(s): 1
Councilor(s): Kaser
Neighborhood(s): CANDO

Authorized the City Manager to execute the attached lease with Salem Creative Network for short term use of the vacant retail space located at 365 Ferry Street SE, Suite A.

- 3.3b.** [17-370](#) Peter Courtney Minto Island Bridge

Ward(s): Ward 1
Councilor(s): Kaser
Neighborhood(s): CANDO

Approved the attached grant amendment to receive \$150,000 of Riverfront-Downtown Urban Renewal Area funding for the Peter Courtney Minto Island Bridge.

4. PUBLIC HEARINGS

- 4.a.** [17-368](#) Public hearing regarding vacation of the southeasterly portion of Old MacLeay Road SE

Ward(s): 3
Councilor(s): Nanke
Neighborhood(s): Southeast Mill Creek Association

Staff presentation by Anthony Gamallo, Public Works.

No persons testified.

A motion was made by Councilor Nanke, seconded by Councilor Andersen to approve the vacation of the southeasterly portion of Old MacLeay Road SE as described in Attachments 1 and 2, subject to the condition that an easement is provided for construction, maintenance, repair, and replacement of municipal and utility facilities.

Questions or Comments by: Councilors Kaser, Andersen, Nanke, and Mayor Bennett.

The motion carried by the following vote:

Aye: 9 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, Hoy, and Bennett

Nay: 0

Abstain: 0

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5.a. [17-372](#) November 2017 Library Improvements General Obligation Bond Measure

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

A motion was made by Councilor McCoid, seconded by Councilor Kaser to adopt Resolution No. 2017-41, increasing the proposed Library bond measure by \$3,300,000, to a total of \$18,600,000, by including required ADA improvements and replacement of building systems.

Questions or Comments by: Councilor McCoid, City Manager Powers, Councilors Andersen, Hoy, and Cook.

The motion carried by the following vote:

Aye: 9 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, Hoy, and Bennett

Nay: 0

Abstain: 0

6. INFORMATION REPORTS: (Items that require no Council action)

6.a. [17-354](#) Transient Occupancy Tax supported activities

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

This Informational Report was received and filed.

Questions or Comments by: City Manager Powers, Mayor Bennett, and Councilor Andersen.

***Council requested that staff schedule a Transient Occupancy Tax (TOT) related work session.**

6.b. [17-359](#)

New Parking Meter Technology Update (Phase III)

Ward(s): 1

Councilor(s): Kaser

Neighborhood(s): CANDO

This Informational Report was received and filed.

Questions or Comments by: Councilors Andersen, Nanke, Hoy, and Kaser.

6.c. [17-369](#)

2017 Eclipse City Planning and Preparedness

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

This Informational Report was received and filed.

6.d. [17-374](#)

Planning Administrator Decision - Partition - Approved - South Salem Church of Nazarene (Chris D. May) - 1661 Boone Road SE - A proposed partition to divide a 5.96-acre property, into two parcels approximately 1.90 acres and 4.02 acres in size.

Ward(s): 3

Councilor(s): Nanke

Neighborhood(s): Morningside

This Informational Report was received and filed.

6.e. [17-362](#)

On July 17, 2017, an appeal of this decision was filed with the Planning Division by Garten Services, Inc (Attachment 2). The appeal will be heard by the City Council. The date for the appeal hearing is tentatively set for August 28, 2017. This is a quasi-judicial land use matter, and the rule against ex parte contacts apply. Please refrain from communicating with members of the public regarding the appeal, and forward any communications you receive about the appeal to the City Recorder for inclusion in the case record.

Hearings Officer Decision - Quasi-Judicial Zone Change / Class 3 Site Plan Review / Class 1 & 2 Adjustments Case No. ZC-SPR-ADJ17-02 - Approved - Salem Hotel Investors LLC (Barton G. Colson, Bradley A. Colson, Colson & Colson Construction Co., Norman L. Brenden, Patrick F. Kennedy, Mark J. Burnham and Thorn Family Trust U/A 4/14/10) - 390 Hawthorne Avenue SE - An Application for a zone change, site plan review, and zoning adjustments to allow construction of an 82-room hotel on a property of approximately 2.7 acres.

Ward(s): 2
Councilor(s): Andersen
Neighborhood(s): SESNA

This Informational Report was received and filed.

7. ORDINANCES**7.1 FIRST READING:**

7.1a. [17-356](#)

Amendments to Salem Revised Code (SRC) Chapter 37 relating to collection of Transient Occupancy Tax

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

A motion was made by Councilor McCoid, seconded by Nanke to conduct first reading of Ordinance Bill No. 19-17 amending SRC Chapter 37 relating to Transient Occupancy Tax and advance it to second reading for enactment.

Questions or Comments by: Councilor Andersen.

The motion carried by the following vote:

Aye: 9 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, Hoy, and Bennett

Nay: 0

Abstain: 0

7.2 SECOND READING:

None.

8. PUBLIC COMMENT: (Other than agenda items)

Appearance by:

Rev. Hawkeye Morgan, 3535 Fisher Road, Housing Crisis

9. ADJOURNMENT

7:25 p.m.