

*555 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Draft

Monday, January 23, 2017

6:00 PM

Council Chambers

City Council

EXECUTIVE SESSION

City Council:

5:30 p.m. City Manager Conference Room

To conduct deliberations with persons designated by the governing body to negotiate real property transactions ORS 192.660(2)(e)

WORK SESSION

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

6:03 p.m.

Roll Call

Present: 8 - Councilor Kaser, Councilor Andersen, Councilor Nanke, Councilor McCoid, Councilor Ausec, Councilor Cook, Councilor Lewis, and Mayor Bennett

Pledge of Allegiance

Led by: Mayor Bennett.

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Councilor McCoid, seconded by Councilor Nanke to approve the additions and deletions to the agenda.

The motion carried by the following vote:

Aye: 8 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, and Bennett

Nay: 0

Abstain: 0

1.2 COUNCIL AND CITY MANAGER COMMENT

Questions or Comments by: Councilors Andersen, Kaser, Cook, Mayor Bennett, and City Manager Powers.

1.3 PROCLAMATIONS

None.

1.4 PRESENTATIONS

None.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

Appearance by:

Robert Krebs, President, Salem-Keizer Transit Board

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor McCoid, seconded by Councilor Nanke to approve the consent calendar with the pull of items 3.3a by Councilor Andersen and 3.3f by Councilor Lewis.

The motion carried by the following vote:

Aye: 8 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, and Bennett

Nay: 0

Abstain: 0

3.1 MINUTES

None.

3.2 RESOLUTIONS

3.2a. [17-30](#)

Authorizing a transfer of appropriation authority in the Airport Fund and General Fund for matching a Federal Aviation Administration Improvement Program Grant.

Ward(s): Ward 2

Councilor(s): Councilor Andersen

Neighborhood(s): SEMCA

Adopted Resolution No. 2017-1 to:

- 1. Transfer \$200,000 of appropriation authority within the Airport Fund from contingencies to materials and services; and**
- 2. Transfer \$193,000 of appropriation authority within the General Fund from contingencies to interfund transfers for the purpose of providing matching funds for a Federal Aviation Administration Airport Improvement Program Grant.**

3.3 ACTION ITEMS

3.3a. [17-2](#)

Memorandum of Understanding with the Oregon State Historic Preservation Office for Transportation and Infrastructure Projects within the Public Right-of-Way

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Pulled by Councilor Andersen - See Item 5.c

3.3b. [17-3](#)

Purchase and Sale Agreement with Justyn M. and Julie A. Curry for the acquisition of property located at 4250 Mandy Avenue SE.

Ward(s): 3

Councilor(s): Nanke

Neighborhood(s): Morningside

Authorized the City Manager to execute the attached Purchase and Sale Agreement for the acquisition of property located at 4250 Mandy Avenue SE from Justyn M. and Julie A. Curry.

3.3c. [17-4](#)

Surplus property sale - 1660 Snowbird Court NW

Ward(s): Ward 8

Councilor(s): Lewis

Neighborhood(s): WSNA

Authorized the City Manager to execute the attached Purchase and Sale Agreement for the sale of surplus property located at 1660 Snowbird Ct. NW.

3.3d. [17-10](#)

Utility Funding for Low Income Assistance Program

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Approved use of up to \$10,000 in utility funds to match private donations to the Low Income Assistance Program in FY 2016-17.

3.3e. [17-20](#)

Intergovernmental Agreement with the Oregon Military Department,
Office of Emergency Management

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Authorized the City Manager to execute the attached Intergovernmental Agreement (IGA) with the Oregon Military Department, Office of Emergency Management (OEM) for master street address guide (MSAG) services.

3.3f. [16-434](#)

Staffing for Adequate Fire and Emergency Response Grant

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Pulled by Councilor Lewis - See Item 5.d

4. PUBLIC HEARINGS

None.

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5.a. [17-26](#)

Proposed Amendment to Council Policy X-4

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

A motion was made by Councilor Nanke, seconded by Councilor Andersen that Council amend Policy X-4, to modify the requirements for property owners outside the City limits to connect to City water or sewer service, as follows:

"The property is developed, contiguous to city limits, and a water main is available to serve existing uses,"

and;

"The property is developed, contiguous to city limits, and a sewer main is available to serve existing uses."

Questions or Comments by: Councilor Nanke.

The motion carried by the following vote:

Aye: 8 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, and Bennett

Nay: 0

Abstain: 0

5.b. [17-28](#)

2017 City Council Committee and other Regional Agency Committee Appointments

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

A motion was made by Mayor Bennett, seconded by Councilor Nanke to adopt Resolution No. 2017-3, appointing Mayor Bennett and Councilor Lewis to the Hospital Facility Authority Board. All other appointments noted on the Amended 2017 City Council Committee Assignments are Mayoral appointments.

Questions or Comments by: Mayor Bennett, Councilors Lewis, Nanke and City Manager Powers.

The motion carried by the following vote:

Aye: 8 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, and Bennett

Nay: 0

Abstain: 0

5.c. [17-2](#)

Memorandum of Understanding with the Oregon State Historic Preservation Office for Transportation and Infrastructure Projects within the Public Right-of-Way

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

A motion was made by Councilor Andersen, seconded by Councilor Kaser to authorize the City Manager to execute the attached Memorandum of Understanding (MOU) between the City of Salem and the Oregon State Historic Preservation Office (SHPO) to streamline the permitting process for transportation and infrastructure projects within the public right-of-way.

Questions or Comments by: Councilors Andersen and Kaser.

The motion carried by the following vote:

Aye: 8 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, and Bennett

Nay: 0

Abstain: 0

5.d. [16-434](#)

Staffing for Adequate Fire and Emergency Response Grant

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

A motion was made by Councilor Lewis, seconded by Councilor Nanke to consider applying for a SAFER grant after completion of the update to the Fire Department's 2011 Standards of Cover, the City of Salem FY 2017-2018 Budget, and City of Salem Strategic Plan.

Questions or Comments by: Councilors Lewis, Nanke, Mayor Bennett, and City Manager Powers.

The motion carried by the following vote:

Aye: 8 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, and Bennett

Nay: 0

Abstain: 0

6. INFORMATION REPORTS: (Items that require no Council action)**6.a.** [17-13](#) Community-Focused Website Redesign

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

This Informational Report was received and filed.**Question or Comments by: Councilors Andersen, Kaser, Cook, and Mayor Bennett.****6.b.** [17-22](#) Planning Administrator Decision - Partition No. PAR16-08 -
Approved - Brendan McMullen - 975 Morningside Street SE - A
proposed partition to divide a 0.41-acre property into two parcels
approximately 6,535 square feet, exclusive of the flag lot accessway,
and 9,639 square feet.

Ward(s): 3

Councilor(s): Nanke

Neighborhood(s): Morningside

This Informational Report was received and filed.**6.c.** [17-23](#) Amended Planning Commission Decision - Zone Change No.
CPC-ZC16-12 - Approved - Rural Castle LLC (Alex Casebeer,
Matthew Casebeer) - 700 Block of Auto Group Avenue NE - A
consolidated application to change the Comprehensive Plan Map
designation and zoning of an approximately 11.88-acre property
from "Community Service - Education" with PE (Public/Private
Education) zoning to "Industrial Commercial" with IC (Industrial
Commercial) zoning. The amended decision corrects a typographical
error in the conditions of the original decision.

Ward(s): 5

Councilor(s): Ausec

Neighborhood(s): Highland, adjacent Northgate

This Informational Report was received and filed.

7. ORDINANCES

7.1 FIRST READING:

- 7.1a.** [17-27](#) Amendments to SRC Chapter 32 - Marijuana Sales Tax, to conform the City's regulations to the Oregon Department of Revenue tax collection and enforcement procedures - Ordinance Bill No. 2-17.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Conducted first reading of Ordinance Bill No. 2-17, which amends SRC Chapter 32 to conform the City's marijuana sales tax collection and enforcement procedures with state law.

Questions or Comments by: Councilor McCoid.

The motion carried by the following vote:

Aye: 8 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, and Bennett

Nay: 0

Abstain: 0

7.2 SECOND READING:

- 7.2a.** [16-450](#) Proposed Comprehensive Plan Map Change - "Industrial" to "Commercial" for 560 Glen Creek Road NW and 585-635 9th Street NW

Ward(s): Ward 1

Councilor(s): Kaser

Neighborhood(s): West Salem

Conducted second reading of Ordinance Bill No. 21-16 changing the Comprehensive Plan Map designation from "Industrial" to "Commercial" for 560 Glen Creek Road NW and 585-635 9th Street NW.

The motion carried by the following vote:

Aye: 8 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, and Bennett

Nay: 0

Abstain: 0

7.2b. [16-430](#)

Proposed Comprehensive Plan Map Change - "Community Service - Education" to "Industrial Commercial" for an 11.88-acre property at the 700 Block of Auto Group Avenue NE.

Ward(s): Ward 5
Councilor(s): Ausec
Neighborhood(s): Highland

Conducted second reading of Ordinance Bill No. 1-17 changing the Comprehensive Plan Map designation from "Community Service - Education" to "Industrial Commercial" for an 11.88-acre property at the 700 Block of Auto Group Avenue NE.

The motion carried by the following vote:

Aye: 8 - Kaser, Andersen, Nanke, McCoid, Ausec, Cook, Lewis, and Bennett

Nay: 0

Abstain: 0

8. PUBLIC COMMENT: (Other than agenda items)

None.

9. ADJOURNMENT

6:53 p.m.