

*555 Liberty St SE  
Salem, OR 97301*



## **Final Action Agenda - Minutes - Draft**

**Monday, August 22, 2016**

**6:30 PM**

**Council Chambers**

**City Council**

**1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)**

**Call to Order**

6:41 p.m.

**Roll Call**

Guest Councilor Kirk Leonard present for Councilor Andersen and Guest Councilor Ian Davidson present for Councilor Dickey.

**Present:** 7 - Councilor Bennett, Councilor Nanke, Councilor McCoid, Councilor Benjamin, Councilor Bednarz, Councilor Lewis, and Mayor Peterson

**Absent:** 2 - Councilor Andersen, and Councilor Dickey

**1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA**

A motion was made by Councilor Bednarz, seconded by Councilor Bednarz to approve additions and deletions to the agenda.

The motion carried by the following vote:

**Aye:** 7 - Bennett, Nanke, McCoid, Benjamin, Bednarz, Lewis, and Peterson

**Nay:** 0

**Absent:** 2 - Andersen, and Dickey

**Abstain:** 0

**1.2 COUNCIL AND CITY MANAGER COMMENT**

Questions or Comments by: Guest Councilor Leonard, Councilors Bednarz, Nanke, Bennett, Mayor Peterson, and City Manager Steve Powers.

**1.3 PROCLAMATIONS**

None.

**1.4 PRESENTATIONS**

None.

**2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)**

Richard Koenig, Sherwood Oregon - Request for Public Records  
Richard Reid, 3242 Bluff Avenue SE - Defend City Charter  
Tyler Schockley, 214 Boone Road SE #40 - Transportation

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**Draft**

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Ken Hetsel, 745 Harris Street - Hands Across the Bridge Recovery Celebration

Clay Peterson, Rocc Outreach Community Center - Hands Across the Bridge Recovery Celebration

Questions or Comments by: Mayor Peterson, and Councilor Nanke.

### **3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)**

A motion was made by Councilor McCoid, seconded by Councilor Bednarz to approve the consent calendar and registrar a no vote on itemm 3.3a by Councilor Nanke.

Questions or Comments by: Councilors McCoid, Bennett, and Mayor Peterson.

The motion carried by the following vote:

**Aye:** 7 - Bennett, Nanke, McCoid, Benjamin, Bednarz, Lewis, and Peterson

**Nay:** 0

**Absent:** 2 - Andersen, and Dickey

**Abstain:** 0

### **3.1 MINUTES**

**3.1a.** August 8, 2016

**Attachments:** [8-8-16 Council Minutes](#)

**Action:** approved.

### **3.2 RESOLUTIONS**

**3.2a.** Resolution No. 2016-38 Establishing a Joint Advisory Salem City Council and Urban Renewal Agency Finance Committee and Rescinding Resolution No. 2008-8

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

**Attachments:** [Resolution No. 2016-38 Forming Joint Finance Committee and Allowing for Changes to Membership](#)

**Adopted Resolution No. 2016-38 establishing a joint advisory Salem City Council and Urban Renewal Agency Finance Committee, and rescinding Resolution No. 2008-8.**

- 3.2b.** Resolution to join the Healthy Eating Active Living (HEAL) Cities Campaign

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All neighborhoods

**Attachments:** [Resolution No. 2016-40](#)  
[HEAL Cities Policy Menu](#)  
[Heal Matrix \(8-10-16\)](#)

**Adopted Resolution No. 2016-40 to join the Healthy Eating Active Living (HEAL) Cities Campaign.**

### 3.3 ACTION ITEMS

- 3.3a.** Increased work hours for the new Park Ranger position.

Ward(s): All Wards  
Councilor(s): All  
All Neighborhoods

**Attachments:** [Park Ranger Position Description and Job Duties.doc 1.docx](#)

**Approved increase of the Park Ranger position from .50 FTE to .75 FTE.**

- 3.3b.** Police Mobile Command Vehicle

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

**Attachments:** [Command Vehicle Photo 7 21 16](#)  
[FEMA Controlled Equipment Request](#)

**Approved FEMA Controlled Equipment grant application for funding a police mobile command vehicle.**

- 3.3c.** Fourth Amendment to the Purchase and Sale Agreement with Sustainable Fairview Associates, LLC

Ward(s): 3  
Councilor(s): Nanke  
Neighborhood(s): Morningside

**Attachments:** [Site Map](#)  
[Purchase and Sale Agreement](#)  
[First Amendment](#)  
[Second Amendment](#)  
[Third Amendment](#)  
[Proposed Fourth Amendment](#)

**Approved the attached amendment to the Purchase and Sale Agreement with Sustainable Fairview Associates, LLC to extend the closing date for the acquisition of 29 acres for use as a community park, and require the City to work cooperatively with Seller to provide easements at no cost to Seller for existing and future private utilities located within the property.**

- 3.3d.** Amendments to the Intergovernmental Agreement for the creation of the Downtown Advisory Board

Ward(s): Ward 1  
Councilor(s): Bennett  
Neighborhood(s): CANDO, Grant

**Attachments:** [Proposed Amendments to IGA](#)

**Authorized the amendments to the Intergovernmental Agreement for The Creation of the Downtown Advisory Board (IGA) to reflect; 1) administrative changes to the board composition representation and definitions; 2) remove 1.6 that requires consultation of the Downtown Advisory Board before making final decisions on any parking petitions filed; 3) reorder Recital (i) to a new Recital (k); 4) replace Recital (i) with a reference to Resolution No. 2013-68 adoption of Initiative Petition No. 001-2013-IP and 5) other administrative updates.**

- 3.3e.** Library Ready to Read Grant Application

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

**Attachments:** [2017 Ready to Read Grant Application](#)

**Authorized the City Manager to apply for and, if awarded, accept the annual Ready to Read grant from the Oregon State Library.**

- 3.3f.** Fourth Amendment to the Intergovernmental Agreement between the City of Salem and Chemeketa Community College for Cooperative Regional Library Service

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

**Attachments:** [CCRLS 4th amendment](#)  
[CCRLS Agreement](#)

Authorized the City Manager to execute the attached fourth amendment to the intergovernmental agreement between the City of Salem and Chemeketa Community College for cooperative regional library services.

#### **4. PUBLIC HEARINGS**

None.

**5. SPECIAL ORDERS OF BUSINESS: (Includes consideration of items deferred from the Consent Calendar and any action item which requires a selection among options, consideration of matters of special importance to the Council, and management reports; formal presentations by city boards, city commissions, city committees and by outside agencies providing services or engaged in other activities with the City)**

None.

#### **6. INFORMATION REPORTS: (Items that require no Council action)**

**6.a.** Update on City of Salem Bond Rating

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

**Attachments:** [Standard & Poor's General Obligation Rating Analysis of July 1, 2016](#)

**This Informational Report was received and filed.**

**Questions or Comments by: Councilor McCoid, Mayor Peterson, and City Manager Steve Powers.**

**6.b.** Development of 3350 Portland Road, NE for affordable housing located within the North Gateway Urban Renewal Area and development of additional affordable housing on Caplinger Road SE.

Ward(s): Ward 3, 5

Councilor(s): Nanke, Dickey

Neighborhood(s): SEMCA, Northgate, Highland

**Attachments:** [Site Map - Portland Road NE](#)  
[Table B-17 HNA](#)  
[Site Map - Caplinger Road SE](#)

**This Informational Report was received and filed.**

**Questions or Comments by: Guest Councilors Leonard, and Davidson,  
Councilors Nanke, Bennett, Lewis, McCoid, and Mayor Peterson.**

- 6.c.** Planning Administrator Decision - Subdivision No. SUB16-01 -  
Approved - Jack Yarbrough - 4560 Center Street NE - A 25-lot  
subdivision on the south side of Center Street NE, just west of Salem  
Community of Christ church.

Ward(s): 6  
Councilor(s): Benjamin  
Neighborhood(s): ELNA

**Attachments:** [SUB16-01 Decision](#)

**This Informational Report was received and filed.**

- 6.d.** Planning Administrator Decision - Partition / Class 2 Adjustment  
Case No. PAR-ADJ16-03 - Approved - Dale and Eleanor Boese,  
Thousand Oaks LLC - 1095 25th Street SE - A proposed partition to  
divide an existing unit of land, approximately 0.65 acres in size, into  
two parcels approximately 11, 826 square feet and 16,677 square  
feet in size with an Adjustment request to reduce the required vehicle  
use area setback from 5 feet to 3 feet on each parcel.

Ward(s): 2  
Councilor(s): Andersen  
Neighborhood(s): SESNA

**Attachments:** [PAR-ADJ16-03 Decision.pdf](#)

**This Informational Report was received and filed.**

## **7. ORDINANCES**

**None.**

### **7.1 FIRST READING:**

**None.**

### **7.2 SECOND READING:**

**None.**

**8. PUBLIC COMMENT: (Other than agenda items)**

This item was heard under agenda item 2. Public Comment.

**9. NEW BUSINESS**

None.

**9.1 MAYOR'S ITEMS:**

**9.1a.** Announcing appointments to the Council Committee on the City Manager's Performance Evaluation.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

**This Mayor's Item was received and filed.**

**Questions or Comments by: Mayor Peterson.**

**9.2 COUNCILOR'S ITEMS:**

None.

**10. ADJOURNMENT**

**7:33 p.m.**