

PCR 1.3: Local Contract Review Board; Delegation of Powers and Duties.

- (a) Pursuant to ORS 279A.060 the City Council is Local Contract Review Board for the City ~~of Salem~~. Except as specifically provided in subsection (c) below, ~~T~~the Local Contract Review Board hereby delegates to the City Manager all authority granted and duties conferred upon the Local Contract Review Board by the Public Contracting Code and these Rules.
- (b) Unless otherwise specifically provided, the City Manager shall exercise all authority granted, and undertake all duties conferred, by these Rules. The City Manager may delegate any authority conferred by these Rules, which may be further sub-delegated, in writing, provided, however, that each person making a sub-delegation shall be responsible to ensure compliance with these Rules.
- (c) The Local Contract Review Board hereby retains all authority granted and duties conferred upon it by the Public Contracting Code and these Rules related to auditing services required under ORS 297.425

VI. PROCUREMENT METHODS FOR PERSONAL SERVICES CONTRACTS

PCR 6.5 Request for Proposals.

- (a) **Generally.** A request for proposals shall be used to procure personal services when the contract price is \$100,000 or more, the contract is for auditing services required under ORS 297.425, or the complexity of the project requires the use of a formal competitive process to determine whether a particular proposal is most advantageous to the City.

PCR 6.8: Award. A Department Head may award a personal services contract with a contract price of up to \$25,000. The City Manager shall award all personal services contracts with a contract price of \$25,000 or more and greater. The Local Contract Review Board shall award all personal services contracts for auditing services required under ORS 297.425. Personal services contracts shall be awarded to responsible proposers submitting responsive proposals that are the most advantageous to the City.