

## The Housing Authority of the City of Salem, Oregon

### Grant Award, Conditions, and Certifications

**Project Name:** Homeless Rental Assistance Program

**Award Amount:** \$2,108,870

**Grantor:** City of Salem, an Oregon municipal corporation

**Grantee:** The Housing Authority of the City of Salem, a quasi-municipal corporation

### Recitals

- A. Grantee is an Oregon quasi-municipal corporation;
- B. On June 25, 2018, the Salem City Council approved the City's FY 2019 budget, which included a new allocation of \$1.4 million for the Homeless Rental Assistance Program (HRAP) and \$708,870 of carryover funding from the FY 2018 budget allocation for the program;
- C. Salem is challenged with homelessness. An estimated 1,500-2,000 individuals are currently homeless in the Salem area, with approximately 500 of those falling into the most vulnerable and hardest to house category;
- D. The City is committed to programs to help prevent and reduce homelessness by budgeting funds for HRAP; and
- E. The Housing Authority and community partners are providing \$1,502,400 to HRAP.

### Grant Award

- A. Grantor grants to Grantee funds to provide rental assistance payments, barrier removal funding, and intensive case management to the most at-risk 100 homeless individuals.
- B. Grantor shall provide Grantee \$2,108,870 on a reimbursement basis through quarterly invoices for the period of July 1, 2018 to June 30, 2019.
- C. Grantor shall provide grant funds to Grantee on a quarterly basis for rental assistance funding.
- D. Grant funds shall be expended for providing assistance to homeless individuals through placement into appropriate transitional housing for up to one year with a self-sufficiency model of case management support and wraparound services needed for successful tenancy, with particular emphasis on providing assistance to the most vulnerable and those at highest risk as determined by Grantee.
- E. Grant funds may be expended for barrier removal, examples include, but are not limited to: security deposits, extraordinary damages, past due utility bills, basic household furnishings, transportation, document retrieval, non-covered medical and mental health needs, employment and education readiness, legal aid assistance, and basic personal care items.
- F. Grant funds would also be used toward offsetting the staffing cost of three (3) FTE Family Self-Sufficiency Coordinators and payment of administrative fees.

### Grant Conditions

- A. This grant agreement shall be governed by the laws of the State of Oregon without regard to conflict of law principles.
- B. Grantee shall defend, indemnify, and hold harmless the Grantor and its officers, agents, and employees, from all claims, suits, and actions of whatever nature, resulting from or arising out of the activities or negligence of Grantee, its officers, agents, employees, consultants, and contractors, under this grant.
- C. Grantee shall maintain accurate and complete records accounting for all funds spent under this grant agreement. Such records and all other documents relating to or reflecting the expenditure of grant funds under this grant agreement shall be available to the Grantor and its representatives, auditors, or accountants at all reasonable times for examination, audit, inspection and transcription.
- D. Failure to comply with the conditions and certifications herein may result in the withholding of disbursement, termination of this grant, and any other recovery that may be available.
- E. Grantee and Grantor are independent parties and neither shall be considered an agent, partner, joint venture, or related entity of the other by reason of this agreement.
- F. To the extent required for a public entity; grantee shall maintain in force, at its own expense, workers' compensation insurance in compliance with Oregon Revised Statute, chapter 656. Grantee shall obtain and maintain in effect during the Award Period a policy or policies of commercial general liability insurance to cover all operations of the Grantee as the City may reasonably require. Grantee shall provide continuing proof of such insurance as the Grantor may reasonably require.
- G. In the performance of the work under this agreement, Grantee shall comply with all applicable laws and regulations.

### Acceptance

The individuals signing this agreement on behalf of a party hereby certifies and swears under penalty of perjury that he or she is authorized to act on behalf of the party being represented.

#### HOUSING AUTHORITY

#### CITY OF SALEM

By: 

Steven D. Powers

Executive Director

DATE: 01/17/2018

By: 

Steven D. Powers

City Manager

DATE: 01/17/2018

Exhibit A: Financial Pages

### Homeless Rental Assistance Program HRAP

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Total FY 2019-20 Grant Award	\$2,108,870
Grant Spending Plan (approximate):	
Rental Assistance and Barrier Removal Funds	\$1,716,525
Administrative Costs (including Community Action)	\$186,345
Housing Stability Coordinator (3 positions)	\$206,000

### Funding Schedule

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January 31, 2019

First Quarter Administration	\$46,586.25
First Quarter Staffing	As Billed
Rental Assistance, Barrier Removal Expenses - for period of July 1, 2018 through September 30, 2018	As Billed

February 28, 2019

Second Quarter Administration	\$46,586.25
Second Quarter Staffing	As Billed
Rental Assistance, Barrier Removal Expenses for period of October 1, 2018 through December 31, 2018	As Billed

March 31, 2019

Third Quarter Administration	\$46,586.25
Third Quarter Staffing	As Billed
Rental Assistance, Barrier Removal Expenses for period of January 1, 2019 through March 31, 2019	As Billed

August 15, 2019

Fourth Quarter Administration and Staffing	\$46,586.25
Fourth Quarter Staffing	As Billed
Rental Assistance, Barrier Removal Expenses for period of April 1, 2019 through June 30, 2019	As Billed