

City of Salem, Oregon

Fees and Charges



FY 2019

Resolution 2018-27, Exhibit A

Salem is a full-service city. The City of Salem provides its residents with services protecting health, safety, and welfare. Municipal services to the community include police protection; emergency response; street maintenance and improvement; operation of the streetlight system; traffic control; planning and zoning regulation; code compliance enforcement; building inspection and regulation; water, wastewater, stormwater utility system; parks operations and maintenance; recreation services; and the Salem Public Library.

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City Manager's Office

The Finance section of the City Manager's Office charges a fee for property lien search, conduit financing, non-sufficient funds transaction, and release of deed processing. In addition, the section administers delinquency penalties for non-payment of Transient Occupancy Tax and Downtown Parking Tax.

The application fee for creation / installation of a public mural is administered by the City Manager's Office.

Fee Changes Proposed for FY 2019

None

Policy Issues, Exceptions, and Other Special Considerations

Delinquency penalties for non payment of Transient Occupancy Tax are established in Salem Revised Code 37.090.

Delinquency penalties for non payment of Downtown Parking Tax are established in Salem Revised Code 7.170.

The City's public mural program is governed by Salem Revised Code 15.070 through 15.100.

Resolution No. 2018-27 rescinds Resolution No. 2014-49.

Description	Amount	Unit	Notes
Finance - Lien Search			
Manual Lien Search fee	\$30.00	Per search	Fee for a search done manually by City staff in the City's lien records to identify any outstanding legal claims against a property, including payoff calculations.
Finance - Miscellaneous			
Conduit Financing Fee	\$10,000.00	Per transaction	Fee for issuing conduit debt obligations, which are defined as those issued with approval of the City for the benefit of eligible third parties that provide health care or senior citizen use facilities.
Non-Sufficient Funds (NSF) Fee	\$35.00	Per transaction	Processing fee for any dishonored electronic payment made to the City.
Release of Trust Deed Processing Fee	\$45.00	Each	Fee for processing the payoff and release of title to the property owner once the lien is satisfied.
Finance - Transient Occupancy Tax			
Transient Occupancy Tax Delinquency Penalty	10%	Per occurrence	Original delinquency penalty of 10% of the amount of the tax due.
Transient Occupancy Tax Continued Delinquency Penalty	25%	Per occurrence	Continued delinquency penalty of 25% of the amount of the tax due in addition to the ten percent penalty first imposed.
Finance - Downtown Parking			
Downtown Parking Tax Delinquency Penalty	10%	Per occurrence	Original delinquency penalty of ten percent of the amount of the tax due.
Downtown Parking Tax Penalty for Fraud or Intent to Evade Payment	25%	Per occurrence	Penalty for fraud or of intent to evade payments, issued at 25% of the amount of tax due, added to the amount owed and in addition to any delinquency penalties.
City Manager's Office - Public Mural			
Public Mural Application	\$ 125.00	Per application	

Building and Safety

The Building and Safety Division of the Community Development Department administers State of Oregon building codes and City of Salem revised codes, which provide uniform standards that ensure newly constructed residential and commercial buildings are safe for residents to occupy. The division performs a comprehensive structural plan review for all permitted construction with the city limits. Adherence to the approved plans after review is verified during all phases of construction by one of the division's certified inspectors. Building fees include electrical, mechanical, plumbing, and structural charges. Fees are applicable to commercial, industrial, and residential properties unless otherwise specified.

Fee Changes Proposed for FY 2019

None

Policy Issues, Exceptions, and Other Special Considerations

- The final determination of valuation, occupancy, and / or construction type under any of the provision of this order shall be made by the Building Official.
- The valuation to be used in computing the building permit and building plan review fees shall be the total value (rounded up to the nearest dollar) of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems, and any other permanent equipment. It also includes the contractor's profit, which should not be omitted.
- Valuation will be calculated using the most currently adopted ICC valuation table as required by the State of Oregon, multiplied by the square footage of the structure or as stated by the applicant, whichever is greater.
- An Automation Surcharge will be charged on all transactions at a rate of \$2.50 for any billing less than \$50.00, and \$5.00 per billing over \$50.00.
- A State Surcharge fee of 12 percent is applied to all building permit types issued in the State of Oregon. A \$30 Manufactured Dwelling Cabana Fee is collected for every manufactured dwelling placement.

Resolution No. 2018-27 rescinds Resolution No. 2013-65.

Description	Amount	Unit	Notes
General Payments			
Processing Fee	\$12.50	Per license / permit	Fee excludes building-related permits.
Building Permit Fee			
Building Permit Fee - \$0 to \$2,000 Valuation	\$67.25	Each	Minimum.
Building Permit Fee - \$2,000.01 to \$25,000 Valuation, First \$2,000	\$67.25	Each	Base fee for the first \$2,000 of valuation, \$8.00 for each additional \$1,000 or fraction of valuation.
Building Permit Fee - \$25,000.01 to \$50,000 Valuation, First \$25,000	\$251.25	Each	Base fee for the first \$25,000 of valuation, \$6.25 for each additional \$1,000 or fraction of valuation.
Building Permit Fee - \$50,000.01 to \$100,000 Valuation, First \$50,000	\$407.50	Each	Base fee for the first \$50,000 of valuation, \$4.75 for each additional \$1,000 or fraction of valuation.
Building Permit Fee - \$100,000.01 and More Valuation, First \$100,000	\$645.00	Each	Base fee for the first \$100,000 of valuation, \$3.95 for each additional \$1,000 or fraction of valuation.
Building Permits - Related Fees			
Additional Building Plan Review	\$67.25	Per Hour	Required due to revisions of the construction documents. 1 hour minimum.
Building Permit Extension	\$67.25	Each	
Building Plan Review Fee	65%	Each	Percent of building permit fee.
City of Salem Master Plan Initial Plan Review	65%	Each	Percent of permit fee.
City of Salem Master Plan Second and Subsequent Reviews	50%	Each	Percent of initial plan review fee.
City of Salem Master Plan Setup Fee 1 and 2 Family	\$130.00	Each	
City of Salem Master Plan Setup Fee All Others	\$67.25	Per Hour	2 hour minimum.
Class 1 Building Move	\$10.00	Each	
Class 2 Building Move	\$50.00	Each	
Class 3 Building Move	\$10.00	Each	Application fee + actual cost + 10% overhead for all City services.
Demolition Permit	\$67.25	Each	
Investigation Fee - Work done without permits	\$67.25	Each	Minimum, equal to and in addition to the permit fee.
On-Site Plan Review	\$150.00	Per Hour	2 hour minimum.
Phased Permitting (all structures except single family dwellings and duplexes) Application Fee -In addition to standard permit fees	\$250.00	Per Phase	Plus 10% of the total building permit fee not to exceed \$1,500 per phase.
Pre-Move Inspection Fee 1 and 2 Family Dwelling	\$25.00	Each	
Pre-Move Inspection Fee for all other types	\$100.00	Each	
Pre-Submittal Conference Fee	\$150.00	Each	

Description	Amount	Unit	Notes
Building Permits - Related Fees, Continued			
Re-inspection fee	\$52.00	Per Hour	1 hour minimum.
Solar Photovoltaic Systems installed using prescriptive methods	\$67.25	Per permit	
State of Oregon Master Plans - Administrative processing fee	10%	Each	Percent of building permit fee, maximum of \$250.
Temporary Certificate of Occupancy for Commercial/Multifamily per 30 day period	\$150.00	Each	Per building per phase. This fee is in addition to reinspection fee.
Temporary Certificate of Occupancy, one-time fee for 1 and 2 Family Dwellings	\$50.00	Each	This fee is in addition to reinspection fee.
Third Party plan Review - Administrative processing fee	10%	Percentage	Percent of building permit fee, maximum of \$250.
Tree Inspection Fee - 1 and 2 Family Dwelling only	\$15.00	Each	
Board of Appeals Enforcement Notice, Civil Penalty, License Denial	\$250.00	Each	
Building Permits - Manufactured Dwelling Placement			
Manufactured Dwelling Placement Permit Fee (Includes Plan Review)	\$285.00	Each	
Mechanical Permit - Commercial			
Commercial Mechanical Permit Fee - \$0 to \$2,000 Valuation, First \$2,000	\$67.25	Each	Base fee for the first \$2,000 of valuation, \$11.00 for each additional \$1,000 or fraction of valuation.
Commercial Mechanical Permit Fee - \$25,000.01 to \$50,000 Valuation, First \$25,000	\$320.25	Each	Base fee for the first \$25,000 of valuation, \$9.00 for each additional \$1,000 or fraction of valuation.
Commercial Mechanical Permit Fee - \$50,000.01 and \$100,000 Valuation, First \$50,000	\$545.25	Each	Base fee for the first \$50,000 of valuation, \$6.00 for each additional \$1,000 or fraction of valuation.
Commercial Mechanical Permit Fee - \$100,000.01 and More Valuation, First \$100,000	\$845.25	Each	Base fee for the first \$100,000 of valuation, \$4.00 for each additional \$1,000 or fraction of valuation.
Mechanical Permit - 1 & 2 Family Dwelling: Gas Equipment			
Barbecue	\$20.75	Each	State Building Code Division's approval required.
Boiler City Gas Connection and Venting	\$20.75	Each	
Clothes Dryer	\$20.75	Each	
Fireplace/Insert/Stove	\$20.75	Each	
Fuel Piping	\$20.75	Each	
Furnace Forced Air	\$20.75	Each	
Heater: Unit in-wall, in-duct, suspended, etc. not including vent.	\$20.75	Each	
Log or Log Lighter	\$20.75	Each	
Range	\$20.75	Each	
Water Heater	\$20.75	Each	

Description	Amount	Unit	Notes
Mechanical Permit - 1 & 2 Family Dwelling: Electric Equipment			
Air Conditioner / Evaporative Cooler(Additional fee if an Air Handling Unit is utilized)	\$20.75	Each	
Air Handling Unit	\$20.75	Each	
Decorative Fireplace	\$20.75	Each	
Furnace incl. Ductwork, Vent, and Liner	\$20.75	Each	
Heat Pump	\$20.75	Each	
Water Heater	\$20.75	Each	
Hydronic Piping	\$20.75	Each	
Pool or Spa Heater, Kiln	\$20.75	Each	Site plan required for an outdoor unit.
Wood Fireplace	\$20.75	Each	
Wood or Pellet Stove or Insert, Domestic Incinerator	\$20.75	Each	
Mechanical Permit - 1 & 2 Family Dwelling: Environmental Exhaust and Ventilation			
Above Ground Tanks Connection and Venting	\$20.75	Each	Connection and venting only for above ground tanks - gas / oil / diesel.
Attic / Crawl Space Fan	\$10.25	Each	
Chimney Liner / Flue / Vent Without Appliance	\$10.25	Each	
Clothes Dryer Exhaust	\$10.25	Each	
Ductwork or Venting for New, Alteration, Addition or Repair	\$10.25	Each	
Generators Connection and Venting Only	\$20.75	Each	
Range Hood or Other Kitchen Equipment	\$20.75	Each	
Single Duct Exhaust (bathrooms, toilet compartments, utility rooms)	\$10.25	Each	
Whole House Ventilation or Radon Mitigation	\$20.75	Each	
Mechanical Permit - 1 & 2 Family Dwelling: Other Appliance			
Other Appliance or Equipment not named above	\$20.75	Each	
Mechanical Permit - Related Fees			
Additional Plans Review - Mechanical	\$67.25	Per Hour	Due to revisions to the construction documents. 1 hour minimum.
Mechanical Plan Review - when required or requested	25%	Each	When required or requested. 25 Percent of mechanical permit fee.
Re-inspection Fee Mechanical	\$52.00	Each	1 hour minimum.

Description	Amount	Unit	Notes
Plumbing Permit Fees			
Single / Duplex New - 1 Bathroom	\$285.00	Each	Includes one kitchen and up to 100 feet each of water, sewer, and storm lines (which include rain, footing, and trench drains, leach lines, and drywalls).
Single / Duplex New - 2 Bathrooms	\$363.00	Each	Includes one kitchen and up to 100 feet each of water, sewer, and storm lines (which include rain, footing, and trench drains, leach lines, and drywalls).
Single / Duplex New - 3 Bathrooms	\$441.00	Each	Includes one kitchen and up to 100 feet each of water, sewer, and storm lines (which include rain, footing, and trench drains, leach lines, and drywalls).
Single / Duplex New Each Additional Bathroom / Kitchen	\$78.00	Each	
Plumbing Permit - Site Utilities			
Catch Basin / Area Drain	\$17.50	Each	
Footing Drain - First 100 Feet	\$41.00	Per foot	Base fee for first 100 feet, each additional 100 feet \$26.
Rain Drain - First 100 Feet	\$41.00	Per foot	Base fee for first 100 feet, each additional 100 feet \$26.
Sanitary Sewer - First 100 Feet	\$41.00	Per 100 feet	Base fee for first 100 feet, each additional 100 feet \$26.
Storm Sewer including trench drains, leach lines, and dry wells	\$41.00	Per 100 feet	Base fee for the first 100 feet, each additional 100 feet \$26.
Water Service - First 100 Feet	\$41.00	Each	Base fee for the first 100 feet, each additional 100 feet \$26.
Plumbing Permit - Fixtures or Items			
Absorption Valve	\$17.50	Per fixture	
Backflow preventer (water)	\$26.00	Each	
Backwater valve (storm sewer)	\$26.00	Per fixture	
Clothes Washer	\$17.50	Per fixture	
Drinking fountain	\$17.50	Per fixture	
Ejectors/Sump	\$17.50	Per fixture	
Expansion tank	\$17.50	Per fixture	
Floor drain/sink/hub	\$17.50	Per fixture	
Garbage disposal	\$17.50	Per fixture	
Hose bib	\$17.50	Per fixture	
Ice maker	\$17.50	Per fixture	
Other fixtures or items not named above (i.e. Pressure regulator)	\$17.50	Per fixture	
Primer	\$17.50	Per fixture	
Roof drain (commercial)	\$17.50	Per fixture	
Sink/Basin/Lavatory	\$17.50	Per fixture	

Description	Amount	Unit	Notes
Plumbing Permit - Fixtures or Items, Continued			
Tub/Shower/Shower Pan	\$17.50	Per fixture	
Urinal	\$17.50	Per fixture	
Water closet	\$17.50	Per fixture	
Water heater (new/replacement) (includes solar equipment)	\$17.50	Per fixture	
Other fixtures or items not named above (i.e. Pressure regulator)	\$17.50	Per fixture	
Plumbing Permit - Medical Gas Installations			
Medical Gas Installations (Plan review required) - \$0 to \$2,000 Valuation	\$67.25	Each	Minimum.
Medical Gas Installations (Plan review required) - \$2,000.01 to \$25,000 Valuation, First \$2,000	\$67.25	Each	Base fee for the first \$2,000 of valuation, \$8.00 for each additional \$1,000 or fraction of valuation.
Medical Gas Installations (Plan review required) - \$25,000.01 to \$50,000 Valuation, First \$25,000	\$251.25	Each	Base fee for the first \$25,000 of valuation, \$6.25 for each additional \$1,000 or fraction of valuation.
Medical Gas Installations (Plan review required) - \$50,000.01 to \$100,000 Valuation, First \$50,000	\$407.50	Each	Base fee for the first \$50,000 of valuation, \$4.75 for each additional \$1,000 or fraction of valuation.
Medical Gas Installations (Plan review required) - \$100,000.01 and More Valuation, First \$100,000	\$645.00	Each	Base fee for the first \$100,000 of valuation, \$3.95 for each additional \$1,000 or fraction of valuation.
Plumbing Permit - Related Fees			
Additional Plans Review - Plumbing	\$67.25	Per hour	Required due to revisions to the construction documents. 1 hour minimum.
Plumbing Plan Review when required or requested	30%	Percentage	Percent of plumbing permit fee.
Re-inspection Fee Plumbing	\$52.00	Each	
Minimum Plumbing Permit Fee	\$67.25	Each	
Single / Duplex New Each - Additional 100 feet of water, sewer or storm line or fraction thereof	\$26.00	Per 100 feet	
Plumbing Permit - Fire Suppression			
Fire Suppression - 0 to 2,000 Square Feet	\$98.00	Each	1 and 2 Family Dwelling.
Fire Suppression - 2,001 Square Feet to 3,600 Square Feet	\$103.50	Each	2 and 2 Family Dwelling.
Fire Suppression - 3,601 Square Feet to 7,200 Square Feet	\$139.75	Each	3 and 2 Family Dwelling.
Fire Suppression - 7,200 Square Feet and Greater	\$186.25	Each	4 and 2 Family Dwelling.

Description	Amount	Unit	Notes
Electrical Permit Fee			
1 and 2 Family Dwelling - New or Multi-Family Dwelling building - Service included	\$139.75	Each	Base fee for 1,000 square feet or less. \$26 each additional 500 square feet over 1,000.
Services or Feeder - 200 Amps or Less	\$82.75	Each	
Services or Feeder - 201 to 400 Amps	\$98.25	Each	
Services or Feeder - 401 to 600 Amps	\$163.50	Each	
Services or Feeder - 601 to 1,000 Amps	\$212.00	Each	
Services or Feeder - Over 1,000 Amps	\$491.50	Each	
Branch Circuit with Services	\$5.50	Each	
Branch Circuit without Services - Additional circuits	\$5.50	Each	
Branch Circuit without Services - First circuit	\$67.25	Each	
Limited Energy for New One / Two Family Dwelling and new Multi-family dwelling buildings	\$67.25	Each	
Manufactured Dwelling Electrical Service and / or Feeder	\$67.25	Each	
Pump or Irrigation Circle	\$67.25	Each	
Reconnect Only	\$67.25	Each	
Sign or Outline Lighting	\$67.25	Each	
Signal Circuit(s) or Limited Energy panel or alteration	\$67.25	Each	
Temporary Services - 200 Amps or Less	\$67.25	Each	
Temporary Services - 201 to 400 Amps	\$89.00	Each	
Temporary Services - 401 to 600 Amps	\$129.50	Each	
Temporary Services - 601 to 1000 Amps	\$212.00	Each	
Temporary Services - Over 1000 Amps or 1000 volts	\$491.50	Each	
Other Equipment Not Named Above	\$67.25	Each	
Electrical Permit Fee - Renewable			
Renewable Electrical Energy 15.01 kVA to 25.00 kVA	\$156.00	Each	
Renewable Electrical Energy 5 kVA or less	\$79.00	Each	
Renewable Electrical Energy 5.01 kVA to 15.00 kVA	\$94.00	Each	
Renewable Energy for Wind Generation Systems 25.01 kVA to 50.00 kVA	\$204.00	Each	
Renewable Energy for Wind Generation Systems 50.01 kVA to 100.00 kVA	\$469.00	Each	
Solar Generation Systems, in Excess of 25 kVA	\$156.00	Per system	Base fee, each additional kVA \$6.25, maximum of \$624.75.

Description	Amount	Unit	Notes
Electrical Permit - Related Fees			
Additional Plans Review - Electrical	\$67.25	Per Hour	Required due to revisions to the construction documents. One hour minimum.
Electrical Plan Review when required or requested	25%	Each	Percent of electrical permit fee.
Master Permit Inspection Program Application Fee	\$100.00	Each	
Master Permit Inspection Program Inspection Fee (includes inspection, report writing and travel time)	\$69.00	Per Hour	
Re-inspection Fee Electrical	\$52.00	Per Hour	
Building Permits - Expedited Services			
Expedited Inspections (after-hours), etc.	\$150.00	Per Hour	2 hour minimum.
Expedited Plan Review	\$150.00	Per Hour	2 hour minimum.
Building Permits - Enhanced Services			
Enhanced Services / Project Coordinator	\$150.00	Per hour	Charged in 1/2 hour increments, includes travel and preparatory time.
Building Permits - Phased Permitting			
Phased Permitting in addition to standard permit fees for Single Family Dwellings and duplexes	\$150.00	Per phase	Application fee per phase, plus 10% of the total building permit fee not to exceed \$1500 per phase.
Phased Permitting-in addition to standard permit fees for all others	\$250.00	Per phase	Application fee per phase, plus 10% of the total building permit fee not to exceed \$1500 per phase.
Building Permits - Deferred Plans Submittal			
Deferred Submittals - Plan Review Fee	65%	Each	65 Percent of the building permit fee calculated using the value of the particular deferred portion or portions of the project with a \$250 minimum per deferral.
Licensing - General			
Application Fee License	\$40.00	Each	
Licensing - Business and Vocational			
Inspection Fee - Junk Dealer / Mobile Food Unit / Street Vendor	\$35.00	Per Inspection	
Haunted Houses	\$25.00	Per Day	
License Fee Junk Dealer	\$30.00	Annually	
License Fee Mobile Food Unit	\$60.00	Annually	
License Fee Pawnbroker	\$150.00	Annually	
License Fee Second Hand Dealer	\$50.00	Annually	
License Fee Street Vendor	\$60.00	Annually	
License Fee Teen Night Club	\$75.00	Annually	
License Fee Tree Trimmer	\$25.00	Annually	
License Fee Vehicle for Hire Agency	\$25.00	Annually	

Description	Amount	Unit	Notes
Licensing - Special Permits			
Special Event Permit	\$10.00	Per Day	
Licensing - Liquor			
Liquor License Annual Renewal	\$35.00	Each	
Liquor License Change in Location	\$50.00	Each	
Liquor License Change in Ownership	\$50.00	Each	
Liquor License Change in Privilege	\$50.00	Each	
Liquor License Original Application	\$50.00	Each	
Miscellaneous			
Address Changes	\$55.00	Per request	
Alternative Materials - Design and Methods of Construction and Equipment	\$65.00	Per hour	When documents are submitted for review not specifically prescribed by the code.
Archive Fees - Size C or Larger	\$1.75	Per page	
Archive Fees - Smaller than Size C	\$0.50	Per page	
Computer Generated Reports	\$35.00	Per month	
Plan Copies	\$55.00	Per hour	In 15 minute increments plus copy costs.

Compliance Services

The City's compliance services officers enforce nuisance, housing, and property maintenance codes. The division also inspects multi-family properties to ensure building safety through the application of building, fire, and housing codes.

Fee Changes Proposed for FY 2019

Derelict building fees are proposed to change from an every six months escalation of \$250 - \$500 - \$750 - \$1,000 regardless of the building size to a per square foot fee of \$0.25 per month for the first year of non-compliance to \$0.50 per month beginning in the second year. Minimum monthly rates are proposed to be \$500 in the first year and \$1,000 in the second year.

For the first time in 10 years, the City's apartment license fee is proposed to be increased effective July 1, 2019. The new fee represents a \$5.50 per unit escalation.

Policy Issues, Exceptions, and Other Special Considerations

Resolution No. 2018-27 rescinds Resolution No. 2013-60.

An Automation Surcharge will be charged on all transactions at a rate of \$2.50 for any billing less than \$50.00, and \$5.00 per billing over \$50.00.

Description	Amount	Unit	Notes
Code Enforcement			
Derelict Fee - First 12 Months	\$0.25	Per sqft / month	\$0.25 per square foot or \$500 minimum charge each month.
Derelict Fee - After 12 months	\$0.50	Per sqft / month	\$0.50 per square foot or \$1,000 minimum charge each month.
Appeal of Administrator Decision Civil Penalty	\$250.00	Per appeal	
Appeal of Administrator Decision Enforcement Notice	\$250.00	Per appeal	
Multi-family			
License Fee Apartment - 3 to 10 Units	\$19.50	Per unit annually	
License Fee Apartment - 11 to 60 Units	\$18.50	Per unit annually	
License Fee Apartment - 61 Units or More	\$18.50	Per unit annually	
License Fee Homeless Shelter	\$65.00	Per facility annually	
License Fee Hotel / Motel Guest Room	\$9.50	Per room annually	
License Fee Retirement Apartment Unit	\$11.00	Per dwelling unit annually	
License Fee Room and Board Guest Room	\$17.00	Per room or unit annually	
License Application Fee Multi-Family	\$10.00	Per application	
License Renewal Fee Multi-Family	\$10.00	Per application	
Rescheduling Fee Multi-Family Inspection	\$100.00	Per hour	Charge based on scheduled appointment time. Minimum 1 hour charge.
Other Permit			
Racetrack Event / Event Series License	\$250.00	Each	
Temporary Recreation Vehicle Placement Fee	\$30.00	Each	Valid for 14 days.
Sound Permit			
Event Sound Permit Compliance Services - Class A	\$30.00	Per event	
Event Sound Permit Compliance Services - Class B	\$180.00	Per event	
Event Sound Permit Public Compliance Services - Class C	\$180.00	Per event	
Event Sound Permit Private Compliance Services - Class C	\$60.00	Per event	
Event Sound Permit Compliance Services - Class D	\$360.00	Per event	

Description	Amount	Unit	Notes
Other			
Shopping Cart Retrieval Fee Compliance Services	\$50.00	Each	
Sign Retrieval Fee	\$50.00	Each	
Archive Fees - Paper Size Less Than 11"x17"	\$0.50	Per page	For documents requiring electronic archiving. Archiving fee waived if application materials are submitted electronically.
Archive Fees - Paper Size Equal / Larger Than 11"x17" Paper size	\$1.75	Per page	For documents requiring electronic archiving. Archiving fee waived if application materials are submitted electronically.
Processing Fee	\$12.50	Per license / permit	For permits that are processed through the Permit Application Center.

Salem Public Library

Salem Public Library is a member of the Chemeketa Cooperative Regional Library Service (CCRLS) connecting libraries in Marion, Polk, and Yamhill counties. The fine for overdue materials and fees for full-service cards offered to county residents living outside of public library coverage and interlibrary loans are set by the member libraries of CCRLS. Other fees in this schedule are established through a Salem City Council resolution.

Fee Changes Proposed for FY 2019

The Budget Committee Recommended FY 2019 Budget for the Salem Public Library included the proposed elimination of the \$1.00 fee for rental of DVDs and videocassettes.

In addition, a number of fees related to equipment rental in meeting rooms, ticket sales for library events, and supplies sales (paper, flash drives, blank DVDs) are proposed for elimination and removed from the fee schedule.

Policy Issues, Exceptions, and Other Special Considerations

Resolution No. 2018-27 rescinds Resolution No. 2012-39.

Description	Amount	Unit	Notes
Overdue Materials			
Picture Books for Children	\$0.15	Per day / item	Maximum of \$3.00 per item.
All Other Books	\$0.25	Per day / item	Maximum of \$5.00 per item.
All Other Magazines	\$0.25	Per day / item	Maximum of \$3.00 per item.
Lost or Destroyed Items		Per item	Actual cost of item.
Interlibrary Loan Program			
Interlibrary Loan item(s) loaned locally	\$1.00	Per item	
Interlibrary Loan item(s) loaned non-locally	\$1.00	Per item	Plus postage, insurance and lending institution fees.
Printing			
Black and white printing	\$0.10	Per page	
Color printing	\$0.75	Per page	
Photocopier	\$0.10	Per page	
Food for Fines			
Food for Fines	-\$1.00	Per item	One time annually for 1 week, the Salem Public Library shall hold a "Food for Fines Week" at the Main and West Salem Branch libraries. There is no cap on the amount waived and the exchange rate is \$1.00 waived per can of food donated. Lost materials fees are not waived.
Miscellaneous			
Reusable tote bag	\$1.00	Each	
Library Cards			
Non-Resident Library Card Fee	\$60.00	Per card	Household is within CCRLS service district but not within a member City.
Non-Resident Library Card Fee	\$85.00	Per card	Household is outside of the CCRLS service district.
Non-Resident Visitor Library Card Fee	\$21.50	Per card	Valid for a 3 month period.

Description	Amount	Unit	Notes
West Salem Branch Room Rentals*			
Library Conference Room - 501(c)3 or Government	\$5.00	Per hour	
Library Conference Room - All Others	\$10.00	Per hour	
Main Library Room Rentals*			
Loucks Auditorium - 501(c)3 or Government	\$25.00	Per hour	
Loucks Auditorium - All Others	\$50.00	Per hour	
Conference Room 218 - 501(c)3 or Government	\$5.00	Per hour	
Conference Room 218 - All Others	\$10.00	Per hour	
Plaza Conference Room - 501(c)3 or Government	\$5.00	Per hour	
Plaza Conference Room - All Others	\$10.00	Per hour	
Anderson A Conference Room - 501(c)3 or Government	\$10.00	Per hour	
Anderson A Conference Room - All Others	\$20.00	Per hour	
Anderson B Conference Room - 501(c)3 or Government	\$10.00	Per hour	
Anderson B Conference Room - All Others	\$20.00	Per hour	
Anderson A and B Conference Rooms Combined - 501(c)3 or Government	\$20.00	Per hour	
Anderson A and B Conference Rooms Combined - All Others	\$40.00	Per hour	
Room Rentals*			
Cleaning Charge	\$25.00	Per rental	Minimum charge, actual cost will be charged.

**Library sponsored, or co-sponsored, programs and City departments are exempt from these charges.*

Planning Services

The City's Planning Services ensure current development proposals align with the community's overall vision for Salem. Planning staff engage and inform the community about planning projects and activities and assist applicants during the land use process. Planning Services fees apply to land use applications, annexations, and special requests.

For a number of years, Planning Services has worked toward and achieved the goal of 50 percent cost recovery through regular escalation of fees and increases in demand. In FY 2019, the department is adding two additional planner positions, the cost of which are proposed to be 100 percent recovered. As the result, the rate of escalation for certain planning fees is greater than in recent years.

Fee Changes Proposed for FY 2019

Multiple fees administered by the Community Development Department's Planning Division are proposed to increase by 4.17 percent (Annual Portland-Salem CPI) and incorporate the processing fee into the application fee, to create the new base fee. Ten fees are being increased to better reflect actual costs incurred for the provision of services. The affected fees are pre-application meeting, tree conservation plans, tree variances, all land use verifications, property owner notification lists, subdivision per lot fees, class 2 adjustments, historic commercial and public district major design reviews, and class 3 design review requiring a public hearing. In addition, two new fees are proposed: historic clearance review and driveway approach permit review.

Policy Issues, Exceptions, and Other Special Considerations

Resolution No. 2018-28 rescinds Resolution No. 2017-34.

An Automation Surcharge will be charged on all transactions at a rate of \$2.50 for any billing less than \$50.00, and \$5.00 per billing over \$50.00.

Description	Amount	Unit	Notes
Annexation			
Publication Costs Deposit	\$3,285.00	Each	For voter approved annexations, a minimum deposit is required to cover publications costs with full costs to be charged per SRC Chapter 260.
Voter Approved - Less Than 5 Acres	\$3,515.00	Each	
Voter Approved - Equal or Greater Than 5 Acres	\$5,395.00	Each	
Voter Approved - Less Than 5 Acres With Minor Comprehensive Plan Map and Zone Change	\$4,800.00	Each	\$1,310 of this amount is a base fee for the CPC / ZC. Actual hourly rate for the CPC / ZC will be charged in addition to this fee.
Voter Approved - Equal or Greater Than 5 Acres With Minor Comprehensive Plan Map and Zone Change	\$6,675.00	Each	\$1,310 of this amount is a base fee for the CPC / ZC. Actual hourly rate for the CPC / ZC will be charged in addition to this fee.
Voter Exempt	\$3,515.00	Each	
Voter Exempt With Minor Comprehensive Plan Map and Zone Change	\$4,800.00	Each	\$1,310 of this amount is a base fee for the CPC / ZC. Actual hourly rate for the CPC / ZC will be charged in addition to this fee.
Building Permits			
Planning Review Demolition	\$85.00	Each	
Planning Review Landscape Plan Review and Inspection	\$115.00	Each	Includes one plan review and one inspection.
Planning Review Manufactured Dwelling - Inside Park	\$85.00	Each	
Planning Review Manufactured Dwelling - Outside Park	\$280.00	Each	
Planning Review One / Two Family Deck, Porch, Accessory Structure	\$85.00	Each	
Planning Review One / Two Family Historic Properties / District	\$135.00	Each	
Planning Review One / Two Family New Construction	\$280.00	Each	
Planning Review Other for Projects Not Elsewhere Identified	\$120.00	Per hour	Charged in 15 minute increments. Minimum 15 minute charge.
Planning Review Zoning Inspection	\$115.00	Each	
Planning Review Zoning and Landscape Re-inspection	\$45.00	Each	Per each additional re-inspection.
Planning Review Expedited Plan Review	\$205.00	Per hour	Minimum 1 hour charge.
Planning Review, No Site Plan Review - \$0 to Less Than \$2,000 Valuation	\$85.00	Each	Application fee based on valuation of project.
Planning Review, No Site Plan Review - \$2,000 to Less Than \$10,000 Valuation	\$170.00	Each	Application fee based on valuation of project.

Description	Amount	Unit	Notes
Building Permits, Continued			
Planning Review, No Site Plan Review - \$10,000 to Less Than \$35,000 Valuation	\$210.00	Each	Application fee based on valuation of project.
Planning Review, No Site Plan Review - \$35,000 or Greater Valuation	\$280.00	Each	Application fee based on valuation of project.
Design Review			
Class 1	\$310.00	Each	
Class 2	\$530.00	Each	
Class 3	\$1,200.00	Each	
Design Review - Historic Review			
Commercial District - Minor	\$270.00	Each	
Commercial District - Minor - Awnings	\$120.00	Each	
Commercial District - Minor - Signs	\$89.00	Each	
Commercial District - Major	\$1,200.00	Each	
Commercial Individual Resource - Minor	\$270.00	Each	
Commercial Individual Resource - Major	\$1,200.00	Each	
Public District - Minor	\$270.00	Each	
Public District - Major	\$1,200.00	Each	
Public Individual Resource - Minor	\$270.00	Each	
Public Individual Resource - Major	\$1,200.00	Each	
Residential District - Minor	\$270.00	Each	
Residential District - Major	\$270.00	Each	
Residential Individual Resource - Minor	\$270.00	Each	
Residential Individual Resource - Major	\$270.00	Each	
General Payments			
Appeal	\$250.00	Per appeal	All parties with the exception of Neighborhood Associations..
GIS Wall Map	\$25.00	Each	Fee covers standard maps. For custom maps, please call 503-588-6213.
Modification of Application	10%	Per modification	10% of original application fee plus actual hours will be charged in addition to the base fee. Applications requiring re-notice will incur the additional cost for the Property Owner Notification List fee.
Planning Archive Fees Less Than 11"x17"	\$0.50	Per page	Archiving fee waived if application materials are submitted electronically.
Planning Archive Fees, Equal / Larger Than 11"x17"	\$1.75	Per page	Archiving fee waived if application materials are submitted electronically.

Description	Amount	Unit	Notes
General Payments, Continued			
Planning Miscellaneous Research	\$120.00	Per hour	Charged in 15-minute increments. Minimum 15-minute charge.
Property Owner Notification List	\$45.00	Each	
Public Hearing Sign Deposit	\$25.00	Each	If the public hearing sign is returned in reusable condition, the deposit will be refunded.
Time Extensions - Class 1 and Class 2	\$190.00	Each	
Land Development			
Appeals Expedited Land Division	\$370.00	Each	All parties with the exception of Neighborhood Associations..
Manufactured Dwelling Park Permit	\$7,940.00	Each	Total base cost plus additional \$20 per dwelling in excess of 5.
Manufactured Dwelling Park Subdivision	\$435.00	Each	Total base cost plus additional \$20 per dwelling in excess of 5.
Partition Tentative Plan	\$3,970.00	Each	
Partition Tentative Plan Expedited	\$7,515.00	Each	
Planned Unit Development Tentative Plan	\$6,655.00	Each	Total base cost plus additional \$20 per dwelling / lot in excess of 5.
Planned Unit Development Final Plan	\$585.00	Each	Total base cost plus additional \$20 per dwelling / lot in excess of 5.
Property Boundary Verification	\$330.00	Each	
Property Line Adjustment	\$430.00	Each	
Replat Tentative Plan	\$675.00	Each	
Subdivision Tentative Plan	\$7,780.00	Each	Total base cost plus additional \$20 per lot in excess of 5.
Subdivision Tentative Plan Expedited	\$11,675.00	Each	Total base cost plus additional \$20 per lot in excess of 5.
Urban Growth Preliminary Declaration	\$4,270.00	Each	Total base cost plus additional \$20 per acre in excess of 5.
Urban Service Area Amendment	\$5,395.00	Each	
Validation of Units of Land	\$3,970.00	Each	
Licensing			
Accessory Short-Term Rental License	\$180.00	Each	Fee prorated per SRC 30.025(b).
Accessory Short-Term Rental Renewal	\$180.00	Each	Fee prorated per SRC 30.025(b).
Short-Term Rental License	\$180.00	Each	Fee prorated per SRC 30.025(b).
Short-Term Rental Renewal	\$180.00	Each	Fee prorated per SRC 30.025(b).

Description	Amount	Unit	Notes
Natural Resources			
Tree and Vegetation Removal Permit	\$345.00	Each	
Tree Conservation Plan	\$585.00	Each	
Tree Conservation Plan Adjustment	\$240.00	Each	
Tree Regulation Variance	\$690.00	Each	
Pre-applications			
Pre-Application Conference	\$600.00	Each	
Signs			
Permanent Sign Removal for Repair and Return	\$90.00	Each	
Banner at Liberty Parkade on Liberty Street	\$35.00	Per day	Minimum 5 days required.
Investigation for Work Without Permit		Each	Double permit fee, applicable to work conducted prior to obtaining permit or in violation of sign code, including release of confiscated signs.
Outdoor Advertising Sign	\$985.00	Each	
Outdoor Advertising Sign - Annual Maintenance Inspection Fee	\$155.00	Each	
Permanent Sign - 0 to 32 Square Feet	\$150.00	Each	
Permanent Sign - 32.01 Square Feet to Less Than 50 Square Feet	\$250.00	Each	
Permanent Sign - 50 Square Feet to Less Than 100 Square Feet	\$470.00	Each	
Permanent Sign - 100 Square Feet to Less Than 200 Square Feet	\$665.00	Each	
Permanent Sign - 200 Square Feet to Less Than 300 Square Feet	\$790.00	Each	
Permanent Sign - 300 Square Feet and Greater	\$985.00	Each	
Permanent Sign Structural Face Change	\$90.00	Each	
Re-inspection Fee	\$45.00	Each	Re-inspection fee may be assessed when work for which inspection is called for is not completed or when corrections called for have not been made.
Right-of-Way Sidewalk Sign	\$25.00	Each	Base fee plus additional Public Works Department plan review fee. No inspection requirement.
Sign Adjustment - Class I	\$175.00	Each	
Sign Adjustment - Class 2	\$1,035.00	Each	
Sign Conditional Use	\$2,890.00	Each	
Sign Variance	\$2,890.00	Each	
Temporary Sign Balloon	\$85.00	Each	Valid for 14 days.
Temporary Sign Banner	\$85.00	Each	Valid for 1 month.

Description	Amount	Unit	Notes
Signs, Continued			
Temporary Sign Display for Firework and Christmas Tree Sales	\$85.00	Each	Valid for 1 month.
Temporary Sign Pennant	\$135.00	Each	Valid for 6 months.
Wall Façade for Signs Removal Agreement	\$540.00	Each	
Site Plan Review			
Class 1	\$310.00	Per application	
Class 2 and 3 - \$0 to Less Than \$500,000	\$585.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$500,000 to Less Than \$1 Million	\$870.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$1 Million to Less Than \$1.5 Million	\$1,145.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$1.5 Million to Less Than \$2 Million	\$1,430.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$2 Million to Less Than \$2.5 Million	\$1,710.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$2.5 Million to Less Than \$3 Million	\$1,985.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$3 Million to Less Than \$3.5 Million	\$2,265.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$3.5 Million to Less Than \$4 Million	\$2,545.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$4 Million to Less Than \$4.5 Million	\$2,830.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$4.5 Million to Less Than \$5 Million	\$3,105.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Class 2 and 3 - \$5 Million and Greater	\$3,385.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.

Description	Amount	Unit	Notes
Site Plan Review - Multi-family			
Multi-Family Class 2 and 3 - \$0 to Less Than \$500,000	\$585.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Multi-Family Class 2 and 3 - \$500,000 to Less Than \$1 Million	\$870.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Multi-Family Class 2 and 3 - \$1 Million to Less Than \$2 Million	\$1,145.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Multi-Family Class 2 and 3 - \$2 Million to Less Than \$3 Million	\$1,430.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Multi-Family Class 2 and 3 - \$3 Million to Less Than \$4 Million	\$1,710.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Multi-Family Class 2 and 3 - \$4 Million to Less Than \$4.5 Million	\$1,985.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Multi-Family Class 2 and 3 - \$4.5 Million to Less Than \$5 Million	\$2,265.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Multi-Family Class 2 and 3 - \$5 Million and Greater	\$2,545.00	Per application	Application fee based on valuation of project. An additional charge for the Property Owner Notification List Fee will be added for all Class 3 Site Plan Reviews.
Zoning			
Adjustment - Class 1	\$530.00	Each	
Adjustment - Class 2	\$1,035.00	Each	
Conditional Use	\$2,890.00	Each	
Driveway Approach Permit - Class 1 and Class 2	\$288.00	Each	
Fairview Mixed-Use Plan	\$670.00	Each	
Fairview Mixed-Use Plan Amendment - Minor	\$515.00	Each	
Fairview Mixed-Use Plan Amendment - Major	\$670.00	Each	
Fairview Mixed-Use Refinement Plan	\$670.00	Each	
Fairview Mixed-Use Refinement Plan Amendment - Minor	\$515.00	Each	
Fairview Mixed-Use Refinement Plan Amendment - Major	\$670.00	Each	
Formal Interpretation	\$595.00	Each	

Description	Amount	Unit	Notes
Zoning, Continued			
Historic Clearance Review	\$130.00	Each	
Historic Resource Adaptive Reuse	\$2,720.00	Each	
Historic Resource Demolition - All	\$1,300.00	Each	Includes all types - commercial, public, and residential. Actual hourly rate will be charged in addition to this base fee.
Historic Resource Local Designation		Each	No fee for designation of property.
Historic Resource Local Designation Removal - Class 1	\$295.00	Each	
Historic Resource Local Designation Removal - Class 2	\$665.00	Each	
Land Use Verification Government Agencies	\$130.00	Each	
Land Use Verification Non-Conforming Uses	\$830.00	Each	
Land Use Verification All Others	\$130.00	Each	
Measure 49 Claim Review	\$1,280.00	Each	Actual hourly rate will be charged in addition to this base fee.
Minor Comprehensive Plan Map Amendment	\$1,310.00	Each	Actual hourly rate will be charged in addition to this base fee.
Minor Comprehensive Plan Map Amendment with Zone Change	\$1,310.00	Each	Actual hourly rate will be charged in addition to this base fee.
Neighborhood Center Mixed Use Master Plan - Class 1	\$1,310.00	Each	Actual hourly rate will be charged in addition to this base fee.
Neighborhood Center Mixed-Use Master Plan - Class 2	\$1,310.00	Each	Actual hourly rate will be charged in addition to this base fee.
Neighborhood Center Mixed-Use Master Plan - Class 2 Subsequent Phase	\$1,310.00	Each	Actual hourly rate will be charged in addition to this base fee.
Neighborhood Center Mixed-Use Master Plan - Class 3 First Subarea	\$1,310.00	Each	Actual hourly rate will be charged in addition to this base fee.
Neighborhood Center Mixed-Use Master Plan - Class 3 Subsequent Subarea	\$1,310.00	Each	Actual hourly rate will be charged in addition to this base fee.
Neighborhood Center Mixed-Use Master Plan Amendment - Minor	\$1,310.00	Each	Actual hourly rate will be charged in addition to this base fee.
Neighborhood Center Mixed-Use Master Plan Amendment - Major	\$1,310.00	Each	Actual hourly rate will be charged in addition to this base fee.
Nonconforming Use Extension, Alteration, Expansion or Substitution	\$2,895.00	Each	
Quasi-Judicial Zone Change	\$5,200.00	Each	
Similar Use Determination	\$595.00	Each	
South Waterfront Mixed-Use Zone Development Phasing Plan	\$310.00	Each	
Temporary Use Permit - Class 1	\$55.00	Each	

Description	Amount	Unit	Notes
Zoning, Continued			
Temporary Use Permit - Class 2	\$530.00	Each	
Third Party Plan Review for Wireless	\$305.00	Per structure	Actual hourly rate will be charged in addition to this base fee. A separate base fee will be charged for each structure to which the facilities will be attached..
Variance	\$2,890.00	Each	
Variance Airport Overlay Zone Height	\$310.00	Each	
Willamette Greenway Development Permit - Class 1	\$530.00	Each	
Willamette Greenway Development Permit - Class 2	\$3,035.00	Each	
Wireless Adjustment	\$1,035.00	Per structure	A separate base fee will be charged for each structure to which the facilities will be attached. A separate property owner notification list fee will be charged for each structure to which the facilities will be attached.
Wireless Siting Permit - Class 1	\$585.00	Per structure	A separate base fee will be charged for each structure to which the facilities will be attached.
Wireless Siting Permit - Class 2	\$585.00	Per structure	A separate base fee will be charged for each structure to which the facilities will be attached. A separate property owner notification list fee will be charged for each structure to which the facilities will be attached.
Wireless Siting Permit - Class 3	\$2,895.00	Per structure	A separate base fee will be charged for each structure to which the facilities will be attached. A separate property owner notification list fee will be charged for each structure to which the facilities will be attached.
Wireless Temporary Siting Permit	\$310.00	Per structure	A separate base fee will be charged for each structure to which the facilities will be attached.

Ambulance Transport Services

Pre-Hospital Emergency and Non-Emergency Treatment

Oregon Revised Statute 682.031 authorizes cities to regulate ambulances and emergency medical services providers and stipulates that the regulation does not conflict with other state laws, rules adopted by the Oregon Health Authority, and the county plan for ambulance services and ambulance service areas. Since 2005, the City has contracted with a private ambulance transport provider to meet most of the demand for pre-hospital and non-emergency medical services within Salem. The City Council regulates that rate that may be charged. This regulation applies equally to the Salem Fire Department and any contractors, such as Falck Northwest, the City's contracted ambulance provider.

Fee Changes Proposed for FY 2019

The rate increase for pre-hospital and non-emergency medical services is based on the April-to-April change in the CPI-W for Medical Care. This version of the Consumer Price Index is used because it is directly related to medical services; is less volatile than other price indices, especially those related to transportation; and is directly related to cities of Salem's size in this region. The proposed rate changes is 2.31 percent.

The proposed increase will enable both the City and Falck Northwest to manage increasing financial pressure from factors such as escalating fuel costs and the reimbursement policies of Medicare and Medicaid. By tying increases to a price index, the public is provided rates that are reasonably stable and predictable.

Policy Issues, Exceptions, and Other Special Considerations

Resolution No. 2018-27 rescinds Resolution No. 2017-28.

Resolution No. 2018-27 rescinds Resolution No. 2013-47

Description	Amount	Unit	Notes
Pre-hospital Treatment and / or Transport			
Advanced Life Support 2	\$1,117.00	Per service	Dispatched as Emergency with increased level of Advanced Life Support procedures.
Advanced Life Support 2 Bariatric	\$1,285.00	Per service	Dispatched as Emergency with increased level of Advanced Life Support procedures, transport requires bariatric gurney.
Advanced Life Support Emergency	\$1,058.00	Per service	Dispatched as Emergency with Advanced Life Support procedures.
Advanced Life Support Emergency Bariatric	\$1,217.00	Per service	Dispatched as Emergency with Advanced Life Support procedures, transport requires bariatric gurney.
Advanced Life Support Non Emergency	\$1,058.00	Per service	Dispatched as Non-emergency with Advanced Life Support procedures, transport required bariatric gurney.
Advanced Life Support Non Emergency Bariatric	\$1,217.00	Per service	Dispatched as Non-emergency with Advanced Life Support procedures.
Basic Life Support Emergency	\$900.00	Per service	Dispatched as Emergency, no Advanced Life Support procedures.
Basic Life Support Emergency Bariatric	\$1,035.00	Per service	Dispatched as Emergency, no Advanced Life Support procedures, transport requires bariatric gurney.
Basic Life Support Non Emergency	\$713.00	Per service	Dispatched as Non-emergency, no Advanced Life Support procedures.
Basic Life Support Non Emergency Bariatric	\$820.00	Per service	Dispatched as Non-emergency, no Advanced Life Support procedures, transport requires bariatric gurney.
Advanced Life Support On-Scene Treatment	\$517.00	Per service	Dispatched as Emergency, Advanced Life Support procedures, no transport.
Mileage	\$18.00	Per mile	Charge per mile for the transport distance traveled rounded to the nearest tenth of a mile, beginning from the point of patient pickup to the point of patient's delivery destination.
Extra Attendant	\$51.00	Per service	When a patient's condition warrants the presence of additional medic personnel to assist crew during transport.
Wait Time	\$167.00	Per hour	Waiting time for a patient at a medical facility; charged in half-hour increments after the first half-hour.
Capital FireMed			
Ambulance Subscription Supplemental Insurance	\$60.00	Per subscription	Per year per single person or immediate family. "Immediate family" is defined as mother, father, sister, brother, children, spouse or same sex partners, or other relatives including members of step-family relationships residing in an immediate household.

Fire and Life Safety**Administrative / General**

Among other safety, prevention, and education responsibilities, the Fire and Life Safety Division of the Salem Fire Department reviews all new commercial and multi-family residential (tri-plex and larger) construction plans for compliance as part of the City's building permit process. This includes review for specialty safety systems and final occupancy inspection for fire and life safety code compliance. This fee is assessed as a percent of building fees.

The Fire Department issues annual fire safety permits to businesses containing extra hazardous uses as required by the Uniform Fire Code. The department also collects fees for various use permits (e.g., firework and pyrotechnic displays and special events) and various license fees of facilities required to have Fire Department approval (e.g., day care and residential care facilities).

Administrative fees include public records requests and false alarm fees.

Fee Changes Proposed for FY 2019

New appeal fees were added for Civil Penalties and Enforcement Orders

Policy Issues, Exceptions, and Other Special Considerations

None

Description	Amount	Unit	Notes
Building Permits			
Fire Life Safety Review on State Allowed Plans	40%	Each	40% of the building permit fee.
Fire Dept. Plan Review - Expedited	\$150.00	Per hour	After hours; two hour minimum.
Additional Plans Review - Fire	\$35.00	Per hour	As required by changes, additions, or revisions to approved plans. 30-minute minimum charge.
Fire Safety Inspection			
Special Activity Permit - Special Use	\$112.50	Each	For sale of fireworks; display of fireworks; pyrotechnics special effects; use of explosive and blasting agents; temporary mall use; and tents, canopies, and air-supported structures.
Special Activity Permit - Event Trade Show / Exhibit	\$87.50	Each	
Licensed Facility Inspection Fee	\$75.00	Each	
Environmental Research Fee	\$35.00	Each	
Hazardous Use Permit	\$87.50	Each	When two or more OFC 105.6 permits are issued simultaneously for a single occupancy as defined in OFC 202 and it's adjacent area, the fee for additional permit for a material or process shall be \$50.00.
Below Ground Storage Tank Removal Permit	\$137.50	Each	An additional \$50 for each required re-inspection after the first.
Above Ground Storage Tank Removal Permit	\$62.50	Each	An additional \$50 for each required re-inspection after the third required inspection.
SRC Chapter 58 Authorized Fees	\$75.00	Each	Any fees except those fees identified in this fee schedule.
SRC Chapter 58 Authorized Fees - Processing Fee	\$12.50	Each	Processing fees are applied on all permits except those fees identified in this fee schedule.
Liquefied Petroleum Gas Container Permit Fee (OFC 6101)	\$15.00	Per container	For any container with a water capacity of 1,000 gallons or less.
Liquefied Petroleum Gas Container Permit Fee (OFC 6101)	\$25.00	Per container	For any container with a water capacity of more than 1,000 gallons.
Liquefied Petroleum Gas Container Permit Fee (OFC 6101)	\$15.00	Per containers	For any combination of interconnected containers with an aggregate water capacity of 200 gallons or less. For any combination of interconnected containers with an aggregate water capacity in excess of 200 gallons, each container shall require a separate permit.
Re-inspection of an Liquefied Petroleum Gas Container		Per re-inspection	Whenever re-inspection of an LP gas container is required to insure correction of observed violation of the provisions of the OFC there will be imposed an inspection fee equal to the permit fee associated with the applicable container permit fee.
Re-inspection related to Fire Prevention Code Violations	\$50.00	Per hour	One-half hour minimum charge.
Public Records			
Fire Report Request	\$15.00	Each	Reports and records where specific date and address or case number is given. Includes any staff research and retrieval time.

Description	Amount	Unit	Notes
False Alarm Fee			
False Alarm Fee - First Occurrence		Per occurrence	No fee. During the same calendar year.
False Alarm Fee - Second Occurrence	\$50.00	Per occurrence	During the same calendar year.
False Alarm Fee - Third Occurrence	\$100.00	Per occurrence	During the same calendar year.
False Alarm Fee - Fourth Occurrence	\$150.00	Per occurrence	During the same calendar year.
False Alarm Fee - Fifth Occurrence	\$200.00	Per occurrence	During the same calendar year.
False Alarm Fee - Sixth Occurrence	\$250.00	Per occurrence	During the same calendar year.
Fire - Other			
Suppression of Unlawful Fire Fee, Protection Outside City, and Response to Discharge of Hazardous Waste or Pollutant	\$25.00	Per hour / person	The fee for suppression of an unlawful fire (SRC 58.445), protection outside City (SRC 58.460, ORS 476.280 and 476.290), response to discharge of hazardous material or pollutant (SRC 73.165), or response to a call for assistance arising from an incident involving an occurrence on a transportation route (ORS 478.310) shall be \$25 per hour per person responding to and performing service at the scene of the incident, plus the rates set by the Oregon State Fire Marshal, current Fire Service Mobilization Plan for any and all apparatus responding to incident. These rates will be prorated to the nearest minute with a minimum charge of one-half hour, except that there shall be no charge for a response to a call for assistance arising from an incident involving an occurrence on a transportation route (ORS 478.310) unless the time responding to and performing service at the scene of the incident is at least one-half hour.
Appeal of Enforcement Order	\$270.00	Per appeal	
Appeal of Civil Penalty	\$270.00	Per appeal	

Administrative / General

Unless otherwise specified within an individual department's fee schedule information, the administrative fees of the Legal Department for access to public records through a variety of media are applicable Citywide.

Fee Changes Proposed for FY 2019

None

Policy Issues, Exceptions, and Other Special Considerations

Resolution No. 2018-27 rescinds Resolution No. 2016-13.

Resolution No. 2018-27 rescinds Resolution No. 2018-6.

Description	Amount	Unit	Notes
Public Records			
Photocopy Charges 8 1/2 x 11, 8 1/2 x 14, 11 x 17 B&W	\$0.35	Each	
Photocopy Charges 8 1/2 x 11, 1 1/2 x 14, 11 x 17 Color	\$1.00	Each	
Photocopy Charges Oversized B&W	\$0.50	Each	
Photocopy Charges Oversized Color	\$1.50	Each	
Certified Copies	\$5.00	Each	
Photographs Prints	\$1.00	Each	
Photographs on CD or Other Media	\$20.00	Each	
Copies from Microfilm B&W	\$0.35	Each	
Copies from Microfilm Color	\$1.00	Each	
Copies from Microfilm Converted to Other Media		Each	Actual cost charged by outside vendor.
Cassette tapes, videotapes, CD, DVD, or other media	\$10.00	Each	
Pretrial Discovery	\$20.00	Each	For the first 40 pages, additional pages will be charged at \$.35.
Salem Zone Code - New Subscription	\$15.00	Each	
Salem Zone Code - Updates	\$7.50	Each	
Postage		Per transaction	Actual cost of postage.
Staff Research		Per transaction	Charge based on salary and fringe benefits of employee charged with task, converted to an hourly rate. Charged in 15-minute increments with a 15-minute minimum.
Maps		Each	

Administrative / General**Towing**

Administrative fees for the Police Department reflect the costs for provision of incident reports and name or address searches.

The towing fee covers the administrative costs to the City for tows authorized by Oregon Revised Statutes and Salem Revised Code. The fee is only collected on those vehicles that are subsequently claimed at the Police Department by the vehicle owner. The claimant is required to pay this fee, and in the case of "no insurance" tows, the individual must also provide proof of liability insurance coverage before the vehicle is released. The owner must also pay charges for the towing and storage imposed by the tow company when claiming the vehicle.

Fee Changes Proposed for FY 2019

Adding fees for visa letters, record check letters, and videos.

Policy Issues, Exceptions, and Other Special Considerations

Resolution No. 2018-27 rescinds Resolution No. 2015-60.

Description	Amount	Unit	Notes
Tow Fees			
Tow fees	\$150.00	Per tow	
Police Records			
Incident Reports - Fewer than 25 Pages	\$20.00	Per report	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged additionally. \$10 non-refundable search fee included. No charge for victim for first copy.
Incident Reports - Between 25 and 50 pages	\$30.00	Per report	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged additionally. \$10 non-refundable search fee included. No charge for victim for first copy.
Incident Reports - Over 50 pages	\$50.00	Per report	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged additionally. \$10 non-refundable search fee included. No charge for victim for first copy.
Name and Address Search	\$15.00	Per search	
9-1-1 Audio Tape (where the specific date and address or case number is given)	\$30.00	Per tape	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged additionally.
9-1-1 Audio Tape (where the specific date and address or case number not given)		Per tape	As provided through a general public records request.
Face Sheet of Accident or Dispatch Report to Victim(s) of Accident		Per report	No charge.
Videos	\$10.00	Per video	Plus staff time to research, retrieve, and review the file for possible exemptions and redactions. Charged in 15 minute increments.
Police Other			
Visa Letter	\$22.00	Per letter	
Record Check Letter	\$15.00	Per letter	
Record Check Letter - Notarized	\$20.00	Per letter	
Appeal of Exclusion Notice	\$50.00	Per appeal	

Development Services

Planning and Development Services in the Public Works Department coordinates review of development applications to ensure adequacy of public infrastructure and verifies compliance with applicable regulations. The section reviews plans for compliance with land use applications, public facilities standards, and development requirements. Fees in the schedule consist of plan review and permit fees to support these activities.

Fee Changes Proposed for FY 2019

New fees are proposed for amending the Transportation System Plan, attaching items to streetlight poles, and replacing or installing new streetlight poles. Fees in this section are adjusted annually by the Consumer Price Index rate of 4.17 percent or the Engineering News Record rate of 4.75 percent. Where no adjustment is recommended, the current fee is anticipated to be sufficient to cover the cost of the service provided.

Policy Issues, Exceptions, and Other Special Considerations

General policies for Salem Public Works permit charges and service fees appear on the next three pages.

Salem Public Works Permit Charges and Service Fees

General Policy

Effective July 1, 2018

- A. The fees and charges set out in this Fee Schedule are effective July 1, 2018, and apply to plans and applications submitted or services received after July 1, 2018. Recreation fees are effective January 1, 2018, unless otherwise indicated. The attached fees are adopted under Resolution 2018-27. System Development Charges and Connection Fees are updated annually based on the Salem Revised Code.
- B. Fees and charges must be paid at the time required by the Salem Revised Code for the particular fee. If no time is specified, then the fee must be paid in full prior to the time the City commences work on the application. Minimum fees are due at the time of permit issuance with full cost due upon completion.
- C. All fees and charges set out in this fee schedule are the responsibility of the applicant named on the permit or service form, regardless of ownership of the property involved.
- D. All fees and charges set out in the fee schedule expire as specified in Salem Revised Code. Any fees and charges eligible for extension are subject to an extension fee equal to 25 percent of the original permit or service fee.
- E. The amount of the fees and charges set out in this fee schedule are intended to recover the full costs of administration and inspection of the permitted activity or the service provided. Inspection fees include one inspection, one re-inspection if needed, and a final inspection.
- F. Where; (1) job site conditions or other requirements cause the City's costs to increase by more than 10 percent from the established fee; (2) additional inspections are required beyond those covered by the fee; or (3) the applicant requests a service or inspection not covered by the fee or charge, the City of Salem will base the fee on a determination of the amount of time and materials needed to perform the service or inspection.
- G. If work commences prior to issuance of required permits, an additional fee may be required due to increased costs. The additional fee shall not be more than the original permit fee.
- H. A single Site Development Fee, which includes Site Development Permit Fees, Site Development Plan Review Fees, and Single Family Development fees, is intended to simplify the calculation and collection of applicable fees shown in this fee schedule. Fees noted with an asterisk (*) or plus sign (+) in this fee schedule are not collected individually, but instead are collected through one Site Development Fee, except as follows:
 - 1. In addition to the Site Development Fee, permit and service fees are collected when the development application will be reviewed or the site development approval is issued as follows: (1) plans for multiple buildings on one site are submitted at separate times; (2) plans are submitted or permits are issued separately for foundation, site work, shell, and tenant improvements; or (3) plans are submitted or permits are issued separately for wastewater, water, stormwater, erosion control, street improvements, or additional lane closures.

Salem Public Works Permit Charges and Service Fees

General Policy

Effective July 1, 2018

2. Site Development Fees for building infrastructure projects include the costs for one combined domestic/irrigation meter to serve each property.
 - a. When multiple meters are requested for one project, then additional fees are required to recover the difference in cost between the single meter and multiple meters.
 - b. If the meter fee exceeds the Site Development Permit Fee by 10 percent, then additional fees will be required to recover the difference in costs.
 3. Site Development Fees for subdivisions include all costs for the developer to provide public infrastructure to serve the subdivision, along with inspection and testing of all water, wastewater, and stormwater connections to individual lots. In some cases, existing water or wastewater mains are used to serve individual lots within the subdivision, which requires water meters or wastewater taps to be installed by Public Works staff at an additional fee.
- I. Franchise Utilities are those companies that have a signed agreement with the City of Salem per Salem Revised Code Chapter 35. Franchise permits simplify and combine excavation/fill, erosion control, encroachment, lane closure, and street opening permits to better accommodate the nature of franchise maintenance and construction work. Franchise permits are defined as follows:
1. Franchise maintenance permit: One combined permit approval for a franchise utility project in the existing or future platted right-of-way that includes up to 100 linear feet of boring or excavation and no more than one Type A lane closure.
 2. Franchise construction permit: One combined permit approval for a franchise utility project in the existing or future platted right-of-way that does not meet the definition of a franchise maintenance permit, limited to one Type A or Type B lane closure.
 3. Franchise Maintenance Combination fees: Combination permit fees include Public Works fees that may apply to a specific maintenance project with the exception of expedited and additional time for work in right of way/lane closure permits. Franchise companies have the option of using either the traditional permit fee approach or the combination permit fee approach for all permits during the fiscal year.
- J. Habitat Enhancement fees simplify and combine excavation/fill, erosion control, and floodplain development permits. Normal permit fees apply, except the total fee shall not exceed 10 percent of the project costs.
- K. The City of Salem will give refunds or fee reductions only in the following situations:

Salem Public Works Permit Charges and Service Fees

General Policy

Effective July 1, 2018

1. Applicants may be eligible for a refund of a pro-rata portion of the fees or charges, excluding the automation surcharge, upon request by the applicant if the permit or service order is canceled. The refund amount will be inversely proportional to the work performed by City staff at the time of cancellation. For park rental fees, refunds will be provided only when notice of cancellation is made prior to the cancellation deadline.
 2. Applicants undertaking development that is located in an Enterprise Zone that qualifies for Enterprise Zone benefits will receive a 10 percent reduction on applicable permit fees.
 3. Site development permit fees will be reduced by 10 percent of the site development plan review fee if Public Works staff does not approve or provide written comments that provide a status update to the applicant within 15 working days of the latest submittal of plans.
 4. Fees and charges may be reduced or refunded upon recommendation of the Public Works Director and approval by the City Manager in unusual situations when the fee does not reasonably represent City expenses, where the cost of collecting the fee exceeds the amount of the fee itself, or when an error by City staff causes undue hardship on the applicant.
- L. Expedited services are performed outside the normal timeframes established and are available only as time and staff resources allow.
- M. Plan review and plat review fees are established to cover staff costs for projects that make continual progress from initial application to permit and/or final plat issuance. When projects are delayed over 180 days or when subsequent revisions are not progressing toward completion, City staff may review total City costs for a project and, if City expenses exceed fees collected for the service, require a payment of additional fees prior to continuing review services.

Description	Amount	Unit	Notes
Development Plan Review Fees - Single Family And Duplex			
New Construction (excludes mobile home in park)	\$86.00	Per site	
Addition, Alteration or New Mobile Home in Park	\$43.00	Per site	
Grading, Erosion Control, and / or Excavation Fill	\$86.00	Per site	
Development Plan Review Fees - Commercial, Industrial, Multi-Family			
Site Development Plan Review - Inside City Limits	\$364.00	Per each 0.1 acre of proposed development.	
Site Development Plan Review - Grading, Erosion Control, and/or Excavation Fill	\$121.00	* Per each 0.5 acre of proposed development.	
Development Plan Review Fees - Subdivision Infrastructure			
Site Development Plan Review - Inside City Limits	\$266.00	Per each 0.1 acre of proposed development.	
Site Development Plan Review - Grading, Erosion Control, and/or Excavation Fill	\$121.00	* Per each 0.5 acre of proposed development.	
Development Plan Review Fees - Public Facilities Construction			
Site Development Plan Review - Alley Paving	\$399.00	* Per service	
Site Development Plan Review - Public Facility, Except Major Facilities per SRC 200.005(k)	\$588.00	* Per review	Minimum, or 1% of engineer's estimated cost.
Site Development Plan Review - Major Facilities per SRC 200.005(k)		Per review	Estimate will be made on application. Full cost will be charged.
Development Plan Review Fees - Plat Check / Master Plan			
Condominium	\$797.00	Per check	Minimum per floor plus \$75.00 per unit. Full cost charged.
Lot Line Adjustment	\$485.00	Per check	Minimum per site. Full cost charged.
Partitioning	\$1,718.00	Per check	Minimum per site. Full cost charged.
Post Monumentation Subdivision	\$865.00	* Per check	Minimum per site plus \$55.00 per lot. Full cost charged.
Standard Subdivision and Replat	\$797.00	* Per check	Minimum per site plus \$38.00 per lot. Full cost charged.
Additional Field Survey	\$156.00	Per hour	One hour minimum.

Description	Amount	Unit	Notes
Development Plan Review Fees - Additional / Miscellaneous Review Fees			
Traffic Impact / TPR Analysis (Comp Plan Change or Zone Change)	\$721.00	Each	
Traffic Impact Analysis (Site Plan Review or Subdivision)	\$721.00	* Each	
Other Additional / Miscellaneous Plan Review	\$43.00	Per half hour	Minimum half hour, and fee will be charged in half hour increments.
Request for Installment Payments - Inside City Limits (SDC or Connection Fees)		Per agreement	No fee.
Request for Installment Payments - Outside City Limits (SDC or Connection Fees)	\$130.00	Per agreement	
Elevation Certificate Review	\$86.00	Per building	
Development Permit and Service Fees - All Services			
Site Not Ready	\$123.00	Per occurrence	
Development Permit and Service Fees - Site Development Fees			
Subdivision Infrastructure (Inside City Limits)	\$512.00	Per each 0.1 acre of proposed development.	
Commercial, Industrial, Multi-Family (Inside City Limits)	\$771.00	Per each 0.1 acre of proposed development.	Commercial site development fees are collected in lieu of fees marked with an asterisks (*) symbol.
Single Family (Inside City Limits)	\$587.00	Per site	Single Family site development fees are collected in lieu of fees marked with a plus (+) symbol.
Development Permit and Service Fees - Public Facilities Construction			
Alley Paving	\$384.00	* Per permit	Minimum, or 5% of engineer's estimated construction cost.
Stormwater Facility	\$1,276.00	* Per permit	Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.
Streets	\$1,276.00	* Per permit	Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.
Traffic Signal	\$1,276.00	Per permit	Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.
Wastewater Facility	\$1,276.00	* Per permit	Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.
Water Facility	\$1,276.00	* Per permit	Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.
Major Facilities per SRC 200.005(k)		Per permit	Estimate will be made on application and full cost will be charged.

Description	Amount	Unit	Notes
Development Permit and Service Fees - Stormwater Service			
Service Connection	\$43.00	+/* Per service	
Repair		Per service	No fee.
Treatment or Flow Control Facility	\$86.00	* Per basin	
Disconnect / Cap	\$86.00	* Per service	
Mainline Tap	\$306.00	* Per tap	
Manhole Tap	\$710.00	* Per tap	
TV Inspection Service	\$448.00	* Per inspection	Minimum, or \$1.30 per linear foot, whichever is greater.
TV Inspection Service - Additional	\$228.00	* Per inspection	Minimum, or \$1.30 per linear foot, whichever is greater.
Development Permit and Service Fees - Wastewater Service			
Service Connection - Inside City Limits	\$43.00	+/* Per connection	
Service Connection - Outside City Limits - in Right-of-Way	\$86.00	* Per connection	
Service Connection - Outside City Limits - Private Property	\$43.00	* Per connection	
Repair - Residential		Per service	No fee.
Repair - Commercial	\$43.00	* Per service	
Disconnect / Cap - Permanent	\$1,363.00	Per service	
Disconnect / Cap - Other	\$86.00	Per service	City approval required.
Mainline Tap	\$306.00	Per tap	
Manhole Tap	\$660.00	Per tap	
TV Inspection Service	\$448.00	* Per inspection	
TV Inspection Service - Additional	\$228.00	* Per inspection	

Description	Amount	Unit	Notes
Development Permit and Service Fees - Water Services			
Meter Installation Only - 3/4-inch	\$329.00	+/* Per service	
Meter Installation Only - 1-inch	\$329.00	+/* Per service	
Meter Installation Only - 1.5-inch	\$1,116.00	* Per service	
Meter Installation Only - 2-inch	\$1,404.00	* Per service	
Meter Installation Only - 3-inch	\$5,660.00	* Per service	
Meter Installation Only - 4-inch	\$6,425.00	* Per service	
Meter Installation Only - 6-inch	\$8,930.00	* Per service	
Meter Installation Only - 8-inch		Per service	Estimate will be made on application. Full cost will be charged.
Meter Installation Only - 10-inch		Per service	Estimate will be made on application. Full cost will be charged.
Service Crossing with Meter Installation - 3/4-inch	\$2,162.00	* Per service	
Service Crossing with Meter Installation - 1-inch	\$2,162.00	* Per service	
Service Crossing with Meter Installation - 1.5-inch	\$4,680.00	* Per service	
Service Crossing with Meter Installation - 2-inch	\$5,474.00	* Per service	
Tapping Service for 4-inch Mains	\$1,320.00	* Per service	Minimum, full cost charged.
Tapping Service for 6-inch Mains	\$1,571.00	* Per service	Minimum, full cost charged.
Tapping Service for 8-inch Mains	\$1,850.00	* Per service	Minimum, full cost charged.
Tapping Service for 10-inch Mains	\$2,472.00	* Per service	Minimum, full cost charged.
Tapping Service for 12-inch Mains	\$2,697.00	* Per service	Minimum, full cost charged.
Up to 1-inch Service Crossing Only	\$1,875.00	* Per service	
Over 12-inch and All CC Taps		Per service	Estimate will be made on application. Full cost will be charged.
Fire Flow Test and Report	\$194.00	Per Test	
Fire Hydrant Water Meter Service	\$114.00	Per set / pull / location	Plus water used will be charged at current rates.
Chlorination of Water Mains 4-inch, 6-inch, 8-inch	\$748.00	* First 100 feet	First 100 feet, plus \$.55 for each additional foot. Includes set up and chlorination charge.
Chlorination of Water Mains larger than 8-inches		* Per Service	Estimate will be made on application. Full cost will be charged.
Lab Analysis of Water Samples	\$30.00	* Per sample	Minimum one sample per connection.

City of Salem Master Fee Schedule - FY 2019

Section 6: Public Works - Development Services

Description	Amount	Unit	Notes
Development Permit and Service Fees - Site Preparation			
Commercial - Community Determination Letter	\$86.00	Per project	
Commercial - Floodplain Development Permit (Ground Disturbing Activity)	\$86.00	Per project	
Commercial - Floodplain Development Permit (Non-Ground Disturbing Activity)		Per project	No fee.
Commercial - Floodplain Development Permit (Underground Utility Installation)		Per project	No fee.
Commercial - Floodplain Development Variance	\$2,659.00	Each	
Commercial - Letter of Map Change Community Acknowledgement: (FEMA MT-EZ Form)	\$86.00	Each	
Commercial - Letter of Map Change Community Acknowledgement: (FEMA MT-1 Form)	\$363.00	Each	
Commercial - Letter of Map Change Community Acknowledgement: (FEMA MT-2 Form)	\$363.00	Each	Minimum, full cost charged.
Commercial - Letter of Map Change Community Acknowledgement: (Habitat Enhancement)		Each	Varies, see General Policy (J).
Commercial - Erosion Control	\$258.00	* Per Site	
Commercial - Grading and / or Excavation Fill (100 cu. yds. or less)	\$86.00	* Per site	
Commercial - Grading and / or Excavation Fill (101 to 1,000 cu. yds.)	\$222.00	* Per site	
Commercial - Grading and / or Excavation Fill (1,001 to 10,000 cu. yds.)	\$455.00	* Per site	
Commercial - Grading and / or Excavation Fill (10,001 to 100,000 cu. yds.)	\$1,030.00	* Per site	
Commercial - Grading and / or Excavation Fill (Over 100,000 cu. yds.)	\$1,518.00	* Per site	
Commercial - Habitat Enhancement		Per site	Varies, see General Policy (J).
Commercial - Landslide Hazard Permit		Per permit	No fee.
Single Family / Duplex - Grading, Erosion Control and / or Excavation Fill	\$86.00	+ Per site	
Single Family / Duplex - Large Home Garden / Landscaping	\$43.00	Per site	

City of Salem Master Fee Schedule - FY 2019

Section 6: Public Works - Development Services

Description	Amount	Unit	Notes
Transportation Permit and Service Fees - Driveway / Sidewalk Permits			
Class 2 Driveway Access Permit	\$288.00	Per site	
Driveway / Sidewalk Variance	\$288.00	Per site	
Driveway Closure (Residential)	\$86.00	Per site	
Driveway Repair		Per repair	No fee.
New / Replace Driveway or Closure (Commercial)	\$86.00	* Per access	
New / Replace Sidewalk (Commercial) - First 100 Feet	\$86.00	* Per first 100 feet	For first 100 feet, each additional foot is \$.72.
New / Replace Sidewalk, Driveway, or Both (Residential)	\$86.00	+ Per site	
Sidewalk Repair		Per repair	No fee.
Transportation Permit and Service Fees - Street / Right-of-Way Permits			
Street Opening - Collector / Arterial Streets	\$282.00	* Per street cut	Available only to Contractor bonded with the City.
Street Opening - Local Streets	\$189.00	* Per street cut	Available only to Contractor bonded with the City.
Traffic Lane Closures / Working in Right-of-Way - 1 Lane Arterial - Type B	\$362.00	Per closure	Valid for 30 closure days within a 30-day period. Requires Traffic approval/inspector managed traffic control.
Traffic Lane Closures / Working in Right-of-Way - 1 Lane Collector - Type B	\$181.00	Per closure	Valid for 10 closure days within a 30-day period.
Traffic Lane Closures / Working in Right-of-Way - 2+ Lanes Arterial Lane - Type B	\$484.00	Per closure	Valid for 30 closure days within a 30-day period. Requires Traffic approval/inspector managed traffic control.
Traffic Lane Closures / Working in Right-of-Way - 2+ Lanes Collector Lane - Type B	\$242.00	Per closure	Valid for 10 closure days within a 30-day period.
Traffic Lane Closures / Working in Right-of-Way - Collector / Arterial maintaining all travel lanes - Type A	\$86.00	* Per closure	Valid for 30 days.
Traffic Lane Closures / Working in Right-of-Way - Local Street, ROW, Lane or Alley - Type A	\$86.00	* Per closure	Valid for 30 days.
Traffic Lane Closures / Working in Right-of-Way - Sidewalk Repair - Type A		Per closure	No fee, valid for 30 days.
Traffic Lane Closures / Working in Right-of-Way - Sidewalk Replacement / Closure - Type A	\$43.00	* Per closure	Valid for 30 days.
Expedited Traffic Lane Closures / Working in the Right-of-Way: 1 Lane Collector - Type B	\$362.00	Per closure	Valid for 10 closure days within a 30-day period.
Expedited Traffic Lane Closures / Working in the Right-of-Way: 2+ Lanes Collector Lane - Type B	\$484.00	Per closure	Valid for 10 closure days within a 30-day period.
Expedited Traffic Lane Closures / Working in the Right-of-Way: Collector/Arterial maintaining all travel lanes - Type A	\$172.00	Per closure	Valid for 30 days.

Description	Amount	Unit	Notes
Transportation Permit and Service Fees - Street / Right-of-Way Permits, Continued			
Expedited Traffic Lane Closures / Working in the Right-of-Way: Local Street, ROW, Lane or Alley - Type A	\$172.00	Per closure	Valid for 30 days.
Expedited Traffic Lane Closures / Working in the Right-of-Way: Sidewalk - Repair - Type A	\$43.00	Per closure	Valid for 30 days.
Expedited Traffic Lane Closures / Working in the Right-of-Way: Sidewalk - Replacement - Type A	\$86.00	Per closure	Valid for 30 days.
House Move Plan Review	\$69.00	Each	
House Move Support - Class I	\$75.00	Per application	Minimum, full cost charged.
House Move Support - Class II and III	\$230.00	Per application	Minimum, full cost charged.
Sign Review - Ground Mounted Signs	\$118.00	Per service	
Sign Review - Street Directional Signs	\$47.00	Per sign	
Art Wrap Permit	\$80.00	Per utility box	
Right-of-Way Sidewalk Sign Permit	\$42.00	Per sign	
Street Sign Annual Maintenance	\$48.00	Per sign per year	
Awning Over Public Sidewalk	\$42.00	Per awning	
Petition for Street Naming	\$1,684.00	Per petition	Minimum, full cost charged.
Petition for Vacation of Public Property	\$3,917.00	Per petition	Minimum, full cost charged.
Amendment to Transportation System Plan	\$1,600.00	Per amendment	Minimum, full cost charged.
Right-of-Way Encroachment Filing - Permanent or Temporary	\$332.00	Per filing	
Encroachment Permit - Single Family / Duplex Residential	\$74.00	Per permit	Permanent, fixed, or temporary.
Encroachment Permit - Permanent / Fixed Structure - Appendages, Projections, and Roof Overhangs Above the Third Floor	10%	Percent	10% of the main floor level fee, but in no case less than \$109 (total fees for fixed encroachments shall not exceed \$1,112).
Encroachment Permit - Permanent / Fixed Structure - Appendages, Projections, and Roof Overhangs Between the Second and Third Floor	20%	Percent	20% of the main floor level fee, but in no case less than \$109 (total fees for fixed encroachments shall not exceed \$1,112).
Encroachment Permit - Permanent / Fixed Structure - Footing Below Grade, Basements, and Vaults	20%	Percent	20% of the main floor level fee, but in no case less than \$109 (total fees for fixed encroachments shall not exceed \$1,112).

Description	Amount	Unit	Notes
Transportation Permit and Service Fees - Street / Right-of-Way Permits, Continued			
Encroachment Permit - Permanent / Fixed Structure - Non-single Family Residential Property	8%	Percent	8% of the street ROW value occupied at the main floor level, but not less than \$109 (total fees for fixed encroachments shall not exceed \$1,112).
Encroachment Permit - Temporary / Nonfixed Structure - Non-single Family Residential Property	8%	Percent	8% of the street ROW value occupied at the main floor level, but not less than \$109.
Encroachment Permit - Groundwater Monitoring	\$194.00	Per permit	
Transit Stop Equipment		Per permit	.
Attachment to City-owned Streetlight Poles - Annual Fee	\$250.00	Per pole per year	
Attachment to City-owned Streetlight Poles - Application	\$100.00	Per filing	
Installation of New Streetlight Pole	\$1,000.00	Per pole	Credit from City; requires annual attachment fee.
Replacement Streetlight Pole (if 10 years or more to end of pole life)	\$1,000.00	Per pole	Credit from City; requires annual attachment fee.
Replacement Streetlight Pole (if less than 10 years to end of pole life)		Per pole	Credit from City; requires annual attachment fee.
Other Development Permit and Service Fees - Franchise Utility Fees			
Franchise Utilities Construction Review	\$86.00	Per service	
Franchise Utility Maintenance Permit	\$120.00	Per project	See General Policy (I).
Franchise Utility City Capital Improvement Project Permit		Per project	No fee. See General Policy (I).
Franchise Utility Construction Permit	\$448.00	Per project	Minimum per project, see General Policy (I).
Franchise Utility Annual Type A Closures Permit	\$2,855.00	Per Year	

Description	Amount	Unit	Notes
Miscellaneous Permits and Fees			
Development District Agreement or Amendment	\$5,528.00	Per agreement	
Reimbursement District Agreement or Amendment	\$5,528.00	Per agreement	
Other Agreement or Amendment	\$286.00	* Each	Minimum, full cost charged.
Temporary Facilities Expansion		Per application	Estimate will be made on application. Full cost will be charged.
Additional Inspection Fee	\$86.00	Per inspection	Any inspection above minimum, regardless of permit type.
Expedited Inspection Surcharge	\$86.00	Per inspection	See General Policy (L).
Youth Environmental Education Program (YEED) - After School Program	\$25.00	Per hour	
Youth Environmental Education Program (YEED) - Class Fee	\$25.00	Per class presentation	
Youth Environmental Education Program (YEED) - Field Trip Fee (Discovery Hike)	\$6.00	Per student / field trip	
Youth Environmental Education Program (YEED) - Title 1 Schools Field Trip Fee (Discovery Hike)	\$4.00	Per student / field trip	
Electronic Recording of Documents with County Recorder - First page	\$53.00	Per filing	
Electronic Recording of Documents with County Recorder - Each additional page	\$5.00	Per page	
Scanning plans to PDF - Sizes up to and including 11" x 17"	\$1.00	Per sheet	
Scanning plans to PDF - Sizes larger than 11" x 17"	\$2.00	Per sheet	
Bike Locker Rental - Quarterly Rental	\$18.00	Per locker	
Bike Locker Rental - Semi Annual Rental	\$30.00	Per locker	
Bike Locker Rental - Rental key deposit	\$45.00	Per locker	

Description	Amount	Unit	Notes
Development Permit and Service Fees - Street Tree Fees			
Voluntary Tree Planting by Owner		Per tree	No fee.
Voluntary Tree Planting by City - Bare Root Planting	\$54.00	Per tree	
Voluntary Tree Planting by City - Balled and Burlapped Planting	\$145.00	Per tree	
Annual Franchise Tree Pruning	\$513.00	Per year	
Construction Project in Critical Tree Zone	\$86.00	Per project	
Sidewalk Repair within Critical Tree Zone		Per project	No fee.
Tree Removal - No Alternatives Analysis	\$128.00	Per tree	\$40 each additional tree.
Tree Removal - Alternatives Analysis	\$214.00	Per tree	\$40 each additional tree.
Fee in Lieu of Required Planting	\$268.00	Per tree	
Tree Treatment	\$43.00	Per project	
Collection of Biological Plant Material	\$54.00	Per project	
Removal of Protection Device	\$43.00	Per project	
Tree Pruning	\$43.00	Per project	
Variance	\$550.00	Per case	
Appeal	\$550.00	Per case	
Development Permit and Service Fees - Street Tree Fees: Decorative Lighting Permit			
1 to 5 Trees	\$48.00	Per application	
6 to 10 Trees	\$65.00	Per application	
11 to 20 Trees	\$80.00	Per application	
21 to 50 Trees	\$181.00	Per application	

Parks and Recreation

Parks and Recreation fees include rental of all park facilities, community event support, softball and adult recreation programs, youth recreation, and Center 50+.

Fee Changes Proposed for FY 2019

The following fees are proposed:

- | | |
|--|---|
| ' Multi-day concessions at community events | ' 18-week leagues for softball and kickball |
| ' Non-profit facility rental for tournaments | ' Lapidary saw fees at Center 50+ |
| ' Special use permit with minimal impact | ' Additional room rental services at Center 50+ |

Most Recreation fees are proposed to be adjusted by the Consumer Price Index of 4.17 percent. Fees at Center 50+ are not proposed for increases in FY 2019.

Policy Issues, Exceptions, and Other Special Considerations

To avoid mid-season adjustments, most youth recreation fees are proposed to be effective January 1, 2019, except when noted as being effective July 1, 2018. Park Facility and Special Event fees are effective July 1, 2018.

Fees set by another entity, such as a national softball association, and collected by City of Salem, are included in the proposed schedule and are noted accordingly.

Fees set by contract through a competitive bidding process for recreation activities or classes are included in the proposed schedule at the current rate and identified as variable. The City reserves the right to cancel classes when minimum enrollment has not been met. Cancelled classes will be issued full refunds.

If the Public Works Recreation Specialist approves a special circumstance; a partial refund may be issued after the first class. An administration charge of 50 percent of the registration fee will be assessed on refunds.

City of Salem residents may qualify for Program Fee Waivers.

The City Manager may authorize a special facility use fee or waiver for a City Facility based on an intergovernmental agreement or an agreement with a non-profit entity.

Description	Amount	Unit	Notes
Artisan Shops			
Lapidary Orientation	\$30.00	Per session	Seven - three hour classes, required for use of lapidary equipment.
Lapidary Saw - 9 Inch Blade	\$1.50	Per hour	
Lapidary Saw - 16 Inch Blade	\$2.00	Per hour	
Lapidary Saw - High Speed Polisher	\$3.00	Per hour	
Woodshop	\$3.00	Per day	
Lifelong Learning			
Woodcarving Open Lab	\$3.00	Per day	Each Friday, price under contract with vendor and subject to change.
Woodcarving Class	\$15.00	Per class	Each Saturday, price under contract with vendor and subject to change.
Woodcarving - Daytime	\$7.00	Per class	
Joy of Painting Workshop	\$35.00	Per workshop	Price under contract with vendor and subject to change.
Joy of Painting Workshop - Supplies	\$15.00	Per workshop	Price under contract with vendor and subject to change.
Watercolors	\$3.00	Per class	
Pine Needle Basket	\$35.00	Per session	Price under contract with vendor and subject to change.
Stamping	\$8.00	Per class	Price under contract with vendor and subject to change.
Various Courses / Seminars	\$30.00	Per course	Five week Courses / Seminars.
One-Day Workshop	\$5.00	Per workshop	Price under contract with vendor and subject to change.
History - Various Topics	\$30.00	Per session	Price under contract with vendor and subject to change.
Spanish Beginning - 10 Weeks	\$100.00	Per session	Price under contract with vendor and subject to change.
Spanish Intermediate I and II - 8 Weeks, Additional Cost for Textbook	\$80.00	Per session	Price under contract with vendor and subject to change.
Beginning Ukulele	\$56.00	Per session	Price under contract with vendor and subject to change.
Beginning Ukulele - Instructor Fee	\$5.00	One time fee	Price under contract with vendor and subject to change.
Intermediate Ukulele	\$56.00	Per session	Price under contract with vendor and subject to change.
Intermediate Ukulele - Instructor Fee	\$5.00	One time fee	Price under contract with vendor and subject to change.

Description	Amount	Unit	Notes
Lifelong Learning, Continued			
Beginning Ukulele Note Reading Class	\$56.00	Per session	Price under contract with vendor and subject to change.
Beginning Ukulele Note Reading Class - Instructor Fee	\$5.00	One time fee	Price under contract with vendor and subject to change.
Beginning Guitar - 10 Weeks	\$100.00	Per session	Price under contract with vendor and subject to change.
Intermediate Guitar - 10 Weeks	\$100.00	Per session	Price under contract with vendor and subject to change.
Writing Techniques	\$40.00	Per term	Price under contract with vendor and subject to change.
Miscellaneous Personal Enhancement	\$3.00	Per contract hour / session / class	Price under contract with vendor and subject to change.
Fitness			
Memberships Monthly	\$20.00	Per month	
Memberships Annual	\$150.00	Per year	
Line Dancing	\$3.00	Per class	
Clogging - 10 Classes	\$30.00	Per session	Punch card.
Non-Impact Aerobics - 8 Classes	\$65.00	Per session	Punch card.
Non-Impact Aerobics - Drop In	\$10.00	Per class	
Pace	\$3.00	Per class	
Tai Chi - 16 Classes	\$70.00	Per session	Punch card.
Tai Chi - Drop In	\$5.00	Per class	
Yoga - 16 Classes	\$65.00	Per session	Punch card.
Yoga - Drop In	\$5.00	Per class	
Zumba - 10 Classes	\$35.00	Per session	Punch card.
Zumba - Drop In	\$5.00	Per class	
Belly Dancing - 10 Classes	\$60.00	Per session	Punch card.
Belly Dancing - Drop In	\$7.00	Per class	

Description	Amount	Unit	Notes
Health and Wellness			
Haircuts	\$12.00	Per each	Price under contract with vendor and subject to change.
Massage - Chair	\$15.00	Per each	Price under contract with vendor and subject to change.
Massage - Half Hour	\$30.00	Per each	Price under contract with vendor and subject to change.
Massage - 1 Hour	\$45.00	Per each	Price under contract with vendor and subject to change.
Nutrition - The Mediterranean Diet	\$20.00	Per session	Price under contract with vendor and subject to change.
Among Friends Adult Day Respite Program	\$45.00	Per session	Price under contract with vendor and subject to change.
Time with Friends	\$25.00	Per session	Price under contract with vendor and subject to change.
Room Rentals			
Application Fee	\$15.00	Per event	For all room rentals.
Lecture Hall	\$40.00	Per hour	Weekday during business hours; additional charge of \$15 per hour outside of business hours.
Great Hall - Half	\$80.00	Per hour	Weekday during business hours; additional charge of \$15 per hour outside of business hours.
Great Hall - Full	\$110.00	Per hour	Weekday during business hours; additional charge of \$15 per hour outside of business hours.
Room Rental - Respite Room, Class A, or Class B	\$35.00	Per hour	Weekday during business hours; additional charge of \$15 per hour outside of business hours.
Room Rental Discount Non-Profit		Per rental	20% discount on room rentals for non-profit agencies.
Room Rental Discount Annual Agreement		Per rental	10% discount when 10 or more rental dates are paid in advance.
Alcohol Permit Fee	\$15.00	Per event	For events with alcoholic beverages.
Cleaning Fee - Whole Auditorium	\$350.00	Per event	For events with food or drinks.
Cleaning Fee - Half Auditorium	\$250.00	Per event	For events with food or drinks.
Equipment Use	\$15.00	Per event	Tables, chairs, coffee pots, audio visual equipment as part of room rental.
Kitchen Use Fee	\$100.00	Per event	Ovens, refrigerator, preparation areas as part of room rental.

Description	Amount	Unit	Notes
Special Events			
Hot Air Balloon Permit	\$22.00	Per day	Special use permit fee also applies.
Model Rockets Permit Fee	\$22.00	Per permit	Approved permit from the Salem Fire Department required.
Load In / Load Out Rates Prior to Event	\$217.00	Per day	
Load In / Load Out Rates After Event - Days 1 and 2	\$217.00	Per day	
Load In / Load Out Rates After Event - Each Day After Day 2	\$325.00	Per day	
Daily Concessions Fee	\$32.00	Per day	May be waived for mobile food units licensed by the City of Salem.
Multiple Day Concessions Fee	\$107.00	Per event / year	Must be part of an approved special event exceeding three dates in a calendar year.
Multiple Day Concessions Fee - 1 to 10 Vendors	\$32.00	Per vendor / day	Must be part of an approved special event exceeding three dates in a calendar year. Permittee is responsible for assimilating and providing all City, County, and OLCC required permits, fees, and insurance as outlined by the City.
Multiple Day Concessions Fee - 11 to 20 Vendors	\$22.00	Per vendor / day	Must be part of an approved special event exceeding three dates in a calendar year. Permittee is responsible for assimilating and providing all City, County, and OLCC required permits, fees, and insurance as outlined by the City.
Multiple Day Concessions Fee - 21 or More Vendors	\$12.00	Per vendor / day	Must be part of an approved special event exceeding three dates in a calendar year. Permittee is responsible for assimilating and providing all City, County, and OLCC required permits, fees, and insurance as outlined by the City.
Vendor in City Parks Fee	\$54.00	Per month	Plus permit application / processing fee.
Parade / Community Event Within Public Right-of-Way - 1 Lane Collector / Arterial	\$181.00	Per event	Additional City staff costs charged if required to close and reopen public rights-of-way, direct / manage pedestrian or vehicular traffic, clean up of litter or other debris left on the public rights-of-way.
Parade / Community Event Within Public Right-of-Way - 2 or More Lanes Collector / Arterial	\$242.00	Per event	Additional City staff costs charged if required to close and reopen public rights-of-way, direct / manage pedestrian or vehicular traffic, clean up of litter or other debris left on the public rights-of-way.

Description	Amount	Unit	Notes
Special Events, Continued			
Community Event National Night Out		Per event	No fee charged for neighborhood street closures for related events occurring on the nationally recognized day.
Community Event Lemonade Stand Day Concessions Permit		Per event	No fee charged for park use permits or daily concessions fee for related events occurring on the nationally recognized day.
Community Event Make Music Day		Per event	No fee charged for park use or park sound permits for related events occurring on the nationally recognized day.
Irrigation Locate	\$53.00	Per area	
Miscellaneous Permits and Fees			
Outdoor Movie Screen Rental	\$534.00	Per use	Calculation based on four staff working a four hour time period. Additional city labor and fleet costs may be charged. Fee does not include audio/visual production.
Commercial Photography Activities Still Photography	\$53.00	Per year	Plus permit application / processing fee. News production, cable access, PSA production, or company providing promotion for the City of Salem are exempt.
Commercial Photography Activities Film / Video Photography	\$107.00	Per day	Plus permit application / processing fee. News production, cable access, PSA production, or company providing promotion for the City of Salem are exempt.
Commercial Photography Activities Long-Term Shoot	\$140.00	Per day	Considered special use area permit. If applicable, City staff / services cost recovery will be billed to user.
Special Use Permit Including Walks / Runs	\$140.00	Per day / park	Plus permit application / processing fee.
Special Use Permit Minimal Impact	\$27.00	Per event	Minimal impact / negligible use of space.
Permit Application / Processing Fees	\$22.00	Per each	15 days or more prior to event. Non-refundable, excludes Pringle Hall and Riverfront Park facility rentals.
Permit Application / Processing Fees (expedited)	\$43.00	Per each	Less than 15 business days prior to event. Non-refundable, excludes Pringle Hall and Riverfront Park facility rentals.
Alcohol Permit	\$53.00	Per event	
Ballfield Rental for Facilities Outside Wallace Softball Complex - Hourly	\$23.00	Per field	Plus permit application / processing fee. Excludes tournaments coordinated through City of Salem softball staff and held fully or partially outside the Wallace Softball Complex.
Ballfield Rental for Facilities Outside Wallace Softball Complex - 2-Day Tournament	\$359.00	Per field	Plus permit application / processing fee. Excludes tournaments coordinated through City of Salem softball staff and held fully or partially outside the Wallace Softball Complex.

Description	Amount	Unit	Notes
Miscellaneous Permits and Fees, Continued			
Ballfield Rental for Facilities Outside Wallace Softball Complex - 3-Day Tournament	\$561.00	Per field	Plus permit application / processing fee. Excludes tournaments coordinated through City of Salem softball staff and held fully or partially outside the Wallace Softball Complex.
Ballfield Rental for Facilities Outside Wallace Softball Complex - Tournaments (Nonprofits)	\$214.00	Per day / Park	Park with more than one field. Applies to tournaments hosted by non-profits with out-of-town participants. Plus permit application / processing fee.
Ballfield Rental for Facilities Outside Wallace Softball Complex - Tournaments (Nonprofits)	\$107.00	Per day / Park	Park with single field. Applies to tournaments hosted by non-profits with out-of-town participants. Plus permit application / processing fee.
Disc Golf / Tennis / Pickleball Tournaments - Hourly Rate	\$14.00	Per hour / Park	Plus permit application / processing fee.
Disc Golf / Tennis / Pickleball Tournaments - Tournament Rate	\$140.00	Per day / Park	Plus permit application / processing fee.
Tennis Court Rental Including Pickleball Use	\$14.00	Per hour / court	Plus permit application / processing fee.
Bush Park Amphitheater	\$27.00	Per hour	Four hour minimum.
Bush Park Rose Garden	\$27.00	Per hour	Two hour minimum.
Bush Park Lower Lefelle Picnic Site	\$27.00	Per hour	Four hour minimum.
Cascades Gateway Beaver Grove	\$32.00	Per hour	Four hour minimum.
Cascades Gateway Blue Gill A	\$27.00	Per hour	Four hour minimum.
Cascades Gateway Blue Gill B	\$27.00	Per hour	Four hour minimum.
Minto-Brown Island Park	\$27.00	Per hour	Four hour minimum.
Woodmansee Park Shelter	\$27.00	Per hour	Four hour minimum.
River Road Park Shelter	\$32.00	Per hour	Four hour minimum.
Pringle Hall Permit Application / Processing Fee	\$56.00	Per each	15 business days or more prior to event. Non-refundable.
Pringle Hall Permit Application / Processing Fee (expedited)	\$113.00	Per each	Less than 15 business days prior to event. Non-refundable.
Pringle Hall Large Meeting Room - Monday through Thursday	\$43.00	Per hour	
Pringle Hall Small Meeting Room - Monday through Thursday	\$30.00	Per hour	
Pringle Hall Entire Facility - Monday through Thursday	\$73.00	Per hour	
Pringle Hall Entire Facility - Monday through Thursday	\$615.00	Per day	

Description	Amount	Unit	Notes
Miscellaneous Permits and Fees, Continued			
Pringle Hall Entire Facility - Friday through Sunday	\$96.00	Per hour	Four hour minimum.
Pringle Hall Entire Facility - Friday through Sunday	\$818.00	Per day	
Pringle Hall Refundable Security Deposit	\$214.00	Per use	
Riverfront Park Permit Application / Processing Fee	\$56.00	Per area	15 business days or more prior to event. Non-refundable.
Riverfront Park Permit Application / Processing Fee (expedited)	\$113.00	Per area	Less than 15 business days prior to event. Non-refundable.
Riverfront Park North Meadow, Boat Dock or Dock Overlook - No Sales	\$27.00	Per hour	Events open to the public without sales, admission fees, or concessions.
Riverfront Park North Meadow, Boat Dock or Dock Overlook - Private Use	\$321.00	Per day	Events closed to the public, with or without a fee (i.e. catered private parties, conventions, company picnics, etc.).
			Commercial Events: the purpose of the event is to distribute information and / or introduce a product that may result in any future donations or sales, Sales: events where concessions and / or sales are part of the event, or Runs, walks, contests: where entry fees are charged in order to participate and the end event is combined with a festival type event (beer gardens, band or similar activity).
Riverfront Park North Meadow, Boat Dock or Dock Overlook - Commercial Sales	\$534.00	Per day	
			Riverfront Park Only: Runs / walks / contests where entry fees are charged in order to participate and race memorabilia may be sold on site. Race memorabilia is limited to T-shirts / sweatshirts or the race related items which have a per item cost of \$20.00 or less.
Riverfront Park North Meadow, Boat Dock or Dock Overlook - Contests / Walks / Runs	\$171.00	Per event	
			Events open to the public without sales, admission fees, or concessions.
Riverfront Park South Meadow - No Sales	\$53.00	Per hour	
Riverfront Park South Meadow - Private Use	\$534.00	Per day	Events closed to the public, with or without a fee (i.e. catered private parties, conventions, company picnics, etc.).
			Commercial Events: the purpose of the event is to distribute information and / or introduce a product that may result in any future donations or sales, Sales: events where concessions and/or sales are part of the event, or Runs, walks, contests: where entry fees are charged in order to participate and the end event is combined with a festival type event (beer gardens, band or similar activity).
Riverfront Park South Meadow - Commercial Sales	\$1,069.00	Per day	
			Riverfront Park Only: Runs / walks / contests where entry fees are charged in order to participate and race memorabilia may be sold on site. Race memorabilia is limited to T-shirts / sweatshirts or the race related items which have a per item cost of \$20.00 or less.
Riverfront Park South Meadow - Contests / Walks / Runs	\$171.00	Per event	

Description	Amount	Unit	Notes
Miscellaneous Permits and Fees, Continued			
Riverfront Park Amphitheater - No Sales	\$53.00	Per hour	Events open to the public without sales, admission fees, or concessions.
Riverfront Park Amphitheater - Private Use	\$427.00	Per day	Events closed to the public, with or without a fee (i.e. catered private parties, conventions, company picnics, etc.).
Riverfront Park Amphitheater - Commercial Sales	\$1,069.00		Commercial Events: the purpose of the event is to distribute information and / or introduce a product that may result in any future donations or sales, Sales: events where concessions and / or sales are part of the event, or Runs, walks, contests: where entry fees are charged in order to participate and the end event is combined with a festival type event (beer gardens, band or similar activity).
Riverfront Park Amphitheater - Contests / Walks / Runs	\$171.00	Per event	Riverfront Park Only: Runs / walks / contests where entry fees are charged in order to participate and race memorabilia may be sold on site. Race memorabilia is limited to T-shirts / sweatshirts or the race related items which have a per item cost of \$20.00 or less.
Riverfront Park Rotary Pavilion - No Sales	\$38.00	Per hour	Events open to the public without sales, admission fees, or concessions. Four hour minimum.
Riverfront Park Rotary Pavilion - Private Use	\$38.00	Per hour	Events closed to the public, with or without a fee (i.e. catered private parties, conventions, company picnics, etc.). Four hour minimum.
Riverfront Park Rotary Pavilion - Commercial Sales	\$534.00	Per day	Commercial Events: the purpose of the event is to distribute information and / or introduce a product that may result in any future donations or sales, Sales: events where concessions and / or sales are part of the event, or Runs, walks, contests: where entry fees are charged in order to participate and the end event is combined with a festival type event (beer gardens, band or similar activity).
Riverfront Park Rotary Pavilion - Contests / Walks / Runs	\$171.00	Per event	Riverfront Park Only: Runs / walks / contests where entry fees are charged in order to participate and race memorabilia may be sold on site. Race memorabilia is limited to T-shirts / sweatshirts or the race related items which have a per item cost of \$20.00 or less.
Riverfront Park Other - No Sales	\$27.00	Per hour	Events open to the public without sales, admission fees, or concessions. Four hour minimum. Areas used as event sites, including parking lots.

Description	Amount	Unit	Notes
Miscellaneous Permits and Fees, Continued			
Riverfront Park Other - Private Use	\$321.00	Per day	Events closed to the public, with or without a fee (i.e. catered private parties, conventions, company picnics, etc.). Four hour minimum. Areas used as event sites, including parking lots.
Riverfront Park Other - Commercial Sales	\$534.00	Per day	Commercial Events: the purpose of the event is to distribute information and / or introduce a product that may result in any future donations or sales, Sales: events where concessions and / or sales are part of the event, or Runs, walks, contests: where entry fees are charged in order to participate and the end event is combined with a festival type event (beer gardens, band or similar activity). Areas used as event sites, including parking lots.
Riverfront Park Other - Contests / Walks / Runs	\$171.00	Per event	Runs / walks / contests where entry fees are charged in order to participate and race memorabilia may be sold on site. Race memorabilia is limited to T-shirts / sweatshirts or the race related items which have a per item cost of \$20.00 or less. Areas used as event sites, including parking lots.

Description	Amount	Unit	Notes
Sports Programs			
COUNTRY Kids Relay	\$50.00	Per school	
Summer Parks Program	\$40.00	Per participant	Approved City waivers pay no registration fee.
Contract Classes		Per event	Based on class and scope. Price established by contract.
Drop-In Programs Individual	\$5.00	Per event	Fishing derby and game days. No waivers provided for drop-in programs. Effective July 1, 2018
Drop-In Programs Family	\$10.00	Per event	Family is immediate family and must reside in the same household. Effective July 1, 2018
Participant Accessories	\$10.00	Per event	Accessories may include t-shirt, water bottle, or sport equipment. No waivers provided. Effective July 1, 2018
Sport League	\$60.00	Per participant	Multi-week program for tennis, pickleball, ultimate Frisbee, or similar activity. Approved City waivers pay 50% of registration fee. Effective July 1, 2018.
Sport Club	\$15.00	Per participant	Multi-day program for Marathon Kids running club or similar activity. Approved City waivers pay 50% of registration fee. Effective July 1, 2018.
All Comer Track and Field Meets	\$15.00	Per meet	Approved City waivers pay 50% of registration fee.
All Comer Track and Field Events	\$4.00	Per event	Approved City waivers pay 50% of registration fee.
Sports Programs - Youth Sports Camp			
Ages 3 through 4	\$38.00	Per participant	Approved City waivers pay 50% of registration fee.
Ages 5 through 7	\$42.00	Per participant	Approved City waivers pay 50% of registration fee.
Ages 8 through 12	\$48.00	Per participant	Approved City waivers pay 50% of registration fee.
Sports Programs - Tennis			
Ages 10 and under	\$42.00	Per participant	Approved City waivers pay 50% of registration fee.
Ages 11 through 17	\$48.00	Per participant	Approved City waivers pay 50% of registration fee.
Sports Programs - Recreational Distance Runs			
5 Kilometer Race	\$5.00	Per participant	No waivers provided.
10 Kilometer Race	\$10.00	Per participant	No waivers provided.
Half Marathon	\$13.00	Per participant	No waivers provided. Effective July 1, 2018.

Description	Amount	Unit	Notes
Softball League (Spring, Summer, Fall)			
18 Week / 36 Game League - Paid in Full	\$1,877.00	Per team	
18 Week / 36 Game League - Installments	\$2,077.00	Per team	\$300 deposit + \$200 installment fee at signup, \$1,577 balance due by deadline date.
18 Week / 36 Game League - Late fee	\$360.00	Per team	\$10 per game.
18 Week / 36 Game League - Free Agent	\$157.00	Per person	Total paid in full divided by 12 players.
16 Week / 32 Game League - Paid in Full	\$1,669.00	Per team	
16 Week / 32 Game League - Installments	\$1,869.00	Per team	\$300 deposit + \$200 installment fee at signup, \$1,369 balance due by deadline date.
16 Week / 32 Game League - Late Fee	\$320.00	Per team	\$10 per game.
16 Week / 32 Game League - Free Agent	\$139.00	Per person	Total paid in full divided by 12 players.
14 Week / 28 Game League - Paid in Full	\$1,461.00	Per team	
14 Week / 28 Game League - Installments	\$1,661.00	Per team	\$300 deposit + \$200 installment fee at signup, \$1,161 balance due by deadline date.
14 Week / 28 Game League - Late Fee	\$280.00	Per team	\$10 per game.
14 Week / 28 Game League - Free Agent	\$122.00	Per person	Total paid in full divided by 12 players.
12 Week / 24 Game League - Paid in Full	\$1,252.00	Per team	
12 Week / 24 Game League - Installments	\$1,452.00	Per team	\$300 deposit + \$200 installment fee at signup, \$952 balance due by deadline date.
12 Week / 24 Game League - Late Fee	\$240.00	Per team	\$10 per game.
12 Week / 24 Game League - Free Agent	\$104.00	Per person	Total paid in full divided by 12 players.
10 Week / 20 Game League - Paid in Full	\$1,041.00	Per team	
10 Week / 20 Game League - Installments	\$1,241.00	Per team	\$300 deposit + \$200 installment fee at signup, \$741 balance due by deadline date.
10 Week / 20 Game League - Late Fee	\$200.00	Per team	\$10 per game.
10 Week / 20 Game League - Free Agent	\$87.00	Per person	Total paid in full divided by 12 players.
8 Week / 16 Game League - Paid in Full	\$852.00	Per team	
8 Week / 16 Game League - Installments	\$1,052.00	Per team	\$300 deposit + \$200 installment fee at signup, \$552 balance due by deadline date.
8 Week / 16 Game League - Late Fee	\$160.00	Per team	\$10 per game.
8 Week / 16 Game League - Free Agent	\$71.00	Per person	Total paid in full divided by 12 players.
6 Week / 12 Game League - Paid in Full	\$642.00	Per team	
6 Week / 12 Game League - Installments	\$842.00	Per team	\$300 deposit + \$200 installment fee at signup, \$342 balance due by deadline date.
6 Week / 12 Game League - Late Fee	\$120.00	Per team	\$10 per game.
6 Week / 12 Game League - Free Agent	\$54.00	Per person	Total paid in full divided by 12 players.
5 Week / 10 Game League - Paid in Full	\$548.00	Per team	

Description	Amount	Unit	Notes
Softball League (Spring, Summer, Fall), Continued			
5 Week / 10 Game League - Installments	\$748.00	Per team	\$300 deposit + \$200 installment fee at signup, \$248 balance due by deadline date.
5 Week / 10 Game League - Late Fee	\$100.00	Per team	\$10 per game.
5 Week / 10 Game League - Free Agent	\$46.00	Per person	Total paid in full divided by 12 players.
Softball Single Game League (Spring, Summer, Fall)			
18 Week / 18 Game League - Paid in Full	\$945.00	Per team	
18 Week / 18 Game League - Late Fee	\$180.00	Per team	\$10 per game.
18 Week / 18 Game League - Free Agent	\$79.00	Per person	Total paid in full divided by 12 players.
12 Week / 12 Game League - Paid in Full	\$631.00	Per team	
12 Week / 12 Game League - Late Fee	\$120.00	Per team	\$10 per game.
12 Week / 12 Game League - Free Agent	\$53.00	Per person	Total paid in full divided by 12 players.
10 Week / 10 Game League - Paid in Full	\$526.00	Per team	
10 Week / 10 Game League - Late Fee	\$100.00	Per team	\$10 per game.
10 Week / 10 Game League - Free Agent	\$44.00	Per person	Total paid in full divided by 12 players.
8 Week / 8 Game League - Paid in Full	\$432.00	Per team	
8 Week / 8 Game League - Late Fee	\$80.00	Per team	\$10 per game.
8 Week / 8 Game League - Free Agent	\$36.00	Per person	Total paid in full divided by 12 players.
6 Week / 6 Game League - Paid in Full	\$326.00	Per team	
6 Week / 6 Game League - Late Fee	\$60.00	Per team	\$10 per game.
6 Week / 6 Game League - Free Agent	\$28.00	Per person	Total paid in full divided by 12 players.
5 Week / 5 Game League - Paid in Full	\$279.00	Per team	
5 Week / 5 Game League - Late Fee	\$50.00	Per team	\$10 per game.
5 Week / 5 Game League - Free Agent	\$24.00	Per person	Total paid in full divided by 12 players.
Softball (6V6V6)			
6 Week / 6 Game League	\$333.00	Per team	\$55.50 per game per team.
8 Week / 8 Game League	\$444.00	Per team	\$55.50 per game per team.
10 Week / 10 Game League	\$555.00	Per team	\$55.50 per game per team.
12 Week / 12 Game League	\$666.00	Per team	\$55.50 per game per team.

Description	Amount	Unit	Notes
Softball - Tournament			
Tournament Application Processing Fee	\$22.00	Per tournament	
Tournament Reservation Fee - Non Refundable	\$107.00	Per tournament	
Tournament Fee Deposit	\$268.00	Per tournament	Deposit applied to full tournament fees charged, 100% refundable if tournament cancelled more than 30 days in advance, non-refundable if cancelled less than 30 days in advance.
Tournament Fees 2 to 10 Teams	\$60.00	Per game	
Tournament Fees 11 to 16 Teams	\$35.00	Per game	
Tournament Fees 17 to 20 Teams	\$33.00	Per game	
Tournament Fees 21 to 24 Teams	\$31.00	Per game	
Tournament Fees 25 or More Teams	\$30.00	Per game	
Tournament Canopy Fee Optional	\$50.00	Per tournament	
Temporary Fence Installation	\$34.00	Per field	
City Hosted Tournament Entry Fee		Per team	Fee set by market rate. Variables include number of games, number of teams, level of play, and quality of tournament.
National Tournament Entry Fee		Per team	Fee set by bidding process.
National Tournament Event Fees		Per person	Fee set by bidding process.
National Tournament Practice Games		Per game	Fee set by market rate.
Tournament Gate Fee Adult		Per day	Rate set by national associations and type of tournament.
Tournament Gate Fee Youth Ages 6 through 18 or Seniors		Per day	Rate set by national associations and type of tournament.
Tournament Gate Fee Adult		Per week	Rate set by national associations and type of tournament.
Tournament Gate Fee Youth Ages 6 through 18 or Seniors		Per week	Rate set by national associations and type of tournament.
Cancellation Fee - Tournament		Per transaction	Partial refund of fee due to participant(s) cancellation of event prior to deadline.

Description	Amount	Unit	Notes
Softball - Miscellaneous			
Vendor Fee	\$32.00	Per vendor	Fee plus 10% of revenue; excludes paid sponsors.
Softball Sponsorships		Per sponsorship	Variable rate based on level of sponsorship.
Wallace Softball Field Facility Rental - League	\$16.00	Per hour	
Wallace Softball Field Facility Rental - Non League	\$27.00	Per hour	
Wallace Softball Field Facility Rental - Colleges and High Schools	\$133.00	Per game	
Quick Dry Field Product	\$25.00	Per bag	Fee per bag over standard amount of 4 bags per field.
Cancellation Fee	\$80.00	Per transaction	Partial refund of fee due to participant(s) cancellation of event prior to deadline. For Softball and Kickball leagues.
Kickball League			
6 Week / 6 Game League	\$242.00	Per team	
6 Week / 6 Game League - Free Agent	\$31.00	Per person	Total paid in full divided by 8 players.
8 Week / 8 Game League	\$321.00	Per team	
8 Week / 8 Game League - Free Agent	\$41.00	Per person	Total paid in full divided by 8 players.
10 Week / 10 Game League	\$400.00	Per team	
10 Week / 10 Game League - Free Agent	\$50.00	Per person	Total paid in full divided by 8 players.
12 Week / 12 Game League	\$484.00	Per team	
12 Week / 12 Game League - Free Agent	\$61.00	Per person	Total paid in full divided by 8 players.
18 Week / 18 Game League	\$726.00	Per team	
18 Week / 18 Game League - Free Agent	\$91.00	Per person	Total paid in full divided by 8 players.
Softball Complex Rental			
Level 1	\$200.00	Per hour	500 people or less / facility permit required.
Level 2	\$300.00	Per hour	500 -1,000 people / facility permit required.
Level 3	\$400.00	Per hour	1,001- 1,500 People / facility permit required.

Utility Accounts and Services

The City of Salem operates water, wastewater, and stormwater services and maintains and constructs the supporting infrastructure. Safe drinking water is treated at and delivered from the Geren Island Treatment Facility to the City of Salem and other service recipients. Wastewater collection lines are operated and maintained throughout the metropolitan area with treatment centralized at the Willow Lake Water Pollution Control Facility. The City's stormwater system includes pipelines, manholes, catch basins, drainage ditches, stream, and local and regional detention facilities.

Utility Account and Service Fees include customer account fees, water service fees, and wastewater service and permit fees. Customer account and water service fees are set at a rate comparable to other utilities and are not adjusted annually. They are reviewed periodically to ensure the fee covers the cost of providing the service and that they are comparable to other utility providers.

Fee Changes Proposed for FY 2019

A new fee was added for processing disputes of customer utility bills. The fee has three tiers for disputed amounts less than or equal to \$200, amounts from \$200 to \$1,000, and amounts equal to or greater than \$1,000. The fee will be used to off-set the cost of a Hearings Officer.

The fee for Significant Industrial Users has been updated to reflect each user's share of the fee assessed to the City of Salem by the Department of Environmental Quality per Oregon Administrative Rule 340-045-0075: Permit Fee Schedule table 70E.

Policy Issues, Exceptions, and Other Special Considerations

Utility service rates are adopted by separate resolution of City Council every two years and are not included in this process or the published fee schedule. A separate utility rate schedule is published for utility customers. The current utility rates were adopted on October 10, 2016, to be effective January 1, 2017 and January 1, 2018. A new utility rate proposal is anticipated to be before City Council in fall 2018.

Description	Amount	Unit	Notes
Utility Customer Account Fees			
Dishonored Payment Reprocessing	\$35.00	Each occurrence	Maximum or as limited by State law.
Utility Bill Dispute Appeal - for disputed amounts less than or equal to \$200	\$25.00	Each occurrence	
Utility Bill Dispute Appeal - for disputed amounts \$200 to \$1,000	\$50.00	Each occurrence	
Utility Bill Dispute Appeal - for disputed amounts equal to or greater than \$1,000	\$100.00	Each occurrence	Minimum of \$100, plus 1% of the amount greater than \$1,000.
New Account Activation	\$25.00	Per service	
Service Disconnection	\$25.00	Per service	
Special Handling Reprocessing	\$15.00	Each occurrence	
Suspended Account Activation	\$25.00	Per service	
Wastewater Service and Permit Fees			
Effluent Test - Metallic or Cyanide	\$47.00	Each parameter or test	
Effluent Test - Oil and Grease	\$94.00	Per test	
Industrial Wastewater Permit - Initial Application	\$510.00	Per application	
Industrial Wastewater Permit - Renewal Application	\$170.00	Per application	
Liquid Biosolids Transport Fee	\$0.89	Per mile	
Manhole Installation	\$333.00	Per vertical foot	
Septic Hauler Missing Manifest - First Occurrence	\$27.00	Each occurrence	
Septic Hauler Missing Manifest - Additional Occurrence	\$53.00	Each occurrence	
Significant Industrial User Annual Pretreatment	\$722.00	Per significant industrial user	Established by DEQ.
Wastewater Flow Monitor	\$5,557.00	Per device	
Wastewater Flow Monitor Maintenance	\$1,069.00	Per year	
Wastewater Flow Monitor Wireless Transmitter	\$534.00	Per device	

Description	Amount	Unit	Notes
Water Service Fees			
Water Meter Test	\$75.00	Per service	
Bypass Water Meter	\$200.00	Per service	
Curb Stop Key Deposit	\$75.00	Per key	Deposit refunded if key is returned.
Damaged/Replacement Curb Stop	\$300.00	Each occurrence	
Meter Master Test - First Test		Per service	No fee.
Meter Master Test - Each Additional Test	\$100.00	Per service	
Meter Tampering/Damaged	\$200.00	Per service	
Water Fill Stations	\$0.75	Per 400 gallons	
Water Meter Obstruction - First Occurrence	\$100.00	Per service	
Water Meter Obstruction - Additional Occurrence	\$200.00	Per service	
Water Meter Reinstallation	\$150.00	Per service	
Water Meter Removal	\$250.00	Per service	

Urban Development Administration and Parking Services

The Parking Services Division of the Urban Development Department administers parking fees for a variety of uses including residential and Capitol parking districts, carpool permits, part-time downtown employee on-street permits, parking meters, and daily or monthly rates at City-owned parking garages. In accordance with Salem Revised code 102.010(b), the City Council establishes all fees for parking.

Fee Changes Proposed for FY 2019

None

Policy Issues, Exceptions, and Other Special Considerations

Resolution No. 2018-27 rescinds Resolution No. 2016-7.

The fees in this schedule do not include the rate of parking tax for the Downtown Parking District, pursuant to Salem Revised Code 7.110.

Description	Amount	Unit	Notes
Urban Development - Administration Fees			
Multi Unit Housing Tax Incentive Program Application	\$1,200.00	Per instance	The MUHTIP tax incentive is a tax abatement of up to 10 years for new or converted, non-transient housing units, constructed within the designated boundary, that provide one or more public benefit.
Parking Fees - Carpool			
Carpool - Location A	\$75.00	Per month	300 Commercial Street SE.
Carpool - Location B	\$75.00	Per month	400 Trade Street.
Carpool - Location C1	\$75.00	Per month	300 Church Street SE.
Carpool - Location C2	\$75.00	Per month	400 Church Street SE.
Carpool - Location E1	\$75.00	Per month	100 Cottage Street SE.
Carpool - Location E2	\$75.00	Per month	700 Ferry Street SE.
Carpool - Location F	\$75.00	Per month	1200 Center Street NE and 1200 Marion Street NE.
Carpool - Location G	\$75.00	Per month	600 Winter Street NE.
Carpool - Location H1	\$75.00	Per month	500 Capitol Street NE and 900 Marion Street NE.
Carpool - Location H2	\$75.00	Per month	900 Union Street NE and 600 Capitol Street NE.
Carpool - Location H3	\$75.00	Per month	700 and 800 Capitol Street.
Carpool - Location J	\$75.00	Per month	800 Marion Street NE.
Carpool - Location K	\$75.00	Per month	800 Center Street.
Carpool - Location L1	\$75.00	Per month	400 Cottage Street NE.
Carpool - Location M	\$75.00	Per month	300 Union Street NE.
Carpool - Location N1	\$75.00	Per month	1100 Court Street NE.
Carpool - Location N2	\$75.00	Per month	700 Chemeketa Street NE and 300 Cottage Street NE.
Carpool - Location PM2	\$75.00	Per month	700 Marion Street NE.
Carpool - Location PM3	\$75.00	Per month	700 Center Street NE.
Carpool - Location PM4	\$75.00	Per month	300 Cottage Street NE.
Carpool - Downtown Part-Time	\$20.00	Per month	100 and 200 Church Street SE - East side meters.
Parking Fees - Construction Maintenance			
Construction Maintenance City-wide Specific Location	\$15.00	Per day	
Construction Maintenance City-wide Specific Location	\$75.00	Per week	
Construction Maintenance City-wide Specific Location	\$150.00	Per month	
Construction Maintenance Standard Use Variable Locations	\$150.00	20 open days	

Description	Amount	Unit	Notes
Parking Fees - Parkades			
Pringle Parkade Parking Permit - Daily	\$3.00	Per day	
Pringle Parkade Parking Permit - Full Time	\$57.00	Per month	
Pringle Parkade Parking Permit - Part Time	\$30.00	Per month	
Pringle Parkade Parking Permit - Motorcycle	\$20.00	Per month	
Liberty Square Parking Permit - Daily	\$3.00	Per day	
Liberty Square Parking Permit - Full Time	\$72.00	Per month	
Liberty Square Parking Permit - Part Time	\$40.00	Per month	
Liberty Square Parking Permit - Motorcycle	\$25.00	Per month	
Chemeketa Parkade Parking Permit - Daily	\$3.00	Per day	
Chemeketa Parkade Parking Permit - Uncovered Full Time	\$54.00	Per month	
Chemeketa Parkade Parking Permit - Uncovered Part Time	\$33.00	Per month	
Chemeketa Parkade Parking Permit - Covered Full Time	\$62.00	Per month	
Chemeketa Parkade Parking Permit - Motorcycle	\$22.00	Per month	
Marion Square Parking Permit - Daily	\$3.00	Per day	
Marion Square Parking Permit - Uncovered Full Time	\$38.00	Per month	
Marion Square Parking Permit - Uncovered Part Time	\$26.00	Per month	
Marion Square Parking Permit - Covered Full Time	\$58.00	Per month	
Marion Square Parking Permit - Motorcycle	\$22.00	Per month	
Library Parking Permit - Daily	\$5.00	Per day	
Library Parking Permit - Part Time	\$20.00	Per month	
Library Parking Permit - Swing Shift	\$20.00	Per month	
Library Parking Permit - Monthly	\$35.00	Per month	
Civic Center Parking Permit - Monthly	\$40.00	Per month	
Civic Center Parking Permit - Motorcycle	\$5.00	Per month	
Window to the West Parking Permit - Part Time	\$15.00	Per month	
Window to the West Parking Permit - Swing Shift	\$15.00	Per month	
Window to the West Parking Permit - Monthly	\$25.00	Per month	
Parking Fees - Residential District			
Residential District - First Vehicle	\$15.00	Per year	City-wide.
Residential District - Additional Vehicles	\$12.50	Per year	City-wide.
Residential District - One Day Passes	\$2.50	Per day	City-wide.
Parking Fees - Surface Lot			
Riverfront Lot Parking Permit	\$20.00	Per month	
Union Street Lot Parking Permit	\$20.00	Per month	

Description	Amount	Unit	Notes
Parking Fees - Temporary On-Street			
Temporary On-Street Specific Location	\$15.00	Per day	
Temporary On-Street Specific Location	\$75.00	Per week	
Temporary On-Street Specific Location	\$150.00	Per month	
Parking Fees - Parking Meters			
On-street Parking Meters	\$1.50	Per hour	
Off-street Parking Meters (except Library)	\$1.50	Per hour	
Library Parking Meters	\$0.75	Per hour	

Airport

A variety of fees and charges, including ground lease rates, at Salem Municipal Airport are established by resolution in accordance with Salem Revised Code 9.010. The fee schedule establishes aviation-related and other user fees for terminal space rental; aircraft landing and tie down; fueling; vehicle parking; new, renewed, or existing ground lease rates; and certain administrative activities. The revenue derived from the fees and charges are used to support airport operations, maintenance, and capital improvements.

Fee Changes Proposed for FY 2019

None

Policy Issues, Exceptions, and Other Special Considerations

Resolution No. 2018-27 rescinds Resolution No. 2016-17.

Description	Amount	Unit	Notes
Fuel Flowage Fees			
Fuel Flowage	\$0.08	Per gallon	
Tie Down Fees			
Light Aircraft	\$5.00	Per day	6,000 pounds or less.
Light Aircraft	\$35.00	Per month	6,000 pounds or less.
Medium Aircraft	\$8.00	Per day	6,000 to 12,500 pounds.
Medium Aircraft	\$60.00	Per month	6,000 to 12,500 pounds.
Large Aircraft	\$10.00	Per day	12,500 pounds or more.
Large Aircraft	\$80.00	Per month	12,500 pounds or more.
Ground Lease Fees			
Ground Lease	\$0.34	Per square foot / year	Ground lease rates apply to new leases, and holdover leases on a month-to month tenancy.
Lease Administration Fees			
Application Fee New Lease	\$500.00	Per application	
Appraisal Appeal	\$250.00	Per application	
Site Development Fees			
Site Development		Per instance	Equivalent to one year's rent.
Vehicle Parking Fees			
Customer Parking	\$5.00	Per day	
Reserved Parking	\$15.00	Per month	
Landing Fees			
Landing Fee - 1,000 Maximum Gross Landing Weight	\$1.00	Per pound	
Landing Fee - Over 1,000 Maximum Gross Landing Weight	\$1.50	Per pound	
Terminal Use Fees			
Space Rent Exclusive Use	\$1.50	Per square foot / month	
Terminal Common Use	\$1.00	Per passenger	
Commercial Ramp Use Fees			
Ramp Use Aircraft Remains Overnight	\$150.00	Per day	
Commercial Ramp Use	\$50.00	Per hour	
Commercial Ramp Use	\$250.00	Per day	

Description	Amount	Unit	Notes
Rental Car Fees			
Rental Vehicle Parking Car	\$10.00	Per month	
Rental Vehicle Parking Truck	\$15.00	Per month	
Rental Car Commission	5%	Per rental	5% of gross rental car revenue.
Special Event Fees			
Special Event Application	\$500.00	Per instance	Not applicable for free admission or for non-profit events as approved by the Airport Manager.
Special Event Gate Proceeds	10%	Per event	10% of gross revenue. Not applicable for free admission or for non-profit events as approved by the Airport Manager.
Special Event Vendor Proceeds	10%	Per event	10% of gross revenue.