

## Application Form

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### Profile

Carroll

First Name

J

Middle Initial

Cottingham

Last Name

Email AddressHome AddressSuite or Apt

Salem

City

OR

State

97301

Postal Code

### What Ward do you live in? \*

☒ Ward 2Primary PhoneAlternate PhoneOregon Department of  
Transportation

Employer

Distracted Driving Project  
Coordinator

Job Title

Government, Project  
Coordinator

Occupation

### Which Boards would you like to apply for?

Historic Landmarks Commission: Submitted

### Which of the following City of Salem Board or Commission meetings have you attended? \*

☒ Historic Landmarks Commission

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### Interests & Experiences

## **What do you feel you can contribute as a board or commission member?**

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I can contribute my professional experience and my passion for making Salem a strong, livable, city. I've worked as an advocate and a professional with historic sites and historic neighborhoods. In my work with the National Park Service, I was not only interpreting regulations and codes, but also working with our grant program to effectively balance the protection and preservation of cultural resources with the need to increase awareness and appreciation to the community.

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Upload a Resume

## **What prompted your interest in applying to serve as a board or commission member?**

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As a resident in a historic home and historic district in Salem, I'm interested in applying to serve on the Historic Landmarks Commission to contribute my expertise in preservation policy and the historic environment in the future of Salem.

## **Please explain how your education, professional, personal, or volunteer experience and knowledge qualify you to serve on the board(s) or commission(s) for which you are applying.**

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I will contribute my expertise as a professional and academic to Salem's Historic Landmarks Commission. I have experience interpreting and applying historic preservation and other land use laws and policy. I have a MA in Historic Preservation and Planning from the University of Maryland and I volunteered with the non-profit advocacy organization Preservation Action (Aug 2008 - Jun 2009) work with federal and local preservation and protection laws during my tenure with the National Park Service, Chesapeake Bay Office (June 2009 – Jan 2013). In addition to my technical expertise, I'm a historic neighborhood resident who is interested in being an active participant in the continued strengthening of our community. I look forward to serving not only in a capacity to review, but also to build partnerships and understanding about how historic preservation and historic resources are a part of the fabric of a growing and vibrant city.

## **List any experience you have with volunteering for the City of Salem or other organizations.**

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Volunteer, Iowa Valley Habitat for Humanity (Iowa City, IA) Jan 2007 – Jul 2008 Oregon APA - Policy and Legislative Subcommittee (Regional Planning & Governance position): March 2013 - Present

## **Briefly explain any experience you have working with your neighborhood association or other public bodies or committees.**

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Professionally I've prepared reports and presented to a variety of public bodies. While working with ODOT on the statewide ADA Transition Plan I prepared, submitted comments, and presented to several public committees including disability committees and local governments. I've also prepared materials and spoken to the Oregon Transportation Commission.

**Can you commit to attending a minimum of 75 percent of scheduled meetings? (Please refer to the City's website for the meeting schedule. Failure to meet the attendance requirement may result in removal from office.)**

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☒ Yes ☐ No

**Please list up to three (3) references whom we could contact to learn more about your qualifications (name/email address or phone number/relationship).**

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Jonathan Doherty, Assistant Superintendent NPS Chesapeake Bay Office, 410-360-2477.  
Jonathan\_Doherty@nps.gov Cindy Chance, Cultural Anthropologist, NPS Chesapeake Bay Office, 410-260-2492, cindy\_chance@nps.gov Don Linebaugh, University of Maryland, 301-405-6309, dwline@umd.edu

Question applies to Historic Landmarks Commission

**Please list the colleges/universities attended, including degrees earned, areas of study, and dates completed.**

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Grinnell College, BA History, June 2002 University of Maryland, Dual MA Historic Preservation & Community Planning, Dec 2010

Question applies to Historic Landmarks Commission

**Please describe any work or volunteer experience involving local history and/or historic preservation activities such as publications, committee work, etc.**

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From June 2009 – Jan 2013, I worked as a community planner with the National Park Service, Chesapeake Bay Office. In this role, I ensured that projects funded by the NPS Chesapeake Bay Office complied with federal, state, and local law or policy. The detail and accuracy of my interpretation and conclusions on environmental and land-use planning issues was essential as the office funded a variety of projects in different states in the Chesapeake Bay watershed. I regularly provided clear, easily understandable technical assistance to partners for site-specific projects regarding partner responsibilities for compliance with federal, state, and local mandates, including jurisdictional land use restrictions, NEPA, NHPA, agency policy, and CEQ regulations. This included my work on the Comprehensive Management Plans / Environmental Assessments (CMP/EAs) for the Captain John Smith National Historic Trail and the Star-Spangled Banner National Historic Trail. Prior to working with the NPS, I volunteered with the historic preservation advocacy organization, Preservation Action. This organization is focused on federal level advocacy and outreach, and as a volunteer Policy Writer from Aug 2008 – Jun 2009, I was the sole author of "Grassroots Guide to Historic Preservation & the 2008 Farm Bill," a plain language description of technical preservation and resource protection policies, produced and distributed by Preservation Action. My responsibilities included all research, writing, and preliminary design and layout.

**In your opinion, why is historic preservation important for the city of Salem?**

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Historic Preservation is an asset to the Salem in multiple ways. First the collection of historic neighborhoods, historic structures downtown, and historic industrial and commercial properties are essential to creating a sense of place in a growing community. These structures along with the narrative history of the capital city and its surrounding agricultural landscapes are resources that are essential to building a great community.

**Please indicate the area(s) in which you have work experience: \***

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- ☒ Historic preservation or historic preservation planning
- ☒ Restoration, construction, or real estate

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**Demographics**

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

**Ethnicity**

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- ☒ Caucasian/Non-Hispanic

**Gender**

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- ☒ Male