

Attachment 2 – Policy Percentage Allocations for Grants, Example Funding Allocations

The display in Table 1, below, provides the current percentage allocations for grant funds in City Council Policy C-1 and a potential change with the addition of a fourth grant category.

Table 1 – Policy Percentage Allocations for Grants

Grant Category	Current Percent in Policy*	Recommended Percent
Operating for Facilities	60% Minimum	60% Minimum
Operating for Special Events	25% Minimum	25% Minimum
<i>NEW - Operating for Facility Promotional Events</i>		<i>5% Maximum</i>
Capital Asset / Improvement	10% Maximum	10% Maximum

*Current Policy C-1 provides allocations equaling 95%; however, it is noted in policy the TOT Board will recommend 100% of the available funds.

The recommended \$500,000 appropriation for the grant program allocated among the four grant categories is demonstrated in Table 2 (below). This display also demonstrates how the minimums and maximums in policy (documented in Table 1) effect the distribution of available resources.

In this example, because only \$30,000 of the \$50,000 allocated for capital projects was recommended for award through the TOT Board's scoring (Col. 3), \$20,000 of the \$50,000 allocation becomes available to be added to one or both of the grant categories with a "minimum" designation. As displayed below, the first two grant categories listed have a total of \$25,000 of unused funding. This would allow the TOT Board to add \$15,000 to the \$125,000 (Col. 1) minimum policy allocation for special event funding, which aligns with the qualified / scored award recommendation of \$140,000 (Col. 3). The remaining balance of unused funding in the amount of \$10,000 can then be added to the allocation for facility operating grants (Col. 5), increasing it to \$310,000 and fully allocating the \$500,000 total.

Table 2 – Example of Funding Allocation
City Manager Total Appropriation for Grants: \$500,000

Grant Category	Col. 1 Funding Allocated by Policy Percentages	Col. 2 Funding Requested by Applicants	Col. 3 Qualified / Scored to be Funded	Col. 4 Balance to Apply to Other Category	Col. 5 Funding Awards by Category
Capital	\$50,000	\$35,000	\$30,000	\$20,000	\$30,000
Promotional Event	\$25,000	\$20,000	\$20,000	\$5,000	\$20,000
Special Event	\$125,000	\$200,000	\$140,000	\$0	\$140,000
Facility Operating	\$300,000	N / A*	All	\$0	\$310,000
	\$500,000				\$500,000

*Applicants for facility operating grants do not designate a funding request. The total amount of funding available in this category is disbursed proportionately among the qualified applicants according to application scoring.