

## **DECLARATION OF WEATHER EVENT EMERGENCY AND ORDER FORM**

TO: SALEM CITY COUNCIL

FROM: STEVE POWERS, EMERGENCY PROGRAM MANAGER.

---

At 6:00 P.M. on December 13, 2016, winter weather conditions will become such that they pose a threat to the health and safety of persons residing out of doors. Pursuant to SRC 2.660 -2.680, the Emergency Program Manager declares a weather event emergency.

The emergency or threatened emergency conditions are:

It is anticipated that temperature will fall below freezing over the next seven day period and that there will be precipitation in the form of rain and snow over the period. Additionally, Union Gospel Mission (UGM) has a capacity of 180 persons. There are not sufficient facilities available to allow persons residing out of doors to avoid the severe weather conditions.

The damage or potential damage is:

Persons residing outside run the risk of death, frostbite and hypothermia.

The location or geographic area affected is:

City of Salem

The resources committed and actions initiated by the city are:

1. Facilities currently leased by the City located at Division and Commercial Streets NE (the "O'Brien site") will be made available to the Union Gospel Mission and Community Action Network (CAN) for purposes of operating a warming station.
2. The City will make city inspectors available on an emergency basis to inspect the O'Brien site to insure that it meets fire, sanitation and safety regulations as they relate to the operation of a warming station.

3. City will issue press releases, engage in outreach through social media, contact nonprofit relief agencies, and post notices regarding the availability of the warming station.

The special regulations hereby ordered as a result of the state of emergency are:

1. City, UGM and CAN will enter into a memorandum of understanding regarding the operation of the warming center. The memorandum will include details regarding operation of the warming station such as, but not limited to:
  - a. Criteria for opening or re-opening the warming station;
  - b. Location;
  - c. Hours of operation;
  - d. Number of persons authorized to utilize the facility;
  - e. Dates of operation.
2. The O'Brien site warming station will operate from December 13, 2016 until February 27, 2017 as weather conditions warrant as determined by the Emergency Program Manager or his designee.
3. UGM and CAN will seek the necessary inspections and permits to insure the safety of the persons using the warming station.

Signed: \_\_\_\_\_ Date \_\_\_\_\_