

### Category I: Current Fiscal Year Procurement Contracts

	Business Entity	Description	Contract Amount	Fund
1	Friends of Deepwood	CD: Facilities Operations Grant for Deepwood Museum and Gardens, FY 16/17	\$28,390.00	C & T
2	Gilbert House Children's Museum	CD: Facilities Operations Grant for Gilbert House Children's Museum, FY 16/17	\$28,650.00	C & T
3	Salem Art Association	CD: Facilities Operations Grant for Salem Art Association and Bush Barn Art Association, FY 16/17	\$29,210.00	C & T
4	Travel Salem	UD: Tourism Marketing and Visitors Services, FY 16/17 (Change Order #1) <sup>1</sup>	\$176,380.00	C & T
5	Willamette Art Center / Friend of Visual Arts	CD: Facilities Operations Grant for the Willamette Art Center, FY 16/17	\$29,160.00	C & T
6	Willamette Heritage Center	CD: Facilities Operations Grant for Willamette Heritage Center, FY 16/17	\$30,620.00	C & T
7	Corp Inc. Construction	PW: Construction Waste Processing and Transfer Center (Change Order #11) <sup>2</sup>	\$44,400.80	CI
8	Fitzpatrick Painting	HR-Facilities: AC Gilbert House Exterior Painting	\$34,895.00	CI
9	Friends of Trees	PW: Coordination of Tree Planting Projects at Minto Island Conservation Area (Sole Source)	\$146,000.00	CI
10	Triptych Construction, LLC	PW: River Road S – Slope Mitigation Project – Zone B	\$98,500.00	CI

	<b>Business Entity</b>	<b>Description</b>	<b>Contract Amount</b>	<b>Fund</b>
11	Center for Hope and Safety	UD: Case Management Program, FY 16/17	\$87,990.00	CR
12	Community Lendingworks	UD: Microenterprise and Small Business Development, FY 16/17	\$75,000.00	CR
13	Congregations Helping People	UD: Interim Housing Program, FY 16/17	\$56,480.00	CR
14	Merit Microenterprise Program	UD: Microenterprise Training, FY 16/17	\$108,000.00	CR
15	Merit Microenterprise Program	UD: Job Savers Program, FY 16/17	\$40,000.00	CR
16	Salem Interfaith Hospitality Network	UD: Family Case Management Program, FY 16/17	\$57,480.00	CR
17	Salem Interfaith Hospitality Network	UD: Security Deposit and Rental Assistance Fresh Start Program, FY 16/17	\$200,000.00	CR
18	Deere and Company	HR-Fleet: Utility Tractor with loader and backhoe (Cooperative Agreement)	\$49,403.40	ERR
19	Hubbard Chevrolet, Inc.	HR-Fleet: Four (4) 2017 Chevrolet Silverado 1500 2WD Double Cab Pickup (Cooperative Agreement)	\$94,620.00	ERR
20	Pape Material Handling Exchange	HR-Fleet: Forklift (Cooperative Agreement)	\$47,998.80	ERR
21	Peterson Machinery Company	HR-Fleet: Excavator (Cooperative Agreement)	\$73,980.00	ERR
22	Power Chevrolet	HR-Fleet: 2016 Chevrolet Silverado 2500 HD 2WD Crew Cab Pickup (Cooperative Agreement)	\$28,159.00	ERR

	<b>Business Entity</b>	<b>Description</b>	<b>Contract Amount</b>	<b>Fund</b>
23	Western Equipment Distributors	HR-Fleet: Two (2) Groundmaster Mowers (Cooperative Agreement)	\$46,189.44	ERR
24	Withnell Motor Co.	HR-Fleet: Twelve (12) Dodge Chargers Pursuit Patrol Package Vehicles (Cooperative Agreement)	\$252,000.00	ERR
25	League of Oregon Cities	City Manager's Office: League of Oregon Cities Membership, FY 16/17	\$91,321.80	G
26	Mano A Mano	UD: Community Wellness, FY 16/17	\$30,000.00	G
27	Marion Polk Food Share	UD: Emergency Food Procurement Program, FY 16/17	\$142,000.00	G
28	Mid-Willamette Valley Community Action	UD: Youth Day Shelter, FY 16/17	\$30,000.00	G
29	Mid-Willamette Valley Council of Governments	City Manager's Office: Council of Government Membership and Economic Development Fee, FY 16/17	\$41,330.00	G
30	Northwest Human Services	UD: Host Program, FY 16/17	\$35,000.00	G
31	Northwest Human Services	UD: Crisis and Information Hotline Program, FY 16/17	\$110,000.00	G
32	St. Francis Shelter	UD: Case Management Program, FY 16/17	\$31,000.00	G
33	Legacy Contracting, Inc.	PW: Geren Island Bank Stabilization Project	\$224,312.50	W & S
34	Northwest Pump and Equipment Company	PW: Trickling Filter Effluent Pump Rebuilds for two (2) Pumps (Sole Source)	\$47,590.00	W & S

	<b>Business Entity</b>	<b>Description</b>	<b>Contract Amount</b>	<b>Fund</b>
35	West Consultants, Inc.	PW: Design Services for the City Stormwater Master Plan Update (Change Order #3) <sup>3</sup>	\$54,614.00	W & S

175 C & T	=	Cultural & Tourism .....	\$322,410.00
255 CI	=	Capital Improvement Fund .....	\$323,795.80
165 CR	=	Community Renewal .....	\$624,950.00
388 ERR	=	Equipment Replacement Reserve Fund .....	\$592,350.64
101 G	=	General Fund .....	\$510,651.80
310 W & S	=	Water & Sewer Fund .....	\$326,516.50
Total, Category 1 .....			\$2,700,674.74

#### **END NOTES TO CHANGE ORDERS**

1. Change Order #1 adds \$176,380.00. Provides for an increase during the budget process.
2. Change Order #11 adds \$44,400.80. Provides for the Contractor to construct the footings and concrete columns for the Septage Receiving/Odor control building to accommodate an increase in wind load from the specified 85 mph design to 95 mph.
3. Change Order #3 adds \$54,614.00. Allows for the following two (2) additional tasks: Task 14 involves applying for grant funding for further flood risk analysis in the Mill Creek Basin and Task 15 to conduct the archaeological surveys prior to any grading and excavating in the Battle Creek Park.

**Category II: FY 2016-17 Annual Requirement Contracts**

The following Category II annual requirements contracts were approved administratively during the time period referenced above. The not-to-exceed contract amounts are competitively set by applying bidder's/proposer's per unit price(s) to estimated annual requirement quantities. These contracts carry no guarantee for quantity of units purchased or services performed during any annual contract period. Both the bids and the contracts themselves state that the City retains the right to not award contracts and/or change contract amounts, both dollar and quantity, based on specific Council/Budget Committee actions/decisions. These are non-exclusive one-year contracts that may be renewed for up to four additional one-year renewal periods.

	<b>Business Entity</b>	<b>Description</b>	<b>Not-to Exceed Contract Amount</b>	<b>Fund</b>
1	Mead and Hunt, Inc.	UD: Architectural / Engineering Services for the Salem Municipal Airport, FY 16/17	\$600,000.00	A
2	Perfect Image, Inc.	CD: Scanning and Imaging Services – Alternate Provider, FY 16/17	\$35,000.00	B & S
3	Profitability of Hawaii, Inc.	CD: Scanning and Imaging Services – Primary Provider, FY 16/17	\$35,000.00	B & S
4	US Digital Designs	WVCC: ATX G2 Fire Alerting System Maintenance, FY 16/17 (Sole Source)	\$41,804.57	CS
5	911 Supply	Police: Body Armor, FY 16/17 (Cooperative Agreement)	\$35,000.00	G
6	JAG Softball	PW: Services for support of Softball Tournaments, FY 16/17 (Sole Source)	\$48,000.00	G
7	Sea Western Fire Apparatus	Fire: Turnouts, Firefighter, FY 16/17 (Annual Renewal) (Cooperative Agreement)	\$80,000.00	G
8	SEDCOR	UD: Economic Development Services, FY 16/17	\$125,000.00	G

	<b>Business Entity</b>	<b>Description</b>	<b>Not-to Exceed Contract Amount</b>	<b>Fund</b>
9	Brown and Brown Northwest	HR: Insurance Premiums, FY 16/17 (Annual Renewal)	\$791,272.00	SI
10	Aries Industries, Inc.	PW: Sewer Cleaning, Hydro-Excavating, Inspection Equipment & Miscellaneous Services, FY 16/17 (Cooperative Agreement)	\$50,000.00	W & S
11	EC Electrical Company	PW: Electrician of Record – Primary Provider, FY 16/17	\$100,000.00	W & S
12	Invensys Systems, Inc.	PW: Foxwatch Annual Service Agreement for Public Works Operations, FY 16/17 (Annual Renewal)	\$39,000.00	W & S
13	IS Living, Inc.	PW: Janitorial and Landscape Services at Willow Lake Water Pollution Control Facility, FY 16/17	\$65,660.23	W & S

160 A	=	Airport .....	\$600,000.00
185 B & S	=	Building & Safety .....	\$70,000.00
355 CS	=	City Services .....	\$41,804.57
101 G	=	General Fund .....	\$288,000.00
365 SI	=	Self Insurance .....	\$791,272.00
310 W & S	=	Water & Sewer Fund .....	\$254,660.23

Total, Category II..... \$2,045,736.80

### Category III: FY 2016-17 Consultant of Record (COR) Contracts

The following Category III Consultant of Record (COR) contracts were approved administratively during the time period referenced above these consultants have been selected through a competitive request for proposal (RFP) process. The not-to-exceed contract amounts awarded represent the annual limit for the sum of all assignments that may be performed under each consultant's contract and are not budget amounts. The not-to-exceed COR contract amounts represent an annual work limit authorized by the City's Public Contracting Rules and, in each instance, these work level limits are specifically reviewed and approved by the City Manager or Deputy City Manager and Contracts and Procurement Manager. These are non-exclusive one-year contracts that may be renewed for up to four additional one-year renewal periods.

	<b>Business Entity</b>	<b>Description</b>	<b>Not-to Exceed Contract Amount/ Assignment Limit</b>	<b>Fund</b>
1	AKS Engineering & Forestry, LLC	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
2	BergerABAM	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
3	Black & Veatch Corporation	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
4	Brown and Caldwell	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
5	Carollo Engineers	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
6	Century West Engineering	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
7	Environmental Science Associates	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
8	Harper Houf Peterson Righellis, Inc.	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI

	<b>Business Entity</b>	<b>Description</b>	<b>Not-to Exceed Contract Amount/ Assignment Limit</b>	<b>Fund</b>
9	Keller Associates	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
10	Murray, Smith & Associates, Inc.	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
11	OBEC Consulting Engineers, Inc.	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
12	Otak, Inc.	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
13	Project Delivery Group	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
14	Quincy Engineering, Inc.	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
15	Tetra Tech	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
16	Westech Engineering, Inc.	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI
17	WH Pacific, Inc.	PW: General Civil Engineering Services, FY 16/17	\$2,000,000.00 / \$1,000,000.00	CI